Undergraduate Curriculum Council (UCC)
March 31, 2022 – 3:00-5:00 p.m. via Zoom
  Volume XXXVIII, Meeting 1 (24-01)
  MINUTES – *Approved by Curriculum Council on April 14, 2022; Accepted by Faculty Senate on April 25, 2022; Accepted by Academic Affairs on April 22, 2022*

A. PRELIMINARIES

1a. Attendance:

Members:	Carmen Febles, Bob Houghton, Ben Bolin, Randa Kress, Janet Loxterman, Steve Clay, Wesley Usyak, Wendy Mickelsen, LaVona Andrew
Ex-Officio:	Ivory Fort, Sarah Mead, Tiffany Mitchell,
Admin. Asst:	Catherine Read

1b. Excused: Ines Jindra, Erin Berry, Joanne Toevs; Buck Benson, Margaret Johnson
1c. Guests: None

1. Announcements:
    a. Welcome to new UCC members **Bob Houghton** from College of Business replacing Steve Byers, and **Erin Berry** from College of Pharmacy replacing Shanna O'Conner.
    b. Although this is the first full UCC meeting, there have been several things going on behind the scenes. Executive Committee has met several times to discuss and work out some of the details.

2. Minutes – none this week; all have been approved

3. Report from the Executive Committee:
    a. Discussed CS/Informatics course equivalency situation
        Since the Computer Science and Informatics departments were split, most of the equivalencies were updated, but there is one remaining Informatics course that is still listed as equivalent to the CS course, but the CS course does not have the corresponding equivalency. In this particular case, the Informatics program and most of the courses are being eliminated. Bob Houghton will make sure that if the course is kept, the equivalency is dropped.

    b. Discussed placement in the catalog of admissions criteria
        Some units have their admissions requirements listed in the curriculum pages, and some units have it on their program pages where they can edit the admissions criteria at will instead of having to submit a curriculum change proposal to UCC. At some point in the future, the plan is to revisit the entire catalog format and online appearance and this might be resolved at that time. The question for this council to discuss is whether UCC should retain purview and oversight responsibility for admission requirements, or should departments be able to make changes on their own without the review and approval procedures currently in place.

        Discussion. This could become a change memo process to ensure some review and approval process, but it would still be subject to the catalog cycle and changes will be delayed until the next catalog is published. Currently UCC's bylaws do not include Admissions requirements specifically listed in UCC's duties. However, the catalog is essentially the legal document detailing for students what they need to do to meet program requirements for graduation. Departmental handbooks don't necessarily make it into the archival records that everyone has access to, nor is there any procedure in place to make sure handbooks are regularly updated and maintained as the catalog is.

There is also the issue of ensuring all admissions requirements are in compliance with ISU and SBOE minimum requirements, and any changes don't inadvertently conflict with the university requirements. Students have catalog rights that are the contractural obligations the university has to guarantee so students know exactly what they need to do to complete the program and earn the degree or certificate. Since Registration for fall classes occurs mid-spring semester, the catalog has to be set well in advance.

MOTION: Add a business item to the next agenda to have an in-depth discussion as to the placement and editability of the Program Admissions Requirements and at the earliest convenience to get an opinion on the issue from Academic Standards Council.
Motion seconded.   Motion **passed** unanimously.

4. Information from Academic Affairs:

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update
      i. GERC is conducting a survey to gather faculty feedback about the Gen Ed Assessment Process.

   b. BAS Committee update – has not met yet this semester
                                                                    .

6. Information from the Chair:
   a. Proposed subcommittee of UCC to oversee interdisciplinary and University Studies programs
      i. Awaiting Faculty Senate action
         Academic Affairs and Graduate School contacted Carmen Febles as UCC chair to discuss how faculty oversight might work to oversee interdisciplinary programs and units. Meant to be an undergraduate pathway toward completing a bachelor's degree if they drop out of a particular major. The University Studies degree is under College of Arts & Letters; the idea is to create a more universal interdisciplinary program that covers all colleges rather than for a specific college. Faculty Senate will be the ones to create the committee, and decide whether it should be a subcommittee of UCC for oversight, or some other framework.

7. Information from the Faculty Senate and other Councils:
   a. Don't forget to vote in Faculty Senate elections this week!

8. Other related information or questions:

B. **INFORMATION ITEMS** -- none

C. **CONSENT CALENDAR** -- none

D. **UNFINISHED BUSINESS –** none this week

   Curriculum, Course, and Program Change Proposals: none

   Other Business: none

E. **"PARKING LOT" – proposals and other items awaiting resolution –** none

F. **NEW BUSINESS:** Council **untabled** the New Business for discussion.

   Curriculum, Course, and Program Change Proposals:

1. Council **approved** [Proposal #8](#) from **Math & Statistics** to update course pre-requisites and add course options to Math Minor.

2. Council **approved** [AY2022-23 Change Memo #87](#) from the **Registrar's Office** with corrections for the **AY2022-23** catalog identified during the catalog production process.

Other Business:

1. [UCC's Bylaws](#) review/revision –
   Proposed changes were discussed. No action at this time.
   Tabled for further discussion next meeting.

2. Nominations for UCC Executive Committee candidates for the 2022-2023 academic year
   (Chair, Vice Chair, Executive Secretary)
   Nominations for Executive Secretary – **Ben Bolin** self-nominated
   Nominations for Vice Chair – **Wesley Usyak** self-nominated;
   Nominations for Chair – none yet
   Tabled until next meeting.

G. FUTURE BUSINESS:

1. **Accelerated Programs Catalog Layout Working Group:** create standardized catalog format for UCC's consideration Spring 2022
   Members: Sarah Mead, ~~Shanna O'Connor~~, Janet Loxterman, Carmen Febles

2. **Interdisciplinary programs**: How to deal with faculty oversight of curriculum

3. **Course and Program Duplication -- placeholder; deferred until Fall 2022?**
   Create a working group to develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

4. **UCC's Role in Program Prioritization -- placeholder; awaiting Faculty Senate's direction**
   UCC has purview over courses and curriculum

5. **Impact Response Timeline**
   Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC

6. **Ramifications of Student Learning Outcomes**
   Do faculty want to be involved in monitoring and overseeing assessment? If so, what mechanism or entity should be implemented to manage this task? Does UCC want to take on the responsibility as part of their purview, or create a new subcommittee similar to GERC, or some other option?

7. **Collaboration between UCC and Graduate School -** Continue discussions with Graduate School on closer collaboration on proposals that affect both catalogs.

8. **Catalog Format Review Subcommittee – placeholder; deferred indefinitely until new Associate Registrar is hired**
   [Undergraduate Catalog Update Process and Timeline](#)
   Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes. Subcommittee should include reps from UCC, Grad Council, Registrar's Office, Academic Affairs, and Marketing.

9. **Admissions Requirements – placeholder; deferred indefinitely until new Associate Registrar is hired and new Provost gets settled in.**
> Continue including Admissions Requirements as part of UCC catalog page with UCC's review/approval process, or move to departmental page that can be changed more quickly? Considerations include students' catalog rights in meeting program requirements for graduation. Could be part of Catalog Format Review.

10. **Create mechanism to ensure course equivalencies are correctly reflected in the corresponding course**s.

H. ADJOURNMENT: 4:20 p.m.

APPENDICES

ACTIONS APPROVED or ENDORSED:

A.   AY2022-23 Change Memo #87 from the **Registrar's Office** with corrections for the **AY2022-23** catalog identified during the catalog production process.

CURRICULUM PROPOSALS APPROVED:

1. Proposal #8 from **Math & Statistics** to update course pre-requisites and add course options to Math Minor.

Undergraduate Curriculum Council (UCC)
April 7, 2022 – 3:00-5:00 p.m. via Zoom
Volume XXXVIII, Meeting 2 (24-02)
MINUTES – *Approved by Curriculum Council on April 14, 2022; Accepted by Faculty Senate on April 25, 2022; Accepted by Academic Affairs on April 22, 2022*

A. PRELIMINARIES
1a. Attendance:

Members:	Carmen Febles, Ines Jindra, Bob Houghton, Ben Bolin, Randa Kress, Janet Loxterman, Wesley Usyak, Wendy Mickelsen, LaVona Andrew, Erin Berry
Ex-Officio:	Ivory Fort, Buck Benson, Tiffany Mitchell,
Admin. Asst:	*Excused*

1b. Excused: Joanne Toevs, Steve Clay; Margaret Johnson, Sarah Mead, Catherine Read
1c. Guests: None

1. Announcements: free parking at Holt arena is being reinstated!

2. Minutes for **March 31, 2022 -** *forthcoming*

3. Report from the Executive Committee:
   - Met on Monday, determined UCC needs to meet this week to update the Bylaws and nominate next year's officers
   - Carmen reached out to Chris Whittaker, the Chair of Academic Standards Council regarding the placement and purview of program Admissions criteria; he is amenable to taking it up with the Council, possibly this week, otherwise in the Fall.

4. Information from Academic Affairs: no report

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update
      GERC's Executive committee meets tomorrow

   b. BAS Committee update -- will meet on April 21
      .
6. Information from the Chair: none

7. Information from the Faculty Senate and other Councils: none

8. Other related information or questions: none

B. INFORMATION ITEMS -- none

C. CONSENT CALENDAR -- none

D. UNFINISHED BUSINESS

Curriculum, Course, and Program Change Proposals: none

Other Business:
1. Council **tabled** Admissions Criteria Placement in the catalog, pending update from Academic Standards Council.

2. [UCC's Bylaws](#) review/revision

>   Council went through and discussed each section individually, and suggested changes where deemed appropriate. Clarified UCC's purview and updated Health Sciences representation to eliminate specificity of campuses. Major change was adding a new section listing UCC Executive Committee and adding the UCC immediate past chair as ex-officio member of the Executive Committee for continuity purposes, with the understanding that if the past chair has rotated off the Council they may not be in a position to serve on the Executive Committee. Eliminated the required chair's year-end report since that has become obsolete over the years. Added details of the chair's responsibilities, plus a few other minor language and other changes.
>
>   **ACTION:** Motion to have a formal vote on the Bylaws at the next UCC meeting. Seconded. Motion **passed**. Need to have a 2/3 quorum to approve Bylaws.

3. Nominations for UCC Executive Committee candidates for the 2022-2023 academic year (Chair, Vice Chair, Executive Secretary)

>   Nominations for Executive Secretary – **Ben Bolin** self-nominated
>   Nominations for Vice Chair – **Bob Houghton** self-nominated
>   Nominations for Chair – **Wesley Usyak** self-nominated (changed from Vice Chair to Chair position)
>
>   **ACTION:** Motion to vote on Officers at the next meeting. Seconded. Motion **passed**.

E. **"PARKING LOT" – proposals and other items awaiting resolution –** none

F. **NEW BUSINESS:** none

Curriculum, Course, and Program Change Proposals: none

Other Business: none

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G. **FUTURE BUSINESS:**

1. **Accelerated Programs Catalog Layout Working Group:** create standardized catalog format for UCC's consideration Spring 2022

>   **Members:** Sarah Mead, ~~Shanna O'Connor~~, Janet Loxterman, Carmen Febles

2. **Interdisciplinary programs**: How to deal with faculty oversight of curriculum

3. **Course and Program Duplication -- placeholder; deferred until Fall 2022?**

>   Create a working group to develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

4. **UCC's Role in Program Prioritization -- placeholder; awaiting Faculty Senate's direction**

>   UCC has purview over courses and curriculum

5. **Impact Response Timeline**

>   Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC

6. **Ramifications of Student Learning Outcomes**

Do faculty want to be involved in monitoring and overseeing assessment? If so, what mechanism or entity should be implemented to manage this task? Does UCC want to take on the responsibility as part of their purview, or create a new subcommittee similar to GERC, or some other option?

7. **Collaboration between UCC and Graduate School -** Continue discussions with Graduate School on closer collaboration on proposals that affect both catalogs.

8. **Catalog Format Review Subcommittee – placeholder; deferred indefinitely until new Associate Registrar is hired**
    Undergraduate Catalog Update Process and Timeline
    Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes. Subcommittee should include reps from UCC, Grad Council, Registrar's Office, Academic Affairs, and Marketing.

9. **Admissions Requirements** – **placeholder; deferred indefinitely until new Associate Registrar is hired and new Provost gets settled in.**
    Continue including Admissions Requirements as part of UCC catalog page with UCC's review/approval process, or move to departmental page that can be changed more quickly? Considerations include students' catalog rights in meeting program requirements for graduation. Could be part of Catalog Format Review.

H. ADJOURNMENT: 3:56 p.m.

APPENDICES

None – no documents approved this week.

Undergraduate Curriculum Council (UCC)
April 14, 2022 – 3:00-5:00 p.m. via Zoom
Volume XXXVIII, Meeting 3 (24-03)
MINUTES – *Approved by Curriculum Council on April 21, 2022 via email vote; Accepted by Faculty*
Senate on April 25, 2022; Accepted by Academic Affairs on April 22, 2022

A. PRELIMINARIES

1a. Attendance:

Members:	Carmen Febles, Ines Jindra, Bob Houghton, Joanne Toevs, Ben Bolin, Randa Kress, Wesley Usyak, Steve Clay, Wendy Mickelsen, LaVona Andrew,
Ex-Officio:	Ivory Fort, Buck Benson, Tiffany Mitchell, Sarah Mead,
Admin. Asst:	*Excused*

1b. Excused: Janet Loxterman, Erin Berry; Margaret Johnson, Catherine Read
1c. Guests: None

1. Announcements:

2. Council **approved** the Minutes for **March 31, 2022** and **April 7, 2022**. *Council subsequently voted via email to **approve** today's meeting Minutes for **April 14, 2022**.*

3. Report from the Executive Committee:
   Met on Monday and set today's agenda. Discussed the two proposals listed below under New Business, along with the email from Curtis Whitaker, the chair of Academic Standards Council that Carmen Febles shared with this Council. Executive Committee's suggestion is to continue including Admissions criteria in UCC proposals as per prior practice, but the full council will discuss this further later in the meeting. This can be revisited in the future when the larger picture discussion about catalog format and layout takes place.

4. Information from Academic Affairs: none

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update
      Council **accepted** GERC's Minutes for February 8, 2022, February 22, 2022, and March 8, 2022 via email vote.

   b. BAS Committee update – meets next week
                                                                                    .

6. Information from the Chair:
   ● Bylaws requires two-thirds majority approval; elections require a simple majority to elect new officers.
   ● Future Business list can be streamlined if this Council so desires

7. Information from the Faculty Senate and other Councils:
   ● The Senate is considering whether to create a new committee or council to oversee interdisciplinary programs.
   ● Faculty Senate is giving up their space on the 3rd floor of the Rendezvous building to the Native American Student Service Center which has been needing a permanent home. Faculty Senate does not meet often enough to warrant occupying the office and conference room space. Senate and its Councils are looking at alternative conference rooms in which to hold their meetings. They are considering using the Sargent room in the SUB; UCC leadership has been invited to join the tour of that room and become familiar with the technology.

