

**Undergraduate Curriculum Council (UCC)**

**April 28, 2022 – ‘virtual’ meeting via email**

**Volume XXXVIII, Meeting 4 (24-04)**

**MINUTES – *Approved by Curriculum Council on April 28, 2022 via email vote; Accepted by Faculty Senate; Accepted by Academic Affairs on May 9, 2022***

**A. PRELIMINARIES**

1a. Attendance:

Members: Carmen Febles, Ines Jindra, Bob Houghton, Joanne Toevs, Ben Bolin, Randa Kress, Janet Loxterman, Wesley Usyak, Steve Clay, Wendy Mickelsen, LaVona Andrew, Erin Berry

Ex-Officio: *excused*

Admin. Asst: Catherine Read

1b. Excused: Ivory Fort, Buck Benson, Tiffany Mitchell, Sarah Mead, Margaret Johnson,

1c. Guests: None

1. Announcements:

2. Council **approved** its Minutes for [April 14, 2022](#)

3. Report from the Executive Committee:

4. Information from Academic Affairs:

5. Current Subcommittee Activities:

a. General Education Requirements Committee (GERC) update

Council **accepted** all of the following items:

i. GERC Minutes for [February 8, 2022](#), [February 22, 2022](#), and [March 8, 2022](#)

ii. [Objective 9 Review Report 2022 final](#)

iii. [Annual Gen Ed Assessment Report Questions and Obj 8 Outcomes revisions](#)

iv. [GERC Bylaws Revisions](#) to add State Gen Ed Subcommittee

b. BAS Committee update

6. Information from the Chair:

7. Information from the Faculty Senate and other Councils:

8. Other related information or questions:

**B. INFORMATION ITEMS -- none**

**C. CONSENT CALENDAR -- none**

**D. UNFINISHED BUSINESS**

**Curriculum, Course, and Program Change Proposals: none**

**Other Business:**

**E. “PARKING LOT” – proposals and other items awaiting resolution – none**

**F. NEW BUSINESS: *for Fall 2022***

### Curriculum, Course, and Program Change Proposals:

1. [Proposal #9](#) from COB **Marketing & Management** to create a new elective course MKTG 4412 and a new 9-credit Certificate in Human Resources. *Contingent upon OSBE and NWCCU approval of Letter of Notification #2022-LON-xx for the new certificate.*

### Other Business:

### G. FUTURE BUSINESS:

1. **Interdisciplinary programs– placeholder; deferred until Fall 2022?**  
How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities..*
2. **UCC’s Role in Program Prioritization -- placeholder; awaiting Faculty Senate’s direction**  
UCC has purview over courses and curriculum
3. **Impact Response Timeline**  
Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC
4. **Ramifications of Student Learning Outcomes**  
Do faculty want to be involved in monitoring and overseeing assessment? If so, what mechanism or entity should be implemented to manage this task? Does UCC want to take on the responsibility as part of their purview, or create a new subcommittee similar to GERC, or some other option?
5. **Collaboration between UCC and Graduate School** - Continue discussions with Graduate School on closer collaboration on proposals that affect both catalogs.
6. **Catalog Format Review Subcommittee – placeholder; deferred indefinitely until new Associate Registrar is hired** ([Undergraduate Catalog Update Process and Timeline](#) for reference)  
Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes. Subcommittee should include reps from UCC, Grad Council, Registrar’s Office, Academic Affairs, and Marketing. Tasks include:
  - **Accelerated Programs Catalog Layout:** create standardized catalog format
  - **Admissions Requirements:** should Admissions Requirements continue to be part of UCC catalog page with UCC’s review/approval process, or move to departmental page that can be changed more quickly? Considerations include students’ catalog rights in meeting program requirements for graduation.
  - **Course and Program Duplication:** develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

### H. ADJOURNMENT: 5:00 p.m.

## APPENDICES

### **ACTIONS APPROVED or ENDORSED:**

- A. GERC's [Objective 9 Review Report 2022\\_final](#)
- B. [Annual Gen Ed Assessment Report Questions and Obj 8 Outcomes revisions](#)
- C. [GERC Bylaws Revisions](#) to add State Gen Ed Subcommittee

**CURRICULUM PROPOSALS APPROVED:**           None this week