

Undergraduate Curriculum Council (UCC)

April 27, 2023 – 3:00-5:00 p.m. via Zoom: Join Zoom Meeting <https://isu.zoom.us/j/86457748568>

Volume XXXIV, Meeting 5 (25-05)

MINUTES – *Approved by Curriculum Council on April 28, 2023 via email vote; Accepted by Faculty Senate on _____; Accepted by Academic Affairs on May 2, 2023*

A. PRELIMINARIES

1a. Attendance:

Members: Ines Jindra, Bob Houghton, Ajit Bhattarai, Ben Bolin, Janet Loxterman, Randa Kress, Wesley Usyak, Crystal Kanderis Lane, LaVona Andrew, Erin Berry
Ex-Officio: Cindy Hill, Ivory Fort, Sarah Mead, Buck Benson, Tiffany Mitchell
Admin. Asst.: Catherine Read
Excused: Carmen Febles, John Baker
1c. Guests: none

1. Announcements:

New UCC members elected for fall:

- CAL - **Jessica Winston** in for Carmen Febles
- CoH - **Camille Biorn** in for LaVona Andrew
- CoSE - **Sherry Adams** in for Janet Loxterman
- COT - **Mona Doan** in for John Baker

2. Council already **approved** its Minutes for [April 20, 2023](#) via email vote on 4/21/2023.

a. Minutes for today's meeting **April 27, 2023** will be approved via email vote this week.

3. Report from the Executive Committee:

Postponed until Fall 2023: Council voted to **move** these two proposals into the **“Parking Lot”**

- a. [Proposal #5](#) for the new BAS in Information Technology and its corresponding State Proposal [#2023-xx](#) are not ready for consideration yet, postponed until Fall 2023.
- b. [Proposal #23](#) from Dental Hygiene for the BS degree completion and accelerated AS to MS is postponed until Fall. Graduate Council's last meeting was Tuesday and they cannot review it until next semester. There are a few other concerns that need to be worked out. The way this proposal is written, the student would go directly from an Associate's to a Master's, skipping the Bachelor's degree altogether; not certain whether this is acceptable within ISU's framework.

4. **Information from Academic Affairs:** none

5. Current Subcommittee Activities:

- a. General Education Requirements Committee (GERC) update
 - i. Council already **approved** GERC's Minutes for [March 28, 2023](#) via email vote on 4/24/2023.
 - ii. Council unanimously **accepted** GERC's Minutes for [April 25, 2023](#)
 - iii. **Joanne Tokle** was re-elected to serve as **Chair** again next academic year.
Anna Grinath will serve as **Executive Secretary**.

Vice Chair elections will be held in the Fall once the rest of the members are known.
Four vacant seats still remain to be filled on this committee.

iv. GERC is updating its Assessment Plan template; a couple of GERC members are piloting the new template with their own courses, will provide feedback in the next week or so.

v. Council unanimously **accepted** GERC's [Objective 2 ORC Report April 2023](#)
The Objective 1 ORC Report will be forthcoming in the fall.

b. BAS Committee update -

Held final meeting of the semester and updated their Bylaws, which will be coming to UCC in the Fall for consideration and acceptance.

c. Catalog Format Review Subcommittee update –

Will meet this coming Tuesday to get the discussions under way.

6. Information from the Chair: Wesley Usyak thanked everyone for their hard work this year.

7. Information from the Faculty Senate and other Councils:

Faculty Senate will meet for the last time this semester on Monday to finish their business for the year.

8. Other related information or questions: none

B. INFORMATION ITEMS -- none this week

C. CONSENT CALENDAR -- none this week

D. UNFINISHED BUSINESS

Curriculum, Course, and Program Change Proposals:

1. [Proposal #6](#) from CAL **Anthropology** for a new Academic Certificate in Cultural Resources Management. *Contingent upon ISU and SBOE approval of State Letter of Notification #2023-LON-02*

Concern raised about using courses designated “D” on demand) as required courses for certificates and degrees. If the course is not regularly scheduled, there is a concern that students may not be able to complete their program, nor plan out their schedule. This will be considered and addressed in the fall.

2. [Proposal #9](#) from COT **Health Occupations** for a new Intermediate Technical Certificate (ITC) in Medical Assisting, update existing MA courses, create new MA 2201 and MA 2209, delete MA 1104, MA 2204S, MA 2206, MA 2206S, and MA 2207. *Contingent upon ISU, IDCTE, and SBOE approval of State Proposal #2023-xx.*

Proposal not ready for discussion yet; postponed until fall semester.

Council voted to **move** both **Proposal #6** and **Proposal #9** into the “**Parking Lot**” until Fall.

State Proposals for Endorsement: both proposals **postponed** until Fall semester:

1. [2023-LON-xx Request: CAL Cultural Resources Mgmt Undergrad Certificate](#) *Corresponds to [UCC Proposal #6](#)*

2. [2023-xx COT ITC in Medical Assisting](#) *Corresponds to [UCC Proposal #9](#)*

Other Business: none

E. “PARKING LOT” – proposals and other items awaiting resolution: none

F. NEW BUSINESS: none, everything that has come in has been taken care of this semester. Great job, everyone!!

Departments have all summer and early fall to work on their proposals, which gives them plenty of time to carefully consider what they want to do with their programs and the ramifications of the changes.

G. FUTURE BUSINESS:

2. Interdisciplinary programs– placeholder; deferred until Fall 2023?

How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities.*
UCC Chair will follow up with Faculty Senate.

H. ADJOURNMENT: 3:20 p.m.

Happy Summer, everyone!!!!

APPENDICES

ACTIONS APPROVED or ENDORSED:

A. GERC’s [Objective 2 Objective Review Committee \(ORC\) Report April 2023](#)

CURRICULUM PROPOSALS APPROVED: none this week