8. Other related information or questions: none

B. **INFORMATION ITEMS** -- none

C. **CONSENT CALENDAR** -- none

D. **UNFINISHED BUSINESS**

Curriculum, Course, and Program Change Proposals: none

Other Business:
1.. Admissions Criteria placement in the catalog – continue discussion from last time
Registrar's Office is currently awaiting the hiring of a new Registrar and Associate Registrar. Until those positions are filled, there is not much point in revamping the catalog at this time.

   MOTION: Condense all catalog Future Business Items on the agenda (#1, #3, #9 and this admissions criteria) into the current Future Business Item #8 as a single catalog agenda item. Motion seconded. Motion **passed unanimously.**

2. Council unanimously **approved** UCC's Bylaws as revised last week for approval this week

3. Elections for UCC Executive Committee candidates for the 2022-2023 academic year
(Chair, Vice Chair, Executive Secretary)
Nominations for Chair – **Wesley Usyak** self-nominated;
Nominations for Vice Chair – **Bob Houghton** self-nominated;
Nominations for Executive Secretary – **Ben Bolin** self-nominated

   Carmen Febles put the nominees into a Zoom breakout room while the other members voted.
Members unanimously **elected Wesley Usyak** as next year's **Chair**
Members unanimously **elected Bob Houghton** as next year's **Vice Chair**
Members unanimously **elected Ben Bolin** as next year's **Executive Secretary**

   The nominees were brought back into the regular Zoom meeting and informed they were elected to their respective positions as next year's Council Officers.

E. **"PARKING LOT" – proposals and other items awaiting resolution –** none

F. **NEW BUSINESS:**

Curriculum, Course, and Program Change Proposals:

For the benefit of the new members, Carmen Febles displayed the proposals and briefly described the types of things UCC reps should look for as they help their POs and review proposals in UCC before voting whether to approve them.

1. Council **approved** Proposal #11 from COE **Teaching & Educational Studies** to update course description for EDUC 4463. *Changes affect Graduate Catalog.*

2. Council **approved** Proposal #18 from COH **Emergency Services** to delete the 9-credit Community Paramedic Certificate, CPAR courses, and Community Paramedic Track from the B.S. Health Science, Emergency Medical Services Concentration. *Contingent upon acceptance of Letter of Notification #2022-LON-xx by OSBE and NWCCU.*

Other Business:

College of Business has two proposals they are trying to complete before semester's end, but they could wait until Fall if need be. College of Technology has several proposals in the works, but those will wait until Fall.
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G. FUTURE BUSINESS:

1. **Accelerated Programs Catalog Layout Working Group:** create standardized catalog format for UCC's consideration Spring 2022
   Members: Sarah Mead, ~~Shanna O'Connor~~, Janet Loxterman, Carmen Febles

2. **Interdisciplinary programs**: How to deal with faculty oversight of curriculum

3. **Course and Program Duplication -- placeholder; deferred until Fall 2022?**
   Create a working group to develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

4. **UCC's Role in Program Prioritization** -- placeholder; awaiting Faculty Senate's direction
   UCC has purview over courses and curriculum

5. **Impact Response Timeline**
   Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC

6. **Ramifications of Student Learning Outcomes**
   Do faculty want to be involved in monitoring and overseeing assessment? If so, what mechanism or entity should be implemented to manage this task? Does UCC want to take on the responsibility as part of their purview, or create a new subcommittee similar to GERC, or some other option?

7. **Collaboration between UCC and Graduate School -** Continue discussions with Graduate School on closer collaboration on proposals that affect both catalogs.

8. **Catalog Format Review Subcommittee – placeholder; deferred indefinitely until new Associate Registrar is hired**
   [Undergraduate Catalog Update Process and Timeline](#)
   Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes. Subcommittee should include reps from UCC, Grad Council, Registrar's Office, Academic Affairs, and Marketing.

9. **Admissions Requirements** – placeholder; deferred indefinitely until new Associate Registrar is hired and new Provost gets settled in.
   Continue including Admissions Requirements as part of UCC catalog page with UCC's review/approval process, or move to departmental page that can be changed more quickly? Considerations include students' catalog rights in meeting program requirements for graduation. Could be part of Catalog Format Review.

H. ADJOURNMENT: 3:37 p.m

APPENDICES

ACTIONS APPROVED or ENDORSED:

 A.   UCC's Bylaws as Revised April 2022

CURRICULUM PROPOSALS APPROVED:

1. Proposal #11 from COE **Teaching & Educational Studies** to update course description for EDUC 4463. *Changes affect Graduate Catalog.*

2. Proposal #18 from COH **Emergency Services** to delete the 9-credit Community Paramedic Certificate, CPAR courses, and Community Paramedic Track from the B.S. Health Science, Emergency Medical Services Concentration. *Contingent upon acceptance of Letter of Notification #2022-LON-xx by OSBE and NWCCU.*

Undergraduate Curriculum Council (UCC)
April 28, 2022 – 'virtual' meeting via email
Volume XXXVIII, Meeting 4 (24-04)
MINUTES – *Approved by Curriculum Council on April 28, 2022 via email vote; Accepted by Faculty*
Senate on May 11, 2022 via email vote; Accepted by Academic Affairs on May 9, 2022

A. PRELIMINARIES

1a. Attendance:

Members:	Carmen Febles, Ines Jindra, Bob Houghton, Joanne Toevs, Ben Bolin, Randa Kress, Janet Loxterman, Wesley Usyak, Steve Clay, Wendy Mickelsen, LaVona Andrew, Erin Berry
Ex-Officio:	*excused*
Admin. Asst:	Catherine Read

1b. Excused: Ivory Fort, Buck Benson, Tiffany Mitchell, Sarah Mead, Margaret Johnson,
1c. Guests: None

1. Announcements:

2. Council **approved** its Minutes for **April 14, 2022**

3. Report from the Executive Committee:

4. Information from Academic Affairs:

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update
      Council **accepted** all of the following items:
      i.   GERC Minutes for February 8, 2022, February 22, 2022, and March 8, 2022
      ii. Objective 9 Review Report_2022_final
      iii. Annual Gen Ed Assessment Report Questions and Obj 8 Outcomes revisions
      iv. GERC Bylaws Revisions to add State Gen Ed Subcommittee

   b. BAS Committee update
                                                                    .

6. Information from the Chair:

7. Information from the Faculty Senate and other Councils:

8. Other related information or questions:

B. INFORMATION ITEMS -- none

C. CONSENT CALENDAR -- none

D. UNFINISHED BUSINESS

Curriculum, Course, and Program Change Proposals: none

Other Business:

E. "PARKING LOT" – proposals and other items awaiting resolution – none

F. NEW BUSINESS: *for Fall 2022*

Curriculum, Course, and Program Change Proposals:

1. [Proposal #9](#) from COB **Marketing & Management** to create a new elective course MKTG 4412 and a new 9-credit Certificate in Human Resources. *Contingent upon OSBE and NWCCU approval of Letter of Notification #2022-LON-xx for the new certificate.*

Other Business:

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G. FUTURE BUSINESS:

1. **Interdisciplinary programs– placeholder; deferred until Fall 2022?**
   How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities..*

2. **UCC's Role in Program Prioritization -- placeholder; awaiting Faculty Senate's direction**
   UCC has purview over courses and curriculum

3. **Impact Response Timeline**
   Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC

4. **Ramifications of Student Learning Outcomes**
   Do faculty want to be involved in monitoring and overseeing assessment? If so, what mechanism or entity should be implemented to manage this task? Does UCC want to take on the responsibility as part of their purview, or create a new subcommittee similar to GERC, or some other option?

5. **Collaboration between UCC and Graduate School -** Continue discussions with Graduate School on closer collaboration on proposals that affect both catalogs.

6. **Catalog Format Review Subcommittee – placeholder; deferred indefinitely until new Associate Registrar is hired**   (*Undergraduate Catalog Update Process and Timeline* for reference)
   Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes. Subcommittee should include reps from UCC, Grad Council, Registrar's Office, Academic Affairs, and Marketing. Tasks include:
   - **Accelerated Programs Catalog Layout:** create standardized catalog format
   - **Admissions Requirements**: should Admissions Requirements continue to be part of UCC catalog page with UCC's review/approval process, or move to departmental page that can be changed more quickly? Considerations include students' catalog rights in meeting program requirements for graduation.
   - **Course and Program Duplication**: develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

H. ADJOURNMENT: 5:00 p.m.

APPENDICES

ACTIONS APPROVED or ENDORSED:

A. **GERC's** Objective 9 Review Report_2022_final

B. Annual Gen Ed Assessment Report Questions and Obj 8 Outcomes revisions

C. GERC Bylaws Revisions to add State Gen Ed Subcommittee

CURRICULUM PROPOSALS APPROVED: None this week

Undergraduate Curriculum Council (UCC)
September 1, 2022 – 3:00-5:00 p.m. via Zoom
Volume XXXVIII, Meeting 5 (24-05)
MINUTES – *Approved by Curriculum Council on September 8, 2022 via email ballot; Accepted by Faculty*
Senate on September 27, 2022; Accepted by Academic Affairs on October 4, 2022

A. PRELIMINARIES

1a. Attendance:

Members:	Carmen Febles, Ines Jindra, Bob Houghton, Ajit Bhattarai, Ben Bolin, Randa Kress, Janet Loxterman, John Baker, Wesley Usyak, Crystal Kanderis Lane, LaVona Andrew, Erin Berry
Ex-Officio:	Ivory Fort, Hala Abou Arraj, Buck Benson, Tiffany Mitchell, Cindy Hill
Admin. Asst:	Catherine Read

1b. Excused: none
1c. Guests: Dan Dale (Faculty Senate Chair)

1. Announcements:
   - Ellen Roco is the new Associate Dean in the College of Health. She is putting together a college curriculum committee to review all proposals before submission to UCC.
   - Hala reported the Registrar's Office is renumbering all of College of Tech courses as approved over the summer.

2. Council had **approved** the Minutes for April 28, 2022 via email at the end of Spring semester, and sent them to Faculty Senate and Academic Affairs for acceptance.

3. Report from the Executive Committee: met yesterday to discuss next week's agenda.

4. Information from Academic Affairs: No update.

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update
      1) Council had **accepted** GERC Minutes for March 29, 2022, April 12, 2022 and April 26, 2022 via email vote last Spring, and sent them to Faculty Senate and Academic Affairs for acceptance.

   b. BAS Committee update – won't meet until the end of September
      .

6. Information from the Chair: Welcome to everyone!
   a. UCC 101 - refresher on what UCC does, proposal form and process, UCC reps' responsibilities, etc.
      1) UCC's website: www.isu.edu/ucc
         UCC reps should look at all proposals to help make sure there are no errors or conflicts with other programs. The website has lots of information about the proposal process.
      2) AY2023-24 UCC Proposal Request Tracking Sheet
      3) UCC Proposal Checklist
         This checklist was put together over the summer to help guide UCC reps in what to look for as they review proposals.

7. Information from the Faculty Senate and other Councils:
   Faculty Senate:
      Dan Dale, Senate Chair, reported on the first meeting for the new semester. Senate's minutes will be more abbreviated and in accordance with Robert's rules of Order. Proposal to create

a new Academic Integrity Council; being led by Curt Whitaker and Nancy Legge. New Faculty Senate Parliamentarian will be Laura Ahola-Young. Faculty Senate wants to meet with council chairs periodically to facilitate communication among the councils.

GERC:
Bob Houghton reported that Darren Blagburn presented the NWCCU Fellowship project he will be working on. Physics Assessment Plans will be submitted and reviewed by GERC this fall.

8. Other related information or questions: none

B. INFORMATION ITEMS -- none

C. CONSENT CALENDAR -- none

D. UNFINISHED BUSINESS

Curriculum, Course, and Program Change Proposals:

1. Council **approved** Proposal #9 from COB **Marketing & Management** to create a new elective course MKTG 4412 and a new 9-credit Certificate in Human Resources. *Contingent upon OSBE and NWCCU approval of Letter of Notification #2022-LON-04 for the new certificate.* (Appendix 2)

Other Business: none this week

E. "PARKING LOT" – proposals and other items awaiting resolution – none

F. NEW BUSINESS:

State Proposals for Endorsement:

1. Council **endorsed** 2022-LON-04_COB_9-credit Academic Certificate in Human Resources. *Corresponds to UCC Proposal #9* (Appendix A)

Curriculum, Course, and Program Change Proposals: Council agreed to take up the proposals for discussion.

1. Council voted to **approve** Proposal #5 **as amended** from COT **Cloud Computing** to update course prerequisites and descriptions for BT 0160, BT 0161, BT 0162, BT 0163, and BT 0164 in response to the program's Technical Advisory Committee recommendations. (Appendix 1)

2. *Not discussed:* Proposal #16 from COT **ESTEC** and **Trade & Industrial** to discontinue the Advanced Automation & Manufacturing Technology program, AAS & ITC, ADMT courses. *Contingent upon OSBE and CTE approval of State Proposal #2022-xx.*

3. Council **approved** Proposal #17 from COB **Finance** to create a new FIN 4485 course and add FIN 4464 and FIN 4485 as electives for the Financial Literacy Academic Certificate. (Appendix 3)

Other Business: none this week

G. FUTURE BUSINESS:

1. **Interdisciplinary programs– placeholder; deferred until Fall 2022?**
How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities..*

2. **UCC's Role in Program Prioritization -- placeholder; awaiting Faculty Senate's direction**
   UCC has purview over courses and curriculum

3. **Impact Response Timeline**
   Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC

4. **Ramifications of Student Learning Outcomes**
   Do faculty want to be involved in monitoring and overseeing assessment? If so, what mechanism or entity should be implemented to manage this task? Does UCC want to take on the responsibility as part of their purview, or create a new subcommittee similar to GERC, or some other option?

5. **Collaboration between UCC and Graduate School -** Continue discussions with Graduate School on closer collaboration on proposals that affect both catalogs.

6. **Catalog Format Review Subcommittee – placeholder; deferred indefinitely until new Associate Registrar is hired**   *(Undergraduate Catalog Update Process and Timeline for reference)*
   Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes. Subcommittee should include reps from UCC, Grad Council, Registrar's Office, Academic Affairs, and Marketing. Tasks include:
   - **Accelerated Programs Catalog Layout:** create standardized catalog format
   - **Admissions Requirements**: should Admissions Requirements continue to be part of UCC catalog page with UCC's review/approval process, or move to departmental page that can be changed more quickly? Considerations include students' catalog rights in meeting program requirements for graduation.
   - **Course and Program Duplication**: develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

H. **ADJOURNMENT: 3:43 p.m.**

APPENDICES

ACTIONS APPROVED or ENDORSED:

A. 2022-LON-04 COB 9-credit Academic Certificate in Human Resources. *Corresponds to UCC Proposal #9*

CURRICULUM PROPOSALS APPROVED:

1. Proposal #5 **as amended** from COT **Cloud Computing** to update course prerequisites and descriptions for BT 0160, BT 0161, BT 0162, BT 0163, and BT 0164 in response to the program's Technical Advisory Committee recommendations.

2. Proposal #9 from COB **Marketing & Management** to create a new elective course MKTG 4412 and a new 9-credit Certificate in Human Resources. *Contingent upon OSBE and NWCCU approval of Letter of Notification #2022-LON-04 for the new certificate.*

3. Proposal #17 from COB **Finance** to create a new FIN 4485 course and add FIN 4464 and FIN 4485 as electives for the Financial Literacy Academic Certificate.

