

Undergraduate Curriculum Council (UCC)

August 31, 2023 – 3:00-5:00 p.m. via Zoom

Volume XXXIV, Meeting 6 (25-06)

MINUTES – *Approved by Curriculum Council on September 14, 2023; Accepted by Faculty Senate on September 25, 2023; Accepted by Academic Affairs on September 29, 2023*

A. PRELIMINARIES

Attendance:

Members: Jessica Winston, Ines Jindra, Bob Houghton, Ajit Bhattarai, Ben Bolin,, Randa Kress, Mona Doan, Wesley Usyak, Crystal Kanderis Lane, Camille Biorn, Erin Berry
Ex-Officio: Ivory Fort, Buck Benson, Tiffany Mitchell
Admin. Asst.: Catherine Read
Excused: Sherry Adams; Cindy Hill, Hala Abou Arraj, Sarah Mead
Absent: none
Guests: none

1. Introductions and Announcements:

Welcome back to new semester everyone, and welcome to new UCC members:

- CAL - **Jessica Winston** replacing Carmen Febles
- CoH - **Camille Biorn** replacing LaVona Andrew
- CoSE - **Sherry Adams** replacing Janet Loxterman
- COT - **Mona Doan** replacing John Baker

2. UCC 101: [Getting Started](#)

Wesley Usyak shared his screen and gave a brief overview of UCC's Getting Started webpage and the proposal checklist of what to look for when reviewing proposals for consideration and approval.

3. Council already **approved** its Minutes for **April 27, 2023** via email vote on 4/27/2023.

4. Report from the Executive Committee: met Tuesday, August 29

Meets on Tuesday afternoons to finalize the agenda and discuss upcoming and behind the scenes business.

5. Information from Academic Affairs: none this week

6. Current Subcommittee Activities:

a. General Education Requirements Committee (GERC) update - met Tuesday, August 29
Minutes will be forthcoming next week for UCC's review and acceptance.

b. BAS Committee update – hasn't met yet; missing a few members still.
Will meet two or three times during the semester.

c. Catalog Format Review Subcommittee update

Ben Bolin reported that he and Bob Houghton met with Adam Bradford, the interim Provost this summer. Adam was supportive of the ideas discussed. Ben and Bob took good notes and will continue working on this.

7. Information from the Chair: none this week

8. Information from the Faculty Senate and other Councils:

- Bob Houghton attended GERC's meeting this week. GERC is discussing whether to continue work on Darren Blagburn's project from last year. Physics and a few other departments are working to finish their gen ed course Assessment Plans.
- Faculty Senate did meet this week on Monday evening, but it was not a long meeting, mostly introductions and overview of Senate's purpose and work.

9. Other related information or questions: none

B. INFORMATION ITEMS -- none this week

C. CONSENT CALENDAR – none this week

D. UNFINISHED BUSINESS – none this week

E. NEW BUSINESS:

Curriculum, Course, and Program Change Proposals:

1. [Proposal #24](#) from **Marketing and Management** to add TGE 1140 as a pre-requisite option for MGT 2216 and eliminate Junior standing requirement for MGT 3312. *No concerns from GERC's perspective.*

State Proposals for Endorsement: none this week

Other Business: none this week

F “PARKING LOT” – proposals and other items awaiting resolution:

Curriculum, Course, and Program Change Proposals:

1. [Proposal #5](#) from COT and COB for the new BAS in Information Technology and its corresponding State Proposal [#2023-xx](#) are not ready for consideration yet.
2. [Proposal #6](#) from CAL **Anthropology** for a new Academic Certificate in Cultural Resources Management. *Contingent upon ISU and SBOE approval of State Letter of Notification [#2023-LON-02](#)*
3. [Proposal #9](#) from COT **Health Occupations** for a new Intermediate Technical Certificate (ITC) in Medical Assisting, update existing MA courses, create new MA 2201 and MA 2209, delete MA 1104, MA 2204S, MA 2206, MA 2206S, and MA 2207. *Contingent upon ISU, IDCTE, and SBOE approval of State Proposal [#2023-xx](#)*
4. [Proposal #23](#) from COH **Dental Hygiene** for the BS degree completion and accelerated AS to MS is postponed until Fall. There were a few concerns that need to be worked out.

State Proposals for Endorsement:

1. [2023-xx BAS - Information Technology Systems](#) *Corresponds to [Proposal #5](#)*

2. [2023-LON-xx Request: CAL Cultural Resources Mgmt Undergrad Certificate](#) *Corresponds to [Proposal #6](#)*
3. [2023-xx COT ITC in Medical Assisting](#) *Corresponds to [Proposal #9](#)*
4. [2023-xx COH Dental Hygiene Bachelor's Degree Completion with Online Program Fee](#) *Corresponds to [Proposal #23](#)*
5. [2023-xx COH Dental Hygiene accelerated Associate to MS bridge program with Online Program Fee](#) *Corresponds to [Proposal #23](#)*

G. FUTURE BUSINESS:

1. Interdisciplinary programs – placeholder; deferred until Fall 2023?

How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities – UCC Chair will follow up with Faculty Senate.*

H. ADJOURNMENT: 3:30 p.m.

APPENDICES

ACTIONS APPROVED or ENDORSED: None this week

CURRICULUM PROPOSALS APPROVED: None this week