Specify whether you are a Student or a Non-Student.

Click “Student - Staff - Faculty” to login
Login using BengalWeb username and password
On the left-hand side of the page, click on the “Medical Clearances” button
Click “Update” for the COVID Test 1 January 6-14 clearance
Click “Upload” and submit the documentation required whatever scenario applies to you:

If you have received a full course of the vaccine, you will submit documentation of a full course of an FDA authorized COVID-19 vaccination.

OR

If you have had COVID-19 in the last 180 days, you will submit documentation of a positive COVID-19 rapid antigen or PCR test in the 180 days prior to January 6.

OR

If you are being screened by another provider, you will submit documentation of a negative rapid antigen or PCR test performed during the specified testing window at an outside provider.
If you have received a full course of the vaccine: You will input the dates the vaccine was administered to you and select the vaccine you received.

Leave this section blank if it does not apply to you.
If you have had COVID-19 in the last 180 days or have been screened for COVID-19 by a different provider:
You will input the dates your COVID-19 test was administered and indicate if the result was positive or negative.

Leave this section blank if it does not apply to you.
After all information has been inputted that applies to you, click “Done”

Please note - you will leave the sections blank that do not apply to you.
Additional Notes:

- If you are submitting documentation of a negative rapid antigen or PCR test performed by another provider, you will submit documentation for the first screening within the first testing window (Jan 6-14) and then again after you receive the results of the second screening within the second screening window (Jan 15-22).

<table>
<thead>
<tr>
<th>COVID Test 1-January 6-14</th>
<th>Submit documentation for your 1st screening window here</th>
<th>Update</th>
<th>Not Compliant</th>
<th>No Data</th>
</tr>
</thead>
<tbody>
<tr>
<td>COVID Test 2-January 15-22</td>
<td>Submit documentation for your 2nd screening window here</td>
<td>Update</td>
<td>Not Compliant</td>
<td>No Data</td>
</tr>
</tbody>
</table>

- If you are submitting documentation that you have had COVID-19 in the last 180 days or that you have received a full course of the vaccine, you will only provide the documentation once using the first testing window option. After approval from the Health Committee you will be deemed compliant for both required screenings.

<table>
<thead>
<tr>
<th>COVID Test 1-January 6-14</th>
<th>You are only required to submit documentation here</th>
<th>Update</th>
<th>Not Compliant</th>
<th>No Data</th>
</tr>
</thead>
<tbody>
<tr>
<td>COVID Test 2-January 15-22</td>
<td>You do not have to submit documentation here</td>
<td>X</td>
<td>Not Compliant</td>
<td>No Data</td>
</tr>
</tbody>
</table>