Undergraduate Curriculum Council (UCC)
September 29, 2022 – 3:00-5:00 p.m. via Zoom: https://isu.zoom.us/j/84486337189
Volume XXXVIII, Meeting 6 (24-6)
MINUTES – *Approved by Curriculum Council on October 6, 2022; Accepted by Faculty Senate on October 24, 2022; Accepted by Academic Affairs on October 31, 2022*

A. PRELIMINARIES
1a. Attendance:

Members:	Carmen Febles, Ines Jindra, Bob Houghton, Ajit Bhattarai, Ben Bolin, Randa Kress, John Baker, Wesley Usyak, Crystal Kanderis Lane, Erin Berry
Ex-Officio:	Ivory Fort, Hala Abou Arraj, Buck Benson, Tiffany Mitchell, Cindy Hill
Admin. Asst:	Catherine Read

1b. Excused: Janet Loxterman
  Absent: LaVona Andrew
1c. Guests: none

1. Announcements:
   ISU Bands are performing next Wednesday evening, October 5, at the Performing Arts Center, starting at 7:00 p.m. Come see us play!

2. Minutes for September 1, 2022 have already been approved via email.

3. Report from the Executive Committee:
   - Add Student Learning Outcomes checkbox in Impact Response table on UCC proposal form for, similar to MAP question; also add to administrative. processing table at top of proposal form
   - Add Student Learning Outcome checkbox to Part B New Course table.
   - Add grad-level 55xx sister course question to all three Part B course tables

4. Information from Academic Affairs:
   Provost announced that ISU will be completing a Learning Management System (LMS) pilot program in the Spring semester. We will be piloting an evaluation of the Canvas LMS. More information will be forthcoming over the next couple of months.

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update
      1) Council **accepted** GERC Minutes for August 30, 2022 and September 13, 2022

   b. BAS Committee update – first meeting is next Friday, October 7, 2022
      .

6. Information from the Chair:
   a. Faculty liaison update (Faculty Senate, university councils)
      Faculty Senate Chair and UCC Chair will attend each other's meetings on an as-needed basis.

   b. Update letter from UCC officers on UCC website
      The UCC Executive Committee will update the letter that is posted on UCC's website to give more current information.

7. Information from the Faculty Senate and other Councils: none this week

8. Other related information or questions: none

B. **INFORMATION ITEMS** -- none this week

C. **CONSENT CALENDAR**

Council **unanimously approved** the entire Consent Calendar:

1. Council **approved,** as part of the Consent Calendar, Proposal #81 **as amended** from CAL **Art** for minor course updates, delete ART 3301 and ART 3302. *Changes affect Graduate Catalog.*

2. Council **approved,** as part of the Consent Calendar, Proposal #93 from CAL **Psychology** to add PSYC 3352 to Psychology Core Areas, Category 2, in the BA/BS and Minor curriculum.

3. Council **approved,** as part of the Consent Calendar, Proposal #94 from COSE **Computer Science** to create new elective CS 4432 and CS 4433 machine learning engineering courses. *Changes affect Graduate Catalog.*

D. **UNFINISHED BUSINESS**

Curriculum, Course, and Program Change Proposals:

1. Council unanimously **approved** Proposal #12 from KDHS **Division of Health Sciences** for a new 11-13 credit Interprofessional Certificate in Mindfulness with three emphases, new courses DHS 4412, DHS 4414, DHS 4415, and DHS 4416, minor course updates and course descriptions. *Changes affect Graduate Catalog. Contingent upon OSBE approval of Letter of Notification #2022-LON-05 for the new Certificate.*

2. Council unanimously **approved** Proposal #16 from COT **ESTEC** and **Trade & Industrial** to discontinue the Advanced Automation & Manufacturing Technology program, AAS & ITC, and ADMT courses. *Contingent upon OSBE and CTE approval of State Proposal #2022-09.*

3. Council unanimously **approved** Proposal #23 from CAL **Arts & Letters** to create ROAR 1101 as a permanent course.

4. Council unanimously **approved** Proposal #26, pending development of the Student Learning Outcomes, from COSE **Biological Sciences** to create new elective BIOL 1111 Lab and BIOL 1112 virus discovery courses.

5. Council unanimously **approved** Proposal #67 from CAL **Anthropology** to create new courses ANTH 4437, 4440, 4441, 4442, and 4488, and to update curriculum.

6. Council unanimously **approved** Proposal #70 **as amended,** pending development of the Student Learning Outcomes, from CAL **Sociology, Social Work & Criminology** to delete SOWK 4476, 4477, 4478 & 4479 and replace them with SOWK 4460, 4473, and 4474, update courses and curriculum.

7. Council unanimously **approved** Proposal #77 from CAL **Political Science** to add existing POLS 2231 to the Gen Ed program as an Objective 9 course. *GERC has **approved** adding POLS 2231 as an Objective 9 Gen Ed course.*

8. Council unanimously **approved** Proposal #79 from COSE **Biological Sciences** to adjust credits for BIOL 4429 & 4429L to be 3 & 1 instead of 4 & 0, respectively. *Changes affect Graduate Catalog.*

State Proposals for Endorsement:

1. Council unanimously **endorsed** 2022-LON-05 Request: DHS Mindfulness Interprofessional Certificate with three emphases in Mindfulness Advocacy at Work, Clinical Applications of Mindfulness, and Awakening Compassion. *Corresponds to UCC Proposal #12*

2. Council unanimously **endorsed** 2022-09 COT Discontinue Advanced Automation & Manufacturing Technology program. *Corresponds to UCC Proposal #16*

Other Business: none this week

E. **"PARKING LOT" – proposals and other items awaiting resolution – none**

F. **NEW BUSINESS:**

Curriculum, Course, and Program Change Proposals:

1. Proposal #63 **as amended** from CAL **Communication, Media, and Persuasion** to revise the course title for CMP 3311, and adjusted required courses and credits for the CMP majors.

2. Proposal #74 **as amended** from CAL **History** to update HIST courses, create new HIST 4469, renumber several HIST 33xx courses to 44xx in anticipation of creating an accelerated pathway in the future, update HIST curriculum and History and Social Studies teaching endorsements to reflect course changes. *Changes affect Graduate Catalog.*

3. Proposal #82 **as amended** from COH **Homeland Security & Emergency Management** to update HSEM courses and program curricula, delete HSEM 3360 and HSEM 4475, renumber HSEM 4440 to HSEM 4540, and create new courses HSEM 4405 and HSEM 4570. Also creates an Accelerated BS to MS in Homeland Security and Emergency Management, and a dual degree option with the BA in Sociology: Criminology concentration. *May require notifying OSBE of Accelerated and/or Dual Degree pathways.*

State Proposals for Endorsement: none this week

Other Business: none this week

.
G. **FUTURE BUSINESS:**

1. **Refer to Academic Standards Council: issue of consistency of s*ister courses at upper division undergraduate/graduate level – 33xx/55xx vs. 44xx/55xx – potential accreditation for grad programs?***

2. **Interdisciplinary programs– placeholder; deferred until Fall 2022?**
   How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities – UCC Chair will follow up with Faculty Senate.*

3. **Catalog Format Review Subcommittee – placeholder**

- **Accelerated Programs Catalog Layout:** create standardized catalog format
- **Admissions Requirements**: should Admissions Requirements continue to be part of UCC catalog page with UCC's review/approval process, or move to departmental page that can be changed more quickly? Considerations include students' catalog rights in meeting program requirements for graduation.
- **Course and Program Duplication**: develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

H. ADJOURNMENT: 3:58 p.m.

APPENDICES

ACTIONS APPROVED or ENDORSED:

A. 2022-LON-05 Request: DHS Mindfulness Interprofessional Certificate with three emphases in Mindfulness Advocacy at Work, Clinical Applications of Mindfulness, and Awakening Compassion. *Corresponds to UCC Proposal #12*

B. 2022-09 COT Discontinue Advanced Automation & Manufacturing Technology program. *Corresponds to UCC Proposal #16*

CURRICULUM PROPOSALS APPROVED:

1. Proposal #12 from KDHS **Division of Health Sciences** for a new 11-13 credit Interprofessional Certificate in Mindfulness with three emphases, new courses DHS 4412, DHS 4414, DHS 4415, and DHS 4416, minor course updates and course descriptions. *Changes affect Graduate Catalog. Contingent upon OSBE approval of Letter of Notification #2022-LON-05 for the new Certificate.*

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5. Proposal #67 from CAL **Anthropology** to create new courses ANTH 4437, 4440, 4441, 4442, and 4488, and to update curriculum.

6. Proposal #70 from CAL **Sociology, Social Work & Criminology** to delete SOWK 4476, 4477, 4478 & 4479 and replace them with SOWK 4460, 4473, and 4474, update courses and curriculum.

7. Proposal #77 from CAL **Political Science** to add existing POLS 2231 to the Gen Ed program as an Objective 9 course. *GERC has **approved** adding POLS 2231 as an Objective 9 Gen Ed course..*

8. Proposal #79 from COSE **Biological Sciences** to adjust credits for BIOL 4429 & 4429L to be 3 & 1 instead of 4 & 0, respectively. *Changes affect Graduate Catalog.*

9. Proposal #81 **as amended** from CAL **Art** for minor course updates, delete ART 3301 and ART 3302. *Changes affect Graduate Catalog.*

10. Proposal #93 from CAL **Psychology** to add PSYC 3352 to Psychology Core Areas, Category 2, in the BA/BS and Minor curriculum.

11. Proposal #94 from COSE **Computer Science** to create new elective CS 4432 and CS 4433 machine learning engineering courses. *Changes affect Graduate Catalog.*

Undergraduate Curriculum Council (UCC)
October 6, 2022 – 3:00-5:00 p.m. via Zoom: https://isu.zoom.us/j/84486337189
Volume XXXVIII, Meeting 7 (24-7)
MINUTES – *Approved by Curriculum Council on October 13, 2022; Accepted by Faculty Senate on*
  October 24, 2022; Accepted by Academic Affairs on October 31, 2022

A. PRELIMINARIES

1a. Attendance:

Members:	Carmen Febles, Ines Jindra, Bob Houghton*,* Ajit Bhattarai, Ben Bolin, Randa Kress, Janet Loxterman, John Baker, Wesley Usyak, Crystal Kanderis Lane, LaVona Andrew, Erin Berry
Ex-Officio:	Ivory Fort, Sarah Mead, Buck Benson, Tiffany Mitchell
Admin. Asst:	Catherine Read

1b. Excused: Cindy Hill, Hala Abou Arraj
1c. Guests: Shu-Yuan Lin (GERC)

1. Announcements: none

2. Council **approved** the Minutes for September 29. 2022

3. Report from the Executive Committee:
   - Met yesterday and finalized today's agenda. Keep working on proposals, reach out for help if you have questions.
   - Liaisons with other councils will happen on an as-needed basis if there is something that should be shared.
   - Change Memos are a thing of the past, and will not be reinstated. New process for this year will create different versions of a proposal if a program wants to make additional changes to their catalog pages after a proposal is already approved for that catalog year. The newer version will keep the same number, but add an "A" or "B", etc. and will show the original changes already approved so the department can work with the latest version. That will help the catalog editors as they enter the changes.
   - An updated Chair's letter will soon be posted to UCC's website once it's finalized.

4. Information from Academic Affairs: no report

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update
      GERC Gen Ed Survey Report- final 10-04-2022 - results of faculty survey about Gen Ed program – for UCC's review this week. Plan is to vote to accept the report next week.

   b. BAS Committee update – first meeting is tomorrow, 7 proposals up for consideration
      .
6. Information from the Chair: nothing to report other than what was addressed above.
   a. Faculty liaison update (Faculty Senate, university councils)
   b. Update letter from UCC officers on UCC website - covered earlier

7. Information from the Faculty Senate and other Councils:
   Tiffany Mitchell currently attends Academic Standards Council as a non-voting ex-officio member, and she can provide updates as needed.

8. Other related information or questions: none this week

B. **INFORMATION ITEMS** -- none this week

C. **CONSENT CALENDAR** -- none this week

D. **UNFINISHED BUSINESS**

Curriculum, Course, and Program Change Proposals:

1. Council unanimously **approved** Proposal #74 **as amended** from CAL **History** to update HIST courses, create new HIST 4469, renumber several HIST 33xx courses to 44xx in anticipation of creating an accelerated pathway in the future, update HIST curriculum and History and Social Studies teaching endorsements to reflect course changes. *Changes affect Graduate Catalog.*

2. Proposal #82 **as amended** from COH **Homeland Security & Emergency Management** to update HSEM courses and program curricula, delete HSEM 3360 and HSEM 4475, renumber HSEM 4440 to HSEM 4540, and create new courses HSEM 4405 and HSEM 4570. Also creates an Accelerated BS to MS in Homeland Security and Emergency Management, and a dual degree option with the BA in Sociology: Criminology concentration. *Contingent upon Graduate Council's approval of the accelerated pathway*. *May require notifying OSBE of Accelerated and/or Dual Degree pathways.*
    There were some corrections and questions about credits that need to be addressed by the proposal originator. Council voted to **move this proposal to the Parking Lot** until the questions are resolved.

State Proposals for Endorsement: none this week

Other Business: none this week

E. **"PARKING LOT" – proposals and other items awaiting resolution**

1. Proposal #63 **as amended** from CAL **Communication, Media, and Persuasion** to revise the course title for CMP 3311, and adjusted required courses and credits for the CMP majors.
    No action taken on this one yet.

F. **NEW BUSINESS:**   Council voted to take up new business in today's meeting

Curriculum, Course, and Program Change Proposals:

1. Council unanimously **approved** Proposal #1, **as amended** *pending Student Learning Outcomes*, from COE **Teaching and Educational Studies** to create new EDUC 4479 Geology for Educators course to replace GLBL 3379, which is being deleted from the catalog, in the Social Studies 30-credit Endorsement.

2. Council unanimously **approved** Proposal #25 from COB **Accounting & Information Systems** to add MGT 1116 as a prerequisite option for ACCT 2201.

3. Council unanimously **approved** Proposal #30 from COE **Teaching and Educational Studies** for minor updates to various BED, CTE, and FCS courses, delete several obsolete FCS courses: FCS 1109, 1120, 2202, 2207, 3322, 3373, 3374, 3375, 4400, 4401, 4411, 4412, 4440, and 4494.

4. Council unanimously **approved** Proposal #32 from COT **Health Occupations: Respiratory Therapy** to create new RESP 3396 and RESP 3399, change semester course offerings and minor curriculum updates.

5. Council unanimously **approved** Proposal #37 **as amended** from COH **Dental Hygiene** to swap PSYC 1101 for POLS 1101 as recommended Objective 6 Gen Ed requirement for the B.S. degree in Dental Hygiene.

6. Council unanimously **approved** Proposal #65 from COE **Teaching and Educational Studies** to substitute THEA 2201 instead of THEA 3331 in all Communications Endorsements; THEA 3331 is no longer offered.

7. Council unanimously **approved** Proposal #71 from COE **Human Performance & Sport Studies** and **Teaching and Educational Studies** to add all PEAC courses as approved electives to the Physical Education 45-credit Endorsement curriculum.

The rest of the proposals on the agenda were **deferred until next time**, since there were a few questions yet to be resolved:

8. Proposal #43 from COT **Business Technology** to add ALEKS Math prerequisites to first-semester BT courses and update Hospitality Management curriculum to focus more on computer literacy.

9. Proposal #46 from COT **Computer Aided Design Drafting Technology** to add ALEKS Math prerequisites to first-semester CADD courses.

10. Proposal #47 from COT **Early Childhood Care and Education** to add ALEKS Math prerequisites to first-semester CHLD courses.

11. Proposal #52 from COT **Business Technology: Cosmetology** to add ALEKS Math prerequisites to first-semester COSM courses.

12. Proposal #80 from COE **Teaching and Educational Studies** to add sign language prerequisites to EDHH 4459 and to swap EDUC 4460 for EDUC 4463 in the Deaf/Hard of Hearing Endorsement.

13. Proposal #87 from COH **Dental Hygiene** to update curriculum and criteria for Accelerated BS to MS track in Dental Hygiene. *Contingent upon Graduate Council's approval of the accelerated pathway. May require notifying OSBE of updated curriculum for this pathway.*

State Proposals for Endorsement: none this week

Other Business: none this week

.

G. **FUTURE BUSINESS:**

1. **Refer to Academic Standards Council: issue of consistency of s*ister courses at upper division undergraduate/graduate level – 33xx/55xx vs. 44xx/55xx – potential accreditation for grad programs?***

2. **Interdisciplinary programs– placeholder; deferred until Fall 2022?**
   How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities – UCC Chair will follow up with Faculty Senate.*

3. **Catalog Format Review Subcommittee – placeholder**
   - **Accelerated Programs Catalog Layout:** create standardized catalog format

- **Admissions Requirements**: should Admissions Requirements continue to be part of UCC catalog page with UCC's review/approval process, or move to departmental page that can be changed more quickly? Considerations include students' catalog rights in meeting program requirements for graduation.
- **Course and Program Duplication**: develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

H. **ADJOURNMENT: 4:05 p.m.**

APPENDICES

ACTIONS APPROVED or ENDORSED: none this week

CURRICULUM PROPOSALS APPROVED:

1. [Proposal #1](#) **as amended** *pending Student Learning Outcomes* from COE **Teaching and Educational Studies** to create new EDUC 4479 Geology for Educators course to replace GLBL 3379, which is being deleted from the catalog, in the Social Studies 30-credit Endorsement.

2. [Proposal #25](#) from COB **Accounting & Information Systems** to add MGT 1116 as a prerequisite option for ACCT 2201.

3. [Proposal #30](#) from COE **Teaching and Educational Studies** for minor updates to various BED, CTE, and FCS courses, delete several obsolete FCS courses: FCS 1109, 1120, 2202, 2207, 3322, 3373, 3374, 3375, 4400, 4401, 4411, 4412, 4440, and 4494.

4. [Proposal #32](#) from COT **Health Occupations: Respiratory Therapy** to create new RESP 3396 and RESP 3399, change semester course offerings and minor curriculum updates.

5. [Proposal #37](#) **as amended** from COH **Dental Hygiene** to swap PSYC 1101 for POLS 1101 as recommended Objective 6 Gen Ed requirement for the B.S. degree in Dental Hygiene.

6. [Proposal #65](#) from COE **Teaching and Educational Studies** to substitute THEA 2201 instead of THEA 3331 in all Communications Endorsements; THEA 3331 is no longer offered.

7. [Proposal #71](#) from COE **Human Performance & Sport Studies** and **Teaching and Educational Studies** to add all PEAC courses as approved electives to the Physical Education 45-credit Endorsement curriculum.

8. [Proposal #74](#) **as amended** from CAL **History** to update HIST courses, create new HIST 4469, renumber several HIST 33xx courses to 44xx in anticipation of creating an accelerated pathway in the future, update HIST curriculum and History and Social Studies teaching endorsements to reflect course changes. *Changes affect Graduate Catalog.*

Undergraduate Curriculum Council (UCC)
October 13, 2022 – 3:00-5:00 p.m. via Zoom: https://isu.zoom.us/j/84486337189
Volume XXXVIII, Meeting 8 (24-8)
MINUTES – *Approved by Curriculum Council on October 20, 2022 via email vote; Accepted by Faculty Senate on October 24, 2022; Accepted by Academic Affairs on October 31, 2022*

A. PRELIMINARIES

1a. Attendance:

Members:	Carmen Febles, Ines Jindra, Ajit Bhattarai, Ben Bolin, Randa Kress, Janet Loxterman, John Baker, Wesley Usyak, LaVona Andrew, Erin Berry
Ex-Officio:	Ivory Fort, Sarah Mead, Buck Benson, Tiffany Mitchell, Cindy Hill, Hala Abou Arraj
Admin. Asst:	Catherine Read

1b. Excused: Crystal Kanderis Lane, Bob Houghton
1c. Guests: none

1. Announcements: none

2. Council **approved** the Minutes for October 6, 2022

3. Report from the Executive Committee:
   Short discussion regarding P courses and the standardized catalog particularly in the general education section. Three options will be presented at the next Council meeting. Wesley Usyak will bring a written document to share with the Council. The three options listed below will be discussed in greater detail.
   1) Include a footnote rather than the inclusion of P courses as part of the total credit count.
   2) Include the P as a course option but not as part of the total credit count.
   3) Include P as a course option and as part of the total credit count.

4. Information from Academic Affairs:
   Cindy Hill provided an update from the GEM Summit.
   1) Written Communication Discipline Group Recommended:
      a) AP Language and Composition test equated with ENG 1101/1102
         i) Scoring for this is currently inconsistent across the state and they would like more information from College Board regarding different between a 3 and 4;
         ii) # of students who report scores for this specific test at each institution, including scores.

   2) Humanistic and Artistic Ways of Knowing Discipline Group Recommended:
      a) AP Literature and Composition test equated with ENGL 1175 at 3 or higher.

   3) Mathematical Ways of Knowing Discipline Group Recommended:
      a) AP Precalculus will equate with Math 143/144 with a score of 3
      b) AP Precalculus will equate with Math 1147 with a score of 3
      c) Math 143 Name Change from College Algebra to Precalculus 1: Algebra
      d) Math 144 Name Change from Trigonometry to Precalculus 2: Trigonometry
      e) Math 1147 change from College Algebra to Precalculus

   4) Oral Communication Discipline Group Recommended:

a) COMM Gen Ed credit changes from 2-3, Institutional designated credits move from 6 to 5 to maintain the 36 required Gen Ed. credits

Details will be forthcoming after these recommendations are approved by CAAP, IRSA, and the full SBOE.

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update
      1) Council unanimously voted to **accept** GERC Gen Ed Survey Report- final 10-04-2022 (Appendix A below)

   b. BAS Committee update
      1) Council unanimously **accepted** BAS Committee Minutes for April 2022 for UCC's acceptance
      .

6. Information from the Chair:
   As reported last week,Wesley Usyak will attend Faculty Senate meetings if there is pertinent business to discuss or present. Dan Dale, Faculty Senate's chair, will attend UCC meetings on the same basis.

7. Information from the Faculty Senate and other Councils:
   All faculty are welcome and encouraged to come and speak at the open forum during Faculty Senate meetings.

8. Other related information or questions: none

B. INFORMATION ITEMS -- none this week

C. CONSENT CALENDAR -- none this week

D. UNFINISHED BUSINESS

Curriculum, Course, and Program Change Proposals:

1. Council unanimously **approved** Proposal #43 **as amended** from COT **Business Technology** to add ALEKS Math prerequisites to first-semester BT courses and update Hospitality Management curriculum to focus more on computer literacy.

2. Council unanimously **approved** Proposal #46 **as amended** from COT **Computer Aided Design Drafting Technology** to add ALEKS Math prerequisites to first-semester CADD courses.

3. Council unanimously **approved** Proposal #47 **as amended** from COT **Early Childhood Care and Education** to add ALEKS Math prerequisites to first-semester CHLD courses.

4. Council unanimously **approved** Proposal #52 **as amended** from COT **Business Technology: Cosmetology** to add ALEKS Math prerequisites to first-semester COSM courses.

5. Council unanimously **approved** Proposal #80 from COE **Teaching and Educational Studies** to add sign language prerequisites to EDHH 4459 and to swap EDUC 4460 for EDUC 4463 in the Deaf/Hard of Hearing Endorsement.

6. Proposal #87 from COH **Dental Hygiene** to update curriculum and criteria for Accelerated BS to MS track in Dental Hygiene. *Contingent upon Graduate Council's approval of the accelerated pathway. May require notifying OSBE of updated curriculum for this pathway.*

Council voted to **move this proposal to the 'Parking Lot'** pending clarification from Dental Hygiene on which courses are actually sister courses versus separate but graduate level options.

State Proposals for Endorsement: none this week

Other Business: none this week

E. **"PARKING LOT" – proposals and other items awaiting resolution**

1. Council unanimously **approved** Proposal #63 **as amended** from CAL **Communication, Media, and Persuasion** to revise the course title for CMP 3311, and adjusted required courses and credits for the CMP majors.

2. Proposal #82 **as amended** from COH **Homeland Security & Emergency Management** to update HSEM courses and program curricula, delete HSEM 3360 and HSEM 4475, renumber HSEM 4440 to HSEM 4540, and create new courses HSEM 4405 and HSEM 4570. Also creates an Accelerated BS to MS in Homeland Security and Emergency Management, and a dual degree option with the BA in Sociology: Criminology concentration. *Contingent upon Graduate Council's approval of the accelerated pathway*. *May require notifying OSBE of Accelerated and/or Dual Degree pathways.*
    No action taken on this one yet.

F. **NEW BUSINESS:**

Curriculum, Course, and Program Change Proposals:

1. Proposal #15 from COH **Communication Sciences & Disorders** to update course semester offerings, language and lab credits, add *CSD 3330 elective to Sign Language Studies Minor*.

2. Proposal #35 from **Division of Health Sciences**, **Pharmacy**, **Dental Hygiene**, and **Nursing** to create new courses DENT 3322 and DHS 3315 to replace courses being deleted PPRA 3314 and PPRA 3315, respectively.

3. Proposal #90 from COH **Community and Public Health** to add CPH 2200 and/or CPH 2221 as pre-reqs to selected CPH courses.

State Proposals for Endorsement: none this week

Other Business: none this week

.
G. **FUTURE BUSINESS:**

1. **Refer to Academic Standards Council: issue of consistency of s*ister courses at upper division undergraduate/graduate level – 33xx/55xx vs. 44xx/55xx – potential accreditation for grad programs?***

2. **Interdisciplinary programs– placeholder; deferred until Fall 2022?**
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3. **Catalog Format Review Subcommittee – placeholder**
   - **Accelerated Programs Catalog Layout:** create standardized catalog format
   - **Admissions Requirements**: should Admissions Requirements continue to be part of UCC catalog page with UCC's review/approval process, or move to departmental page that can be changed more quickly? Considerations include students' catalog rights in meeting program requirements for graduation.
   - **Course and Program Duplication**: develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

H. ADJOURNMENT: 4:06 p.m.

APPENDICES

ACTIONS APPROVED or ENDORSED:

A. GERC Gen Ed Survey Report- final 10-04-2022 – included below

CURRICULUM PROPOSALS APPROVED:

1. Proposal #43 **as amended** from COT **Business Technology** to add ALEKS Math prerequisites to first-semester BT courses and update Hospitality Management curriculum to focus more on computer literacy.

2. Proposal #46 **as amended** from COT **Computer Aided Design Drafting Technology** to add ALEKS Math prerequisites to first-semester CADD courses.

3. Proposal #47 **as amended** from COT **Early Childhood Care and Education** to add ALEKS Math prerequisites to first-semester CHLD courses.

4. Proposal #52 **as amended** from COT **Business Technology: Cosmetology** to add ALEKS Math prerequisites to first-semester COSM courses.

5. Proposal #63 **as amended** from CAL **Communication, Media, and Persuasion** to revise the course title for CMP 3311, and adjusted required courses and credits for the CMP majors.

6. Proposal #80 from COE **Teaching and Educational Studies** to add sign language prerequisites to EDHH 4459 and to swap EDUC 4460 for EDUC 4463 in the Deaf/Hard of Hearing Endorsement.

APPENDIX A

GERC Gen Ed Survey Report- final 10-04-2022

GERC Survey: Results

Spring 2022

The General Education Requirements Committee (GERC) invited all ISU faculty to participate in a survey in April 2022, in preparation for the committee's AY 2022-2023 comprehensive review of the General Education program. GERC wishes to thank all faculty who participated in this survey.

This report discusses the results of the survey. Questions or concerns regarding this report should be directed to your GERC representative or to Joanne Tokle, Chair, GERC.

Introduction and Background

The General Education Requirements Committee (GERC) completed its review of all nine general education student learning objectives in Spring 2022. A comprehensive review of the General Education program will be conducted in academic year 2022-2023, as the conclusion to GERC's five-year assessment cycle. The review will consider the effectiveness of all objectives in meeting the overall goals for general education. Findings will be described in a Comprehensive General Education Report to be approved by University Curriculum Council (UCC) and filed with Academic Affairs. If changes in the current objectives are recommended, a more extensive campus-wide review will ensue.

Thirty credits are required in Objectives 1 through 6 by Idaho State Board of Education (SBOE) Policy III.N. The policy requires 36 credits of General Education for baccalaureate degrees, with the remaining six credits offered as institutionally designated credits. The institutionally designated credits at Idaho State University include Objective 7, Critical Thinking; Objective 8, Information Literacy; and Objective 9, Cultural Diversity. Students are required to complete the cultural diversity objective, and then choose between the critical thinking and information literacy objectives. Because Objectives 1-6 are state mandated, substantial changes can only be made to the institutionally designated objectives/credits. Courses on the SBOE Common Course list for general education cannot be used for other objectives or removed without permission of SBOE.

As part of the overall review process, GERC surveyed faculty in April 2022, to solicit their opinions on whether changes should be made in the General Education program, and on the value of the institutionally designated general education objectives in particular. The survey included both open-ended questions and questions that asked respondents to rate items on a Likert scale. The questions and responses are detailed in the appendix to this report.

Prior to the survey, faculty were contacted via email in November 2021 for general "questions, concerns, or opinions about the direction, focus or form" of ISU's General Education program. A

summary of their comments is included in the appendix. This preliminary feedback was used in designing the survey that was administered in April 2022.

Most of the questions focused on Objectives 7-9 (critical thinking, information literacy, and cultural diversity) for the reasons cited above. A few questions on general education assessment and demographic information were also included.

The Executive Summary reports key responses to questions and concerns of respondents for the Critical Thinking, Information Literacy, and Cultural Diversity objectives and for assessment, and provides sample information. The discussion section highlights faculty preferences, concerns, and their suggested solutions to various issues. The Appendix provides detailed information on the sample and on responses to individual questions.

Executive Summary

Critical thinking, information literacy, and cultural diversity

- Respondents indicated that critical thinking was a desirable and important skill, but were split on whether it should be a stand-alone objective. "All courses should teach critical thinking" was a recurring comment.
- Most faculty believed that critical thinking, information literacy, and cultural diversity all provided important skills and/or knowledge for students, and the percentage of those who agreed to some extent was between 70 and 73%.
- Most faculty did not try to influence students' choice of Objective 7 (critical thinking) or 8 (information literacy) when advising them, although those who did encourage one objective over another tended to recommend Objective 7.
- Most faculty had no opinion, or neither agreed nor disagreed, as to whether students are confused by the choice between 7 and 8 or whether they mistakenly took both.

Concerns

- Concerns varied widely, making categorization of comments difficult. Several respondents were satisfied with the current program and had no concerns, and a number didn't know or had no opinion. Selected concerns include:
  - Lack of rigor
  - The number of courses
  - Desire to return to ISU's previous model of general education
  - Potential challenges to Cultural Diversity as an objective
  - Process for approving the general education designation for courses

Assessment

- About half of respondents reported broad sharing of assessment responsibilities in their academic units.
- About half of respondents believed that assessment leads to curricular improvement.
- Assessment was an issue for some faculty, including the process being too difficult or lack of cooperation within departments for implementing and supporting the process.

Discussion

Concern for student achievement permeated the responses in this survey, but the details of the best way to support and promote student learning within the framework of ISU's General Education Program varied so much as to make identifying a consensus of changes to make or even what the problems are nearly impossible.

The survey questions, with results, are located in the appendix.

Preferences for critical thinking, information literacy, or cultural diversity

Most faculty (about 70%) indicated that critical thinking, information literacy, and cultural diversity provided important skills and knowledge for students. However, given that only 6 credits of general education are required outside of Objectives 1-6, some respondents had distinct preferences as to which objectives should be included in the institutionally designated objectives.

Critical thinking (#7) was slightly preferred over information literacy (#8), but several respondents stated that critical thinking should be in every course, and having a separate objective for critical thinking makes it sound like courses outside of that objective don't include critical thinking. Some faculty preferred one objective over another because they taught a class in it or because a course from that objective was required for their program.

Suggested changes

No consistent theme emerged regarding recommended changes. Some faculty want to keep critical thinking as an objective while others want to eliminate it; however, those in favor of eliminating critical thinking as an objective are not opposed to that skill (see above). The tally of responses revealed that the respondents were about equally split when selecting an objective to make changes to, and a number of them suggested changes not specific to one objective. Several suggested combining objectives or offering a different split among 7, 8, or 9, or allowing students to choose any two of the three objectives.

When asked what other models of general education they would recommend for ISU, the answers varied considerably. A couple of respondents wanted to return to the general education program ISU had in place prior to 2014 (which is not possible under SBOE policy); some made suggestions regarding online, dual enrollment, capstone, or upper division courses, or using active learning models. Several respondents expressed satisfaction with ISU's current general education program. A few cited programs at other institutions as good models of general education (see appendix).

Concerns

Like preferences for specific objectives and recommended changes, comments and concerns regarding ISU's general education program varied widely. Assessment issues and the review process for adding courses to the general education program were cited by several faculty. A couple of respondents stated that we offered too many courses in the program, while another thought those courses were too concentrated in a small number of departments. Two faculty

members were concerned about the rigor of the classes, and the need for critical thinking across the curriculum resurfaced in this open-ended question.

Lack of faculty involvement in the design and instruction of general education courses was cited as a concern, but it wasn't clear from the responses at which level this was occurring—the university level, the college level, or the departmental level. With some seats on GERC unfilled, there is opportunity for more faculty to be involved should they wish to pursue it.

Suggestions and concerns or comments that are not feasible because of SBOE Policy III.N. are noted in the appendix.

Assessment

ISU has made progress in developing a culture of assessment, but challenges remain. About half of respondents believed that assessment led to curricular improvement in their general education courses, and about half reported shared responsibility in their academic unit for assessment activities. A few stated that the assessment process itself was difficult ("complicated" or "confusing"), or that it was difficult to get other faculty to participate.

Conclusions

No consensus emerged regarding deficiencies or issues in the General Education Program. While a number of suggestions or concerns were offered, for the most part faculty seem satisfied with the current organization, content, and structure of the program. Most respondents indicated support for critical thinking in the general education program, but faculty preference for incorporating it throughout the program versus having it remain a separate objective was mixed.

APPENDIX

Sample

- 90 faculty completed at least part of the survey. 74 completed the entire survey. The survey was sent to 1,068 email addresses, with an open rate of 68.4%, and a response rate of 8%.
- Most respondents (88%) were part of an academic unit that teaches a general education course.
- Most respondents (74%) have taught a general education course at ISU.
- Over half of respondents have not prepared nor submitted the GERC annual report form.
- About 20% of respondents have served on GERC.
- Over 70% of respondents were from the College of Arts and Letters or Science and Engineering; the Colleges of Technology, Business, and Health each had 8% of respondents; a few were from the Library or the College of Education. Note that the number of general education courses offered in these colleges varies.
- Only 4% of respondents had graduate students as their primary focus, with 96% having undergraduate students or both as their primary focus.

Summary of closed-ended question responses

Question: Students sometimes get confused about the choice between Objective 7 and Objective 8. (n=90)

	Strongly disagree	Disagree	Somewhat disagree	Neither agree nor disagree	Somewhat agree	Agree	Strongly agree	Not enough info for opinion
Count	3	6	2	13	15	12	5	34
%	3.3	6.7	2.2	14.4	16.7	13.3	5.6	37.8

Summary: about half of the respondents were neutral (neither agreed nor disagreed) or did not have enough information for an opinion. About 35% agreed to some extent.

Question: Students sometimes fulfill both Objective 7 and Objective 8 because they don't realize that they need only one of the two. (n=90)

	Strongly disagree	Disagree	Somewhat disagree	Neither agree nor disagree	Somewhat agree	Agree	Strongly agree	Not enough info for opinion
Count	1	6	5	12	8	13	3	42
%	1.1	6.7	5.6	13.3	8.9	14.4	3.3	46.7

Summary: 60% of respondents were neutral or did not have enough information for an opinion. About 26% agreed to some extent.

Question: When advising students on Objectives 7 and 8, I encourage them to take one objective over the other. (n=90)

	Strongly disagree	Disagree	Somewhat disagree	Neither agree nor disagree	Somewhat agree	Agree	Strongly agree	Not enough info for opinion
Count	4	14	2	21	5	13	10	21
%	4.4	15.6	2.2	23.3	5.6	14.4	11.1	23.3

Summary: 46% of respondents were neutral or did not have enough information for an opinion. 31% agreed to some extent.

Question: Objective 7, Critical Thinking, provides important skills and/or knowledge for our students. (n=90)

	Strongly disagree	Disagree	Somewhat disagree	Neither agree	Somewhat agree	Agree	Strongly agree	Not enough

				nor disagree				info for opinion
Count	4	2	2	8	4	18	43	9
%	4.4	2.2	2.2	8.9	4.4	.2	47.8	10

Summary: 72% agreed to some extent with this statement; 19% were neutral or had no opinion.

Question: Objective 8, Information Literacy, provides important skills and/or knowledge for our students. (n=90)

	Strongly disagree	Disagree	Somewhat disagree	Neither agree nor disagree	Somewhat agree	Agree	Strongly agree	Not enough info for opinion
Count	1	2	8	7	10	20	33	9
%	1.1	2.2	8.9	7.8	11.1	22.2	36.7	10

Summary: 70% agreed to some extent with this statement; 18% were neutral or had no opinion.

Question: Objective 9, Cultural Diversity, provides important skills and/or knowledge for our students. (n=90)

	Strongly disagree	Disagree	Somewhat disagree	Neither agree nor disagree	Somewhat agree	Agree	Strongly agree	Not enough info for opinion
Count	3	0	7	8	5	16	45	6
%	3.3	0	7.8	8.9	5.6	17.8	50	6.7

Summary: 73% agreed to some extent with this statement; 16% were neutral or had no opinion.

Question: Faculty in my department share responsibility for general education assessment. (n=90)

	Strongly disagree	Disagree	Somewhat disagree	Neither agree nor disagree	Somewhat agree	Agree	Strongly agree	Not enough info for opinion
Count	3	12	15	9	15	23	8	5
%	3.3	13.3	16.7	10	16.7	25.6	8.9	5.6

Summary: 51% agreed to some extent; 33% disagreed to some extent; 16% were neutral or had no opinion.

Question: The assessment of general education courses in my department leads to curricular improvement. (n = 90)

	Strongly disagree	Disagree	Somewhat disagree	Neither agree nor disagree	Somewhat agree	Agree	Strongly agree	Not enough info for opinion
Count	3	11	8	17	15	19	11	6
%	3.3	12.2	8.9	18.9	16.7	21.1	12.2	6.7

Summary: 50% agreed to some extent; 33% disagreed to some extent; 16% were neutral or had no opinion.

Question: Does your department regularly teach a course that fulfills a general education requirement? (n=74)

	No	Yes	I don't know
Count	9	65	0
%	12.2	87.8	0

Have you taught a general education course at ISU? (n= 74)

	No	Yes	I don't know
Count	19	55	0
%	25.7	74.3	0

Have you ever prepared and submitted the GERC annual report form yourself? (n=74)

	No	Yes	I don't know
Count	41	32	1
%	55.4	43.2	1.4

Have you ever served on GERC? (n=72)

	No	Yes	I don't know
Count	57	15	0
%	79.2	20.8	0

Your unit or college (n=74) *

College	Count	%
Arts and Letters	32	43.2
Business	6	8.1
Education	2	2.7
Health	6	8.1
Pharmacy	0	0

Science and Engineering	21	28.4
Technology	6	8.1
Library	1	1.4

*To put this in context, 61% of general educations are from CAL courses; 9% are from COB; 25% from COSE; 3% from COH; and 1% each from COE, COT, and LLIB.

Primary student focus (n=74)

	Count	%
Graduate students	3	4.0
Undergraduate students	47	63.5
Both equally	24	32.4

Summary of open-ended question responses

For suggested changes that conflict with SBOE Policy III.N., an explanation is given at the end of the question.

When advising students on Objectives 7 and 8, which do you recommend and why?

Tally of responses:

- 21 left the decision to the student, depending on major or career aspirations
- 18 advised students to take Objective 7
- 10 advised students to take Objective 8
- 16 didn't know or had no opinion

Reasons varied for recommending one objective over the other. Faculty who preferred Objective 7 cited reasons such as critical thinking is more important than information literacy, requires more reinforcement to master than information literacy, and is harder to learn outside of college. Several respondents stated that Objective 7 has more options that are relevant for their particular discipline. Some faculty prefer Objective 7 because they or their department teach courses in it, or require an Objective 7 course in their program.

Faculty who preferred Objective 8 cited similar reasons, as well as Objective 8 skills being important for students' future careers. In addition, several respondents stated that critical thinking should be in all college courses, not just courses in a particular category of general education.

If you could change anything about the six institutionally designated credits of general education, what changes would you make?

Tally of responses:

- 19 would make changes not specific to one objective
- 10 would make changes to Objective 7

- 8 would make changes to Objective 8
- 8 would make changes to Objective 9
- 24 didn't know or had no opinion

Opinions varied enough that no consistent theme emerged. Some faculty think critical thinking should be eliminated as an objective, as it should be in all college courses, and others would retain it and eliminate something else (typically Objective 8). A few suggested that courses in Objectives 7 and 8 should be merged into one broader objective, and include courses that focus on skills for dealing with "real, practical problems." One faculty member suggested that personal finance (in Objective 8) should be required of all college students, like COMM 1101.

A few comments centered on Objective 9. Suggestions included more course options for this objective; all courses should incorporate diversity; keep 9, eliminate 7 and 8, and allow for a general education elective. A couple of suggestions conflict with SBOE Policy III.N. (see below).

Some faculty thought that all three objectives (7-9) were important and should be required of all students, or allow students to select courses in two of the three objectives. While some faculty thought students needed more choice within some objectives, others thought there were too many courses. A couple of respondents felt the current structure worked well and wouldn't change it. One respondent wanted more online options with more transfer acceptance, while another wanted more face-to-face and on campus offerings, with more high school access via dual enrollment.

Suggestions that conflict with SBOE Policy III.N.:

- Include statistics in Objective 8. Statistics is already in Objective 3 as a common-indexed course and cannot be moved to another objective.
- Languages shouldn't be in both Objective 4 and 9. The 1100-level language courses in Objective 4 are common-indexed courses and cannot be removed from that objective. Having 2200-level languages in Objective 9, however, is under the purview of ISU.

What other models of general education are you familiar with that you would recommend for ISU's general education program?

Tally of responses:

- 7 respondents suggested specific programs
- 47 respondents didn't know or had no opinion
- 18 respondents offered other suggestions

Responses varied enough that they were hard to categorize. Several faculty members were satisfied with the current program.

Programs of other institutions recommended by respondents include the following:

- The Ohio State University
- Oregon State University
- University of Montana

- Columbia University
- University of Chicago
- University of Texas-Austin
- University of Idaho
- California's pathways

Two respondents suggested using the WICHE Interstate Passport model. Two said ours is deficient and anywhere else is better, but didn't say where it's better.

Two faculty members thought we should return to something closer to our previous model (goals). Some offered suggestions such as "students should take more history and humanities courses," "mix STEM and humanities across the objectives," "pair or cluster courses that are related to each other and satisfy multiple objectives like a year-long course," or "don't force students to select classes from different categories in Objective 4."

Other faculty made comments about the level of general education courses, e.g., "no upper-division courses. Do all majors have a departmental capstone course?" and "institutional commitment to have gen ed goals at all levels and in most courses." Another suggested, "model where some core skills like critical thinking or information literacy can reside in a wide variety of courses across other objectives rather than in specific courses designated for them alone."

Suggestions that conflict with SBOE Policy III.N.:

- Return to the previous model of General Education at ISU. Objectives 1-6, 30 credits, must include the competencies and common-indexed courses specified in Policy III.N. That leaves 6 credits to the discretion of the institution.

How do the members of your department share responsibilities for assessment?

Tally of responses:

- 17 indicated that all members of the department, or all instructors who teach general education courses, participate
- 10 reported that assessment is a committee responsibility
- 7 indicated that one or two faculty are responsible
- 5 indicated that responsibility is not shared
- 2 indicated that faculty take turns
- 1 said it varies by course
- 8 didn't know or had no opinion

Do you have comments or concerns regarding the General Education program?

Tally of responses:

- 7 reported issues with assessment
- 5 thought our general education requirements were good and didn't recommend changes
- 2 were concerned about the process for approving courses for the General Education program
- 2 were concerned about state challenges to Objective 9, Cultural Diversity

- 2 were concerned about rigor in the classes
- 2 wanted to return to the previous structure (goals) or at least include more humanities
- 26 didn't know or had no opinion

Faculty responded with a wide variety of concerns and comments. In addition to those listed in the tally above, a few of note include:

- Lack of faculty involvement. More faculty should be involved in the design and instruction of general education courses; adjuncts who teach these classes should be included.
- Too many classes are offered, and too many are in the high schools.
- General education courses are concentrated in too few departments.
- Ensure that faculty follow the curriculum, and provide them with clear and consistent guidelines.
- All courses should include critical thinking.
- General Education certificates would help with transferability.

Suggestions that conflict with SBOE Policy III.N.:

- Language classes should not be in Objective 4. Introductory language courses are part of the common-indexed courses and cannot be removed from Objective 4.
- Get rid of general education requirements completely. SBOE Policy III.N. requires 36 credits of general education.
- Too many general education classes in the high school. Offering general education courses in secondary schools is a priority of SBOE to make higher education more accessible and affordable.

Faculty Feedback received in November 2021

GERC sent an email to faculty in November 2021 which asked for general "questions, concerns, or opinions about the direction, focus or form" of ISU's General Education program. Their comments are paraphrased below.

- Institutional credits need review and revision. Having an option of Objective 7 or 8 is confusing to students; it would be better to have just one objective with clearly defined competencies and a variety of courses. Objective 9 is important, but do its courses actually support the stated competencies?
- More variety in the humanities and fine arts is needed.
- The General Education program is fine, but it pits departments against each other to capture enrollment. Objective 4 needs review, as it isn't clear whether foreign language course meet the competencies. Two other comments addressed whether languages should be included in Objective 4.
- Objectives 7, 8, and 9 should function more like Objective 4, where students take two courses from any two of the three categories.
- Objectives 7 and 8 should be dropped. Critical thinking and information literacy are redundant to most courses offered in every major.

Undergraduate Curriculum Council (UCC)
October 27, 2022 – 3:00-5:00 p.m. via Zoom
Volume XXXVIII, Meeting 9 (24-9)
MINUTES – *Approved by Curriculum Council on October 31, 2022 via email vote;* *Accepted by* *Faculty Senate on November 7, 2022* *EXCEPT for items F.1 and G.2.;* *Accepted by Academic Affair* *on December 9, 2022* *EXCEPT for* *Proposal #10* *as amended* *- that one will be taken up again for* *consideration in January 2023.* *The two pulled items were subsequently accepted by Faculty* *Senate on January 9, 2023.*

A. PRELIMINARIES

1a. Attendance:

Members:	Carmen Febles, Ines Jindra, Bob Houghton, Ajit Bhattarai, Ben Bolin, Randa Kress, Janet Loxterman, John Baker, Wesley Usyak, LaVona Andrew, Crystal Kanderis Lane
Ex-Officio:	Hala Abou Arraj, Ivory Fort, Sarah Mead, Buck Benson, Tiffany Mitchell, Cindy Hill,
Admin. Asst:	Catherine Read

1b. Excused: Erin Berry
1c. Guests: none

1. Announcements: none

2. Council **approved** its Minutes for October 13, 2022 via email vote on October 20, 2022, and Faculty Senate accepted them on October 24, 2022.

3. Report from the Executive Committee: nothing to report

4. Information from Academic Affairs: nothing to report

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update
      1) Council **accepted** GERC Minutes for September 27, 2022 and October 11, 2022 via email vote on October 21, 2022, and Faculty Senate accepted them on October 24, 2022.

   b. BAS Committee update - none this week
   .
6. Information from the Chair: nothing to report other than the "P" course item below on the agenda

7. Information from the Faculty Senate and other Councils: none this week

8. Other related information or questions:
   Registrar's Office will add the standardized tables to all the AAS Degrees in the College of Technology catalog pages.

B. INFORMATION ITEMS -- none this week

C. CONSENT CALENDAR -- none this week

D. UNFINISHED BUSINESS

Curriculum, Course, and Program Change Proposals:

1. Council unanimously **approved** Proposal #15 from COH **Communication Sciences & Disorders** to update course semester offerings, language and lab credits, add CSD 3330 elective to Sign Language Studies Minor.

2. Council unanimously **approved** Proposal #19 from COT **Automotive Technology** and **Diesel/Onsite Power Generation** programs for course and credit updates, and add ALEKS Math prerequisites to first-semester courses.

3. Council unanimously **approved** Proposal #33 **as amended** *pending necessary changes through the Registrar's Office* from COE **Human Performance & Sport Studies** to create new Sport Management emphases in Coaching and in Sport Operations, update GPA requirements and course offerings, create new courses HPSS 3320, HPSS 3321, and HPSS 4433, and delete obsolete courses. *Contingent upon OSBE approval of Letter of Notification #2022-LON-06 for the new emphases.*

4. Council unanimously **approved** Proposal #35 *pending "P" discussion at the end of this UCC meeting today* from **Division of Health Sciences**, **Pharmacy**, **Dental Hygiene**, and **Nursing** to create new courses DENT 3322 and DHS 3315 to replace courses being deleted PPRA 3314 and PPRA 3315, respectively.

5. Council unanimously **approved** Proposal #90 from COH **Community and Public Health** to add CPH 2200 and/or CPH 2221 as pre-reqs to selected CPH courses.

State Proposals for Endorsement:

1. Council **endorsed** 2022-LON-06 Request: COE **Human Performance & Sport Studies** create new Coaching, Sport Operations emphases for the BS in Sport Management. *Corresponds to Proposal #33.*

Other Business:

1. Standardize how to list "P" course options and credits in the catalog for all programs, including pre- and co-requisites. GERC's recommendation is included on this document.
   Council voted to **approve Example 3** in the document as the standard format to use in listing the "P" courses in the Gen Ed requirement section, as shown in Appendix D below.

E. **"PARKING LOT" – proposals and other items awaiting resolution –** *now ready for UCC's review*

1. Council unanimously **approved** Proposal #82 **as amended** from COH **Homeland Security & Emergency Management** to update HSEM courses and program curricula, delete HSEM 3360 and HSEM 4475, renumber HSEM 4440 to HSEM 4540, and create new courses HSEM 4405 and HSEM 4570. Also creates an Accelerated BS to MS in Homeland Security and Emergency Management, and a dual degree option with the BA in Sociology: Criminology concentration. *Contingent upon Graduate Council's approval of the accelerated pathway. May require notifying OSBE of Accelerated and/or Dual Degree pathways.*

2. Council unanimously **approved** Proposal #87 *pending necessary degree tables are added by the Registrar's Office* from COH **Dental Hygiene** to update curriculum and criteria for Accelerated BS to MS track in Dental Hygiene. *Contingent upon Graduate Council's approval of the accelerated pathway. May require notifying OSBE of updated curriculum for this pathway.*

F. **NEW BUSINESS:**

Curriculum, Course, and Program Change Proposals:

Considered together:

1. Council unanimously **approved,** ~~pending GERC's approval of GLBL 1135 as Gen Ed course~~ Proposal #10 **as amended** from CAL **Global Studies & Languages** to ~~create new GLBL 1135 as Gen Ed Obj 8 course~~, change LANG and CMLT prefixes to GLBL, delete selected and upper division ARBC, CHNS, FREN, GERM, LATN, RUSS, and GLBL Geography courses no longer being taught. Discontinuation of French and German Minors and proficiency certificates. *Changes affect Graduate Catalog. GERC has* **approved** *the Gen Ed course changes* **except** *for GLBL 1135 as an Objective 8 course. Will consider that course separately.* Department subsequently decided to **withdraw GLBL 1135** from the proposal altogether for this catalog cycle. *Contingent upon OSBE approval of Letter of Notification #2022-LON-07 to discontinue French & German minors and certificates.*
    Pulled from Minutes for further discussion by Faculty Senate on Nov. 7, 2022; subsequently accepted by Faculty Senate on January 9, 2023.

2. Council unanimously **approved** Proposal #3 from CAL **English & Philosophy** to create new ENGL 2215 as an Objective 4 Gen Ed courses, and change pre- and co-requisite prefix for LANG 1107 to GLBL 1107 in several ENGL courses. *GERC has* **approved** *ENGL 2215 for Objective 4. LANG to GLBL prefix change is contingent upon approval of Proposal #10. Changes affect Graduate catalog.*

3. Council unanimously **approved** Proposal #67A from CAL **Anthropology** to change pre- and co-requisite prefix for LANG 1107 to GLBL 1107 in several ANTH courses. *LANG to GLBL prefix change is contingent upon approval of Proposal #10. Changes affect Graduate catalog.*

Considered individually:

4. Council unanimously **approved** Proposal #4 from COT **Paralegal Studies** *pending necessary degree tables are added by the Registrar's Office* to update curriculum for the AAS and BAS, and add ALEKS Math prerequisites to first-semester PARA courses.

5. Council unanimously **approved** Proposal #27 from COT **Law Enforcement** *pending necessary degree tables are added by the Registrar's Office* to update curriculum for the AAS in Law Enforcement, and add ALEKS Math prerequisites to first-semester LAWE courses.

6. Council unanimously **approved** Proposal #66 from COH **Occupational Therapy** to update BIOL and CHEM requirements in the BSHS Pre-Occupational Therapy concentrations.

7. Proposal #75 from KDHS **BS Health Sciences** to update BIOL, PHYS, and elective requirements in the BSHS Health Science concentration. Council is **remanding** this proposal back to the department for clarification; the department is being asked to work with the Registrar's Office on this proposal.

8. Council **approved**, with one opposed, Proposal #84 from COE **Teaching & Educational Studies** to create new Obj 3 Gen Ed courses EDMT 2270 & 2271; new EDMT 2299, 3370 & 4470, update curriculum for Early Childhood, Special Ed, Math endorsements. *GERC has* **approved** *EDMT 2270 & EDMT 2271 as Objective 3 Gen Ed courses.*

9. Council unanimously **approved** Proposal #88 **as amended** from COSE **Chemistry** to update BS in Chemistry curriculum requirements.

10. Council unanimously **approved,** *pending Student Learning Outcomes*, Proposal #96 **as amended** from COB **Accounting & Information Systems as amended** to create new 9-credit Academic Certificate in Information Systems, using new courses INFO 4150, INFO 4380, and INFO 4480. *Contingent upon OSBE approval of Letter of Notification #2022-LON-08 for the new certificate. Changes may affect Graduate catalog.*

Consider together with corresponding State Proposal and LON:

11. Proposal #38 from COT **Pharmacy Technology** to create a new 26-credit Academic Certificate in Pharmacy Technology, move the program from College of Technology to College of Pharmacy, and once those are accomplished, to delete the BTC and ATC in Pharmacy Technology. *Contingent upon OSBE and CTE approval of Letter of Notification #2022-LON-10 to create the Academic Certificate and move the program, and CTE Discontinuance Proposal #2022-12 to discontinue the Basic and Advanced Technical Certificates in Pharmacy Technology.*

State Proposals for Endorsement:

1. Council **endorsed** 2022-LON-07 from CAL **Global Studies & Languages** to discontinue the minors and basic and advanced proficiency certificates in French and in German. Corresponds to *Proposal #10*

2. Council **endorsed** 2022-LON-08 from COB **Accounting & Information Systems** to create new 9-credit Academic Certificate in Information Systems. *Corresponds to Proposal #96.*

3. 2022-LON-10 from COT **Pharmacy Technology** to create a new 26-credit Academic Certificate in Pharmacy Technology, and to move the CTE program from College of Technology to an academic program in the College of Pharmacy. *Corresponds to Proposal #38.*

4. 2022-12 from COT **Pharmacy Technology** to discontinue the Basic and Advanced Technical Certificates in Pharmacy Technology. *Corresponds to Proposal #38.*

Other Business: none this week
.

G. **FUTURE BUSINESS:**

1. **Refer to Academic Standards Council: issue of consistency of s*ister courses at upper division undergraduate/graduate level – 33xx/55xx vs. 44xx/55xx – potential accreditation for grad programs?***

2. **Interdisciplinary programs– placeholder; deferred until Fall 2022?**
   How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities – UCC Chair will follow up with Faculty Senate.*
   Pulled from Minutes for further discussion by Faculty Senate on Nov. 7, 2022; subsequently accepted by Faculty Senate on January 9, 2023.

3. **Catalog Format Review Subcommittee – placeholder**
   - **Accelerated Programs Catalog Layout:** create standardized catalog format
   - **Admissions Requirements**: should Admissions Requirements continue to be part of UCC catalog page with UCC's review/approval process, or move to departmental page that can be changed more quickly? Considerations include students' catalog rights in meeting program requirements for graduation.
   - **Course and Program Duplication**: develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

H. **ADJOURNMENT: 4:45 p.m.**

APPENDICES

ACTIONS APPROVED or ENDORSED:

A. 2022-LON-06 Request: COE **Human Performance & Sport Studies** create new Coaching, Sport Operations emphases for the BS in Sport Management. *Corresponds to Proposal #33.*

B. 2022-LON-07 from CAL **Global Studies & Languages** to discontinue the minors and basic and advanced proficiency certificates in French and in German. Corresponds to *Proposal #10*

C. 2022-LON-08 from COB **Accounting & Information Systems** to create new 9-credit Academic Certificate in Information Systems. *Corresponds to Proposal #96.*

D. Standardized format for listing "P" courses in the General Education section of program requirements:

Example 3:
General Education
The listing below includes program requirements that also fulfill General Education requirements.

Objective 1 - ENGL 1101[1] and ENGL 1102	6
Objective 2 - COMM 1101	3
Objective 3 - MATH 1153[1]	3
Objective 4	6
Objective 5 - BIOL 1101/BIOL 1101L, CHEM 1101	7
Objective 6 - ~~POLS 1101~~, SOC 1101, PSYC 1101	6
Students must fulfill Objective 7 or Objective 8	**3**
Objective 7	
Objective 8 - INFO 1101 (Recommended)	
Objective 9	3
Total Credits	**37**

1 "P" courses are equivalent to the original course.

CURRICULUM PROPOSALS APPROVED:

1. Proposal #3 from CAL **English & Philosophy** to create new ENGL 2215 as an Objective 4 Gen Ed courses, and change pre- and co-requisite prefix for LANG 1107 to GLBL 1107 in several ENGL courses. *GERC has **approved** ENGL 2215 for Objective 4. LANG to GLBL prefix change is contingent upon approval of Proposal #10. Changes affect Graduate catalog.*

2.   [Proposal #4](#) from COT **Paralegal Studies** *pending necessary degree tables are added by the Registrar's Office* to update curriculum for the AAS and BAS, and add ALEKS Math prerequisites to first-semester PARA courses.

3.   [Proposal #10](#) **as amended** from CAL **Global Studies & Languages,** *pending GERC's approval of GLBL 1135 as Gen Ed course* to create new GLBL 1135 as Gen Ed Obj 8 course, change LANG and CMLT prefixes to GLBL, delete selected and upper division ARBC, CHNS, FREN, GERM, LATN, RUSS, and GLBL Geography courses no longer being taught. Discontinuation of French and German Minors and proficiency certificates. *Changes affect Graduate Catalog. GERC has **approved** the Gen Ed course changes **except** for GLBL 1135 as an Objective 8 course.* Department subsequently decided to **withdraw GLBL 1135** from the proposal altogether for this catalog cycle. *Contingent upon OSBE approval of Letter of Notification #[2022-LON-07](#) to discontinue French & German minors and certificates.*
     Pulled from Minutes for further discussion by Faculty Senate on Nov. 7, 2022; subsequently accepted by Faculty Senate on January 9, 2023.

4.   [Proposal #15](#) from COH **Communication Sciences & Disorders** to update course semester offerings, language and lab credits, add CSD 3330 elective to Sign Language Studies Minor.

5.   [Proposal #19](#) from COT **Automotive Technology** and **Diesel/Onsite Power Generation** programs for course and credit updates, and add ALEKS Math prerequisites to first-semester courses.

6.   [Proposal #27](#) from COT **Law Enforcement** *pending necessary degree tables are added by the Registrar's Office* to update curriculum for the AAS in Law Enforcement, and add ALEKS Math prerequisites to first-semester LAWE courses.

7.   [Proposal #33](#) **as amended** *pending necessary changes through the Registrar's Office* from COE **Human Performance & Sport Studies** to create new Sport Management emphases in Coaching and in Sport Operations, update GPA requirements and course offerings, create new courses HPSS 3320, HPSS 3321, and HPSS 4433, and delete obsolete courses. *Contingent upon OSBE approval of Letter of Notification #[2022-LON-06](#) for the new emphases.*

8.   [Proposal #35](#) *pending "P" discussion at the end of this UCC meeti*ng *today* from **Division of Health Sciences**, **Pharmacy**, **Dental Hygiene**, and **Nursing** to create new courses DENT 3322 and DHS 3315 to replace courses being deleted PPRA 3314 and PPRA 3315, respectively.

9.   [Proposal #66](#) from COH **Occupational Therapy** to update BIOL and CHEM requirements in the BSHS Pre-Occupational Therapy concentrations.

10. [Proposal #67A](#) from CAL **Anthropology** to change pre- and co-requisite prefix for LANG 1107 to GLBL 1107 in several ANTH courses. *LANG to GLBL prefix change is contingent upon approval of [Proposal #10](#). Changes affect Graduate catalog.*

11. [Proposal #82](#) **as amended** from COH **Homeland Security & Emergency Management** to update HSEM courses and program curricula, delete HSEM 3360 and HSEM 4475, renumber HSEM 4440 to HSEM 4540, and create new courses HSEM 4405 and HSEM 4570. Also creates an Accelerated BS to MS in Homeland Security and Emergency Management, and a dual degree option with the BA in Sociology: Criminology concentration. *Contingent upon Graduate Council's approval of the accelerated pathway*. *May require notifying OSBE of Accelerated and/or Dual Degree pathways.*

12. [Proposal #84](#) from COE **Teaching & Educational Studies** to create new Obj 3 Gen Ed courses EDMT 2270 & 2271; new EDMT 2299, 3370 & 4470, update curriculum for Early Childhood, Special Ed, Math endorsements. *GERC has **approved** EMDT 2270 & EDMT 2271 as Objective 3 Gen Ed courses.*

13. [Proposal #87](#) *pending necessary degree tables are added by the Registrar's Office* from COH **Dental Hygiene** to update curriculum and criteria for Accelerated BS to MS track in Dental Hygiene. *Contingent upon Graduate Council's approval of the accelerated pathway. May require notifying OSBE of updated curriculum for this pathway.*

14. [Proposal #88](#) **as amended** from COSE **Chemistry** to update BS in Chemistry curriculum requirements.

15. [Proposal #90](#) from COH **Community and Public Health** to add CPH 2200 and/or CPH 2221 as pre-reqs to selected CPH courses.

16. [Proposal #96](#) **as amended**, *pending Student Learning Outcomes,* from COB **Accounting & Information Systems** **as amended** to create new 9-credit Academic Certificate in Information Systems, using new courses INFO 4150, INFO 4380, and INFO 4480. *Contingent upon OSBE approval of Letter of Notification #[2022-LON-08](#) for the new certificate. Changes may affect Graduate catalog.*

Undergraduate Curriculum Council (UCC)
November 3, 2022 – 3:00-5:00 p.m. via Zoom: https://isu.zoom.us/j/84486337189
Volume XXXVIII, Meeting 10 (24-10)
MINUTES – *Approved by Curriculum Council on November 4, 2022 via email vote; Accepted by Faculty*
Senate on November 7, 2022; Accepted by Academic Affairs on December 9, 2022

A. PRELIMINARIES

1a. Attendance:

Members:	Carmen Febles, Ines Jindra, Bob Houghton, Ajit Bhattarai, Ben Bolin, Randa Kress, Janet Loxterman, John Baker, Wesley Usyak, Crystal Kanderis Lane, Erin Berry
Ex-Officio:	Ivory Fort, Sarah Mead, Buck Benson, Tiffany Mitchell, Cindy Hill,
Admin. Asst:	Catherine Read

1b. Excused: LaVona Andrew
1c. Guests: none

1. Announcements: none

2. Council **approved** its Minutes for October 27, 2022 via email vote on October 31, 2022

3. Report from the Executive Committee: did not meet this week

4. Information from Academic Affairs:
    Academic Affairs has been in contact with the Graduate School to help ensure that all aligned courses and curriculum are corrected and buttoned up.

5. Current Subcommittee Activities:
    a. General Education Requirements Committee (GERC) update
        GERC meets next week. Carmen Febles reported that Global Studies withdrew GLBL 1135 entirely from Proposal #10.

    b. BAS Committee update – nothing to report this week
        .

6. Information from the Chair: none

7. Information from the Faculty Senate and other Councils: none

8. Other related information or questions: none

B. INFORMATION ITEMS -- none this week

C. CONSENT CALENDAR -- none this week

D. UNFINISHED BUSINESS

Curriculum, Course, and Program Change Proposals:

1. Council unanimously **approved** Proposal #38 from COT **Pharmacy Technology,** *pending approval by the College of Pharmacy and the College of Health Deans*, to create a new 26-credit Academic Certificate in Pharmacy Technology, move the program from College of Technology to College of Pharmacy, and once those are accomplished, to delete the BTC and ATC in Pharmacy Technology. *Contingent upon OSBE and CTE approval of Letter of Notification #2022-LON-10 to create the Academic Certificate and move the program, and CTE Discontinuance Proposal #2022-12 to*

discontinue the Basic and Advanced Technical Certificates in Pharmacy Technology. **Pending internal ISU approval, which was subsequently obtained.**

State Proposals for Endorsement:

1. Council unanimously **endorsed** 2022-LON-10 from COT **Pharmacy Technology** to create a new 26-credit Academic Certificate in Pharmacy Technology, and to move the CTE program from College of Technology to an academic program in the College of Pharmacy. *Corresponds to Proposal #38.* *Pending internal ISU approval, which was subsequently obtained.*

2. Council unanimously **endorsed** 2022-12 from COT **Pharmacy Technology** to discontinue the Basic and Advanced Technical Certificates in Pharmacy Technology. *Corresponds to Proposal #38.* *Pending internal ISU approval.*

Other Business: none

E. **"PARKING LOT" – proposals and other items awaiting resolution**

1. Proposal #75 from KDHS **BS Health Sciences** to update BIOL, PHYS, and elective requirements in the BSHS Health Science concentration. Was remanded at the last meeting for clarification and for the department to work with the Registrar's Office, those changes have since been made. **Remains in the parking lot** to allow splitting course prefix from PTOT into PT and OT in accordance with the departmental split approved earlier this year.

F. **NEW BUSINESS:**

Curriculum, Course, and Program Change Proposals:

1. Council unanimously **approved** Proposal #24 **as amended** from COT **Civil Engineering Technology** to create new CET 0215, substitute MATH 1143 and MATH 1144 or MATH 1147 for dropped courses CET 0110 and CET 0120, update other CET courses and UAS 0228, adjust curriculum.

2. Council unanimously **approved** Proposal #28 from COT **Computerized Machining Technology** to condense and reduce credits for Computerized Machining Technology programs, inactivate BTC for CNC Programmer, add ALEKS Math pre-reqs to first-semester courses, delete MACH 0221, 0261, 0265. *Contingent upon IDCTE & OSBE approval of State Proposal #2022-10 to inactivate the BTC for CNC Programmer, and Letter of Notification #2022-LON-xx for the program credit reductions.*

3. Council unanimously **approved** Proposal #31 from COT **Health Occupations: Medical Assisting** to change MA 0104 semester offering from Spring to Fall and add ALEKS Math prerequisite.

4. Council unanimously **approved** Proposal #34 from COT **Aircraft Maintenance Technology** to update AIRM course semester offerings and add ALEKS Math prerequisites to first-semester courses.

State Proposals for Endorsement: none ready this week

Other Business: none
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G. **FUTURE BUSINESS:**

1. **Refer to Academic Standards Council: issue of consistency of s*ister courses at upper division undergraduate/graduate level – 33xx/55xx vs. 44xx/55xx – potential accreditation for grad programs?***

2. **Interdisciplinary programs– placeholder; deferred until Fall 2022?**
   How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities – UCC Chair will follow up with Faculty Senate.*

3. **Catalog Format Review Subcommittee – placeholder**
   - **Accelerated Programs Catalog Layout:** create standardized catalog format
   - **Admissions Requirements**: should Admissions Requirements continue to be part of UCC catalog page with UCC's review/approval process, or move to departmental page that can be changed more quickly? Considerations include students' catalog rights in meeting program requirements for graduation.
   - **Course and Program Duplication**: develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

H. **ADJOURNMENT: 3:44 p.m.**

APPENDICES

ACTIONS APPROVED or ENDORSED:

A. 2022-LON-xx from COT **Pharmacy Technology** to create a new 26-credit Academic Certificate in Pharmacy Technology, and to move the CTE program from College of Technology to an academic program in the College of Pharmacy. *Corresponds to Proposal #38. **Pending internal ISU approval, which was subsequently obtained.***

B. 2022-xx from COT **Pharmacy Technology** to discontinue the Basic and Advanced Technical Certificates in Pharmacy Technology. *Corresponds to Proposal #38. **Pending internal ISU approval.***

CURRICULUM PROPOSALS APPROVED:

1. Proposal #24 from COT **Civil Engineering Technology** **as amended** to create new CET 0215, substitute MATH 1143 and MATH 1144 or MATH 1147 for dropped courses CET 0110 and CET 0120, update other CET courses and UAS 0228, adjust curriculum.

2. Proposal #28 from COT **Computerized Machining Technology** to condense and reduce credits for Computerized Machining Technology programs, inactivate BTC for CNC Programmer, add ALEKS Math pre-reqs to first-semester courses, delete MACH 0221, 0261, 0265. *Contingent upon IDCTE &*

OSBE approval of State Proposal #2022-10 to inactivate the BTC for CNC Programmer, and Letter of Notification #2022-LON-xx for the program credit reductions.

3. Proposal #31 from COT **Health Occupations: Medical Assisting** to change MA 0104 semester offering from Spring to Fall and add ALEKS Math prerequisite.

4. Proposal #34 from COT **Aircraft Maintenance Technology** to update AIRM course semester offerings and add ALEKS Math prerequisites to first-semester courses.

5. Proposal #38 from COT **Pharmacy Technology** to create a new 26-credit Academic Certificate in Pharmacy Technology, move the program from College of Technology to College of Pharmacy, and once those are accomplished, to delete the BTC and ATC in Pharmacy Technology. *Contingent upon OSBE and CTE approval of Letter of Notification #2022-LON-10 to create the Academic Certificate and move the program, and CTE Discontinuance Proposal #2022-12 to discontinue the Basic and Advanced Technical Certificates in Pharmacy Technology.* **Pending internal ISU approval, which was subsequently obtained.**

Undergraduate Curriculum Council (UCC)
November 10, 2022 – 3:00-5:00 p.m. via Zoom: https://isu.zoom.us/j/84486337189
Volume XXXVIII, Meeting 11 (24-11)
MINUTES – *Approved by Curriculum Council on November 11, 2022 via email vote; Accepted by Faculty Senate on December 9, 2022 via email vote; Accepted by Academic Affairs on December 12, 2022*

A. PRELIMINARIES

1a. Attendance:

Members:	Carmen Febles, Ines Jindra, Bob Houghton, Ajit Bhattarai, Ben Bolin, Randa Kress, Janet Loxterman, John Baker, Wesley Usyak, Crystal Kanderis Lane, Erin Berry, LaVona Andrew
Ex-Officio:	Ivory Fort, Sarah Mead, Buck Benson, Tiffany Mitchell, Cindy Hill
Admin. Asst:	Catherine Read

1b. Excused: none
1c. Guests: none

1. Announcements: none

2. Council **approved** its Minutes for November 3, 2022 via email vote on November 4, 2022. Faculty accepted them during their meeting on November 7, 2022.

3. Report from the Executive Committee: met yesterday, but nothing to report

4. Information from Academic Affairs: no updates

5. Current Subcommittee Activities:
    a. General Education Requirements Committee (GERC) update
        1) GERC Minutes for *October 25, 2022 – will vote via email*
        2) Council unanimously **accepted** GERC Minutes for November 8, 2022

    b. BAS Committee update – hasn't met yet

6. Information from the Chair: none

7. Information from the Faculty Senate and other Councils: none

8. Other related information or questions: none

B. INFORMATION ITEMS --

- ISU Civic and Concert Bands are performing next Wednesday evening, Nov. 16, at 7:30 p.m. in Jensen Hall at the ISU Performing Arts Center.
- Several small music ensembles are performing at the Festival of Trees also at the Performing Arts Center next week on Thursday, Friday, and Saturday afternoons. The Snake River New Horizons Band will be performing in Jensen Hall on Saturday, Nov. 19 at 1:00-2:00 p.m.

C. CONSENT CALENDAR -- none this week

D. UNFINISHED BUSINESS

Curriculum, Course, and Program Change Proposals: none, all were approved last week

State Proposals for Endorsement: none, all were endorsed last week

Other Business: none

E. "PARKING LOT" – proposals and other items awaiting resolution

1. Council unanimously **approved** [Proposal #75](#) **as amended** from KDHS **BS Health Sciences** to update BIOL, PHYS, and elective requirements in the BSHS Health Science concentration. **Remained in the parking lot** last time to allow splitting course prefix from PTOT into PT and OT in accordance with the departmental split approved earlier this year. This prefix change was subsequently included in [Proposal #66A](#). *Changes affect [Proposal #89](#).*

F. NEW BUSINESS: Council voted to take up new business for consideration.

Curriculum, Course, and Program Change Proposals:

1. Council unanimously **approved** [Proposal #13](#) **as amended** from COT **Mechanical Engineering Technology** to create new Basic and Intermediate Technical Certificates (BTC and ITC) in Industrial Maintenance Mechanic, update ESET courses and curriculum in the AAS in Mechanical Engineering Technology program, create new courses ESET 0117 & 0117L, ESET 0118 & 0118/L, ESET 0119 & 0119/L, and ESET 0245L. *Contingent upon CTE and OSBE approval of State Proposal #[2022-07](#) for the new BTC and ITC certificates.*

2. Council unanimously **approved** [Proposal #14](#) **as amended** from COT **ESTEC Industrial Cybersecurity Engineering Technology** to expand the AAS program into an online Apprenticeship option, create new ESET 1182, CYBR 4498, update courses and curriculum. *Contingent upon CTE and OSBE approval of State Proposal #[2022-08](#) for the online AAS in Industrial Cybersecurity Engineering Technology Apprenticeship.*

3. Council unanimously **approved** [Proposal #20](#) from COT **Information Technology Systems** to add repeatability to ITS 0290, add ALEKS Math prerequisites to first-semester ITS courses, add ITS 0290 as option to curriculum for the AAS in Information Technology Systems and the ATC Computer Network Technician.

4. Council unanimously **approved** [Proposal #21](#) from COT **Robotics & Communications Systems Engineering Technology** to update RCET course prerequisites and add ALEKS Math prerequisites to first-semester courses.

5. Council unanimously **approved** [Proposal #29](#) from GERC **Gen Ed Requirements Committee** to update the Gen Ed Program catalog page with all the changes to the Gen Ed program made on individual UCC and GERC proposals during this catalog cycle. *GERC approved this proposal.*

6. Council unanimously **approved** [Proposal #51](#) from COT **Auto Collision Repair & Refinishing Technology** and **Welding** to add ALEKS Math prerequisites to ACRR and WELD first-semester courses.

7. Council unanimously **approved** [Proposal #55](#) **as amended** from COT **ESTEC** to update courses and curriculum for the ITC in Energy Systems Technology; and the A.A.S. programs in Energy Systems Electrical Engineering Technology; Instrumentation Engineering Technology; Nuclear Operations Technology: Licensed Operator Concentration & Nuclear Facility Technician Concentration; and Industrial Controls. *Will require notifying IDCTE and OSBE of program credit changes.*

8. Council **tabled** [Proposal #61](#) from COT **Health Information Technology** to add ALEKS Math prerequisites to first-semester HIT courses, remove BIOL 1101 & 1101L prerequisites from HIT 0205, 0206, and 0209. *This is tabled for a faculty vote.*

9. Council **tabled** Proposal #66A from COH **Occupational Therapy** to change course prefix from PTOT to OT in accordance with the departmental split that created the stand-alone Department of Occupational Therapy by deleting all PTOT courses and creating corresponding OT courses. *There are concerns with credit totals and need to provide links to student learning outcomes.*

10. Council unanimously **approved** Proposal #68 **as amended** from COP **Pharmacy** to update courses and sequences, delete obsolete courses, and general catalog cleanup.

11. Council unanimously **approved** Proposal #72 from COB **Health Care Administration** to add HCA 4450 and delete HCA 4420 from the BBA Healthcare Administration major course requirements. ***Course changes in Proposal #73 affect this proposal's curriculum.***

12. Council unanimously **approved** Proposal #73 **as amended** from COB **Business Administration** to create new BA 3316 to replace INFO 3301 being dropped, minor updates to MGT 2216 & 2217, update Business Minor and core BBA curriculum for all BBA programs. ***Course changes in this proposal also apply to Proposal #72.***

13. Council unanimously **approved** Proposal #89 **as amended** from COSE **Biological Sciences** to create new BIOL 2233/L to replace deleted BIOL 2221/L & 2235/L, drop BIOL 4477 & 4478, update courses & curricula for Biology, Biochemistry & Microbiology programs. ***Changes affect Proposal #75.***

14. Council unanimously **approved** Proposal #92 from CAL **Communication, Media & Persuasion** to change the semesters offered on CMP3339 Web Design from "F, S" to "F".

State Proposals for Endorsement:

1. Council unanimously **endorsed** 2022-07 from COT **Mechanical Engineering Technology** to create a new Basic Technical Certificate (BTC) and Intermediate Technical Certificate (ITC) in Industrial Maintenance Mechanic. *Corresponds to UCC Proposal #13.*

2. Council unanimously **endorsed** 2022-08 from COT **ESTEC Industrial Cybersecurity Engineering Technology** to add the online Apprentice option for the AAS program. *Corresponds to UCC Proposal #14,*

Not ready yet – placeholder so it doesn't fall off the radar screen:

3. 2022-10 COT: INACTIVATE: BTC for Computerized Machining Technology: CNC Programmer (reinstate within 3 years, else Discontinue) *Corresponds to UCC Proposal #28, approved 11/03/2022*

Other Business: none

G. **FUTURE BUSINESS:**

1. **Refer to Academic Standards Council:** issue of consistency of sister courses at upper division undergraduate/graduate level – 33xx/55xx vs. 44xx/55xx – ***potential accreditation for grad programs?***

2. **Interdisciplinary programs– placeholder; deferred until Fall 2022?**

How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities – UCC Chair will follow up with Faculty Senate.*

3. **Catalog Format Review Subcommittee – placeholder**
    ● **Accelerated Programs Catalog Layout:** create standardized catalog format
    ● **Admissions Requirements**: should Admissions Requirements continue to be part of UCC catalog page with UCC's review/approval process, or move to departmental page that can be changed more quickly? Considerations include students' catalog rights in meeting program requirements for graduation.
    ● **Course and Program Duplication**: develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

H. **ADJOURNMENT: 4:07 p.m.**

APPENDICES

ACTIONS APPROVED or ENDORSED:

A. 2022-07 from COT **Mechanical Engineering Technology** to create new Basic Technical Certificate (BTC) and Intermediate Technical Certificate (ITC) in Industrial Maintenance Mechanic. *Corresponds to UCC Proposal #13.*

B. 2022-08 from COT **ESTEC Industrial Cybersecurity Engineering Technology** to expand the AAS program into an online Apprenticeship option. *Corresponds to UCC Proposal #14,*

CURRICULUM PROPOSALS APPROVED:

1. Proposal #13 **as amended** from COT **Mechanical Engineering Technology** to create new Basic and Intermediate Technical Certificates (BTC and ITC) in Industrial Maintenance Mechanic, update ESET courses and curriculum in the AAS in Mechanical Engineering Technology program, create new courses ESET 0117 & 0117L, ESET 0118 & 0118/L, ESET 0119 & 0119/L, and ESET 0245L. *Contingent upon CTE and OSBE approval of State Proposal #2022-07 for the new BTC and ITC certificates.*

2. Proposal #14 **as amended** from COT **ESTEC Industrial Cybersecurity Engineering Technology** to expand the AAS program into an online Apprenticeship option, create new ESET 1182, CYBR 4498, update courses and curriculum. *Contingent upon CTE and OSBE approval of State Proposal #2022-08 for the online AAS in Industrial Cybersecurity Engineering Technology Apprenticeship.*

3. Proposal #20 from COT **Information Technology Systems** to add repeatability to ITS 0290, add ALEKS Math prerequisites to first-semester ITS courses, add ITS 0290 as option to curriculum for the AAS in Information Technology Systems and the ATC Computer Network Technician.

4. Proposal #21 from COT **Robotics & Communications Systems Engineering Technology** to update RCET course prerequisites and add ALEKS Math prerequisites to first-semester courses.

5. Proposal #29 from GERC **Gen Ed Requirements Committee** to update the Gen Ed Program catalog page with all the changes to the Gen Ed program made on individual UCC and GERC proposals during this catalog cycle. *GERC approved the proposal.*

6. Proposal #51 from COT **Auto Collision Repair & Refinishing Technology** and **Welding** to add ALEKS Math prerequisites to ACRR and WELD first-semester courses.

7. Proposal #55 **as amended** from COT **ESTEC** to update courses and curriculum for the ITC in Energy Systems Technology; and the A.A.S. programs in Energy Systems Electrical Engineering Technology; Instrumentation Engineering Technology; Nuclear Operations Technology: Licensed Operator Concentration & Nuclear Facility Technician Concentration; and Industrial Controls. *Will require notifying IDCTE and OSBE of program credit changes. Changes affect Proposal #89.*

8. Proposal #68 **as amended** from COP **Pharmacy** to update courses and sequences, delete obsolete courses, and general catalog cleanup.

9. Proposal #72 from COB **Health Care Administration** to add HCA 4450 and delete HCA 4420 from the BBA Healthcare Administration major course requirements. ***Course changes in Proposal #73 affect this proposal's curriculum.***

10. Proposal #73 **as amended** from COB **Business Administration** to create new BA 3316 to replace INFO 3301 being dropped, minor updates to MGT 2216 & 2217, update Business Minor and core BBA curriculum for all BBA programs. ***Course changes in this proposal also apply to Proposal #72.***

11. Proposal #75 from KDHS **BS Health Sciences** to update BIOL, PHYS, and elective requirements in the BSHS Health Science concentration. **Remained in the parking lot** last time to allow splitting course prefix from PTOT into PT and OT in accordance with the departmental split approved earlier this year. This prefix change was subsequently included in Proposal #66A. ***Changes affect Proposal #89.***

12. Proposal #89 **as amended** from COSE **Biological Sciences** to create new BIOL 2233/L to replace deleted BIOL 2221/L & 2235/L, drop BIOL 4477 & 4478, update courses & curricula for Biology, Biochemistry & Microbiology programs. ***Changes affect Proposal #75.***

13. Proposal #92 from CAL **Communication, Media & Persuasion** to change the semesters offered on CMP3339 Web Design from "F, S" to "F".

Undergraduate Curriculum Council (UCC)
November 17, 2022 – 3:00-5:00 p.m. via Zoom: https://isu.zoom.us/j/84486337189
Volume XXXVIII, Meeting 12 (24-12)
MINUTES – *Approved by Curriculum Council on November 18, 2022 via email vote; Accepted by Faculty Senate on November 28, 2022; Accepted by Academic Affairs on December 9, 2022*

A. PRELIMINARIES

1a. Attendance:

Members:	Carmen Febles, Ines Jindra, Bob Houghton, Ajit Bhattarai, Ben Bolin, Randa Kress, Janet Loxterman, John Baker, Wesley Usyak, Crystal Kanderis Lane, Erin Berry, LaVona Andrew
Ex-Officio:	Ivory Fort, Sarah Mead, Buck Benson, Cindy Hill
Admin. Asst:	Catherine Read

1b. Excused: Tiffany Mitchell
1c. Guests: none

1. Announcements: none

2. Council **approved** its Minutes for November 10, 2022 via email vote.

3. Report from the Executive Committee:
    When UCC returns in January, will hold a debrief meeting to go over what worked, what didn't, questions and concerns from members, etc.

4. Information from Academic Affairs: none

5. Current Subcommittee Activities:
    a. General Education Requirements Committee (GERC) update
        1) GERC Minutes for *October 25, 2022 – will vote via email*

    b. BAS Committee update – will meet December 9, 2022
        .
6. Information from the Chair: none

7. Information from the Faculty Senate and other Councils: none

8. Other related information or questions: none

B. INFORMATION ITEMS -- none this week

C. CONSENT CALENDAR

1. Council unanimously **approved Proposal #74A** from CAL **History** to update the previously approved Accelerated BA/MA pathway that never made it into the catalog. APRVD UCC-AY2022_Prop-030_CAL_HIST_create new History BA/MA pathway was approved by UCC on November 22, 2020 but preceded the Accelerated Pathway policy and did not get through Graduate Council in time for the Fall 2021 catalog. Graduate School has confirmed they will take this up at their November 30, 2022 meeting, and the Registrar's Office is working with History to get the sister 55xx level courses listed in the standardized format for Accelerated programs. This accelerated pathway needs to get into the Fall 2023 catalog. *Contingent upon Graduate Council's approval of the Accelerated BA/MA pathway.*

D. **UNFINISHED BUSINESS**

Curriculum, Course, and Program Change Proposals: none, all were approved last meeting

State Proposals for Endorsement:

1. Council unanimously **endorsed** 2022-10 COT: INACTIVATE: BTC for Computerized Machining Technology: CNC Programmer (reinstate within 3 years, else Discontinue) *Corresponds to UCC Proposal #28, approved 11/03/2022*

Other Business: none

E. **"PARKING LOT" – proposals and other items awaiting resolution**
Council voted to take these proposals out of the Parking Lot and take them up as Unfinished Business.

1. Council unanimously **approved** Proposal #61 from COT **Health Information Technology** to add ALEKS Math prerequisites to first-semester HIT courses, remove BIOL 1101 & 1101L prerequisites from HIT 0205, 0206, and 0209.

2. Council unanimously **approved** Proposal #66A from COH **Occupational Therapy** to change course prefix from PTOT to OT in accordance with the departmental split that created the stand-alone Department of Occupational Therapy by deleting all PTOT courses and creating corresponding OT courses.

F. **NEW BUSINESS:**

Curriculum, Course, and Program Change Proposals:

1. Council unanimously **approved** Proposal #2 **as amended** from COT **Surveying and Geomatics Engineering Technology** to update GEMT courses descriptions and offerings, update curriculum, adjust credits, and add ALEKS Math prerequisites to first-semester courses.

2. Council unanimously **approved** Proposal #42 from COT **Unmanned Aerial Systems** for minor course and curriculum updates, add ALEKS Math pre-reqs to first-semester UAS courses.

3. Council unanimously **approved** Proposal #99 from COB **Economics** to replace ECON 4433 Economic Development with ECON 4473 Regional Economics Development in the Labor Economics Certificate.

4. Council unanimously **approved** Proposal #100 from COB **Management** to replace MGT 4484 International Collegiate Business Strategy Competition with MGT 4434 Productivity and Quality in the Project Management Certificate.

State Proposals for Endorsement:

1. Council unanimously **endorsed** 2022-LON-08 Request COB new 9-credit Academic Certificate in Information Systems *Corresponds to UCC Proposal #96 as amended, approved 10/27/2022*

Other Business: none
.

G. **FUTURE BUSINESS:**

1. **Refer to Academic Standards Council: issue of consistency of *sister courses at upper division undergraduate/graduate level – 33xx/55xx vs. 44xx/55xx – potential accreditation for grad programs?***

2. **Interdisciplinary programs– placeholder; deferred until Fall 2022?**
   How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities – UCC Chair will follow up with Faculty Senate.*

3. **Catalog Format Review Subcommittee – placeholder**
   - **Accelerated Programs Catalog Layout:** create standardized catalog format
   - **Admissions Requirements**: should Admissions Requirements continue to be part of UCC catalog page with UCC's review/approval process, or move to departmental page that can be changed more quickly? Considerations include students' catalog rights in meeting program requirements for graduation.
   - **Course and Program Duplication**: develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

H. **ADJOURNMENT: 3:27 p.m.**

APPENDICES

ACTIONS APPROVED or ENDORSED:

A. 2022-10 COT: INACTIVATE: BTC for Computerized Machining Technology: CNC Programmer (reinstate within 3 years, else Discontinue) *Corresponds to UCC Proposal #28, approved 11/03/2022*

B. 2022-LON-08 Request COB new 9-credit Academic Certificate in Information Systems *Corresponds to UCC Proposal #96 as amended, approved 10/27/2022*

CURRICULUM PROPOSALS APPROVED:

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2. Proposal #42 from COT **Unmanned Aerial Systems** for minor course and curriculum updates, add ALEKS Math pre-reqs to first-semester UAS courses

3. Proposal #61 from COT **Health Information Technology** to add ALEKS Math prerequisites to first-semester HIT courses, remove BIOL 1101 & 1101L prerequisites from HIT 0205, 0206, and 0209. *This was tabled last time waiting for a faculty vote.*

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