A. PRELIMINARIES
1a. Attendance:
   Members: Carmen Febles, Ines Jindra, Steve Byers, Joanne Toevs, Ben Bolin, Randa Kress,
   Janet Loxterman, Steve Clay, Wendy Mickelsen, LaVona Andrew, Shanna
   O’Connor
   Ex-Officio: Sarah Mead, Ivory Fort, Buck Benson, Tiffany Mitchell, Margaret Johnson
   Admin. Asst: Catherine Read
1b. Excused: Wesley Usyak
1c. Guests: None

1. Announcements: none

   and for October 14, 2021 as corrected.

3. Report from the Executive Committee:
   • Met this week and set the agenda for this week. As proposals get processed, the agendas may
     look long and daunting, but focus on the Unfinished Business for the upcoming meeting. The
     goal is to do the best the council can to get through everything before Thanksgiving Break.
   • Carmen Febles will be out of town on November 11, so Steve Clay as Vice Chair will be
     running that meeting.
   • Bachelor’s Master’s proposals will start being reviewed next week.
   • UCC may meet after Thanksgiving Break if there is still work that needs to get done. Usually
     UCC takes a break between Thanksgiving and February, meeting only as necessary take care
     of business items that may come up. Regular meetings resume once the new proposal cycle
     begins.

4. Information from Academic Affairs:
   • Margaret Johnson thanked everyone for their work and participation in the accreditation visit.
     Once the formal accreditation letter is received, it will be shared with the campus community.
   • Provost is hosting a panel discussion on Academic Freedom and Responsibility on Friday,
     November 5 to discuss the recent Idaho law about critical race theory. Speakers will include
     a representative from the Office of the State Board of Education, ISU’s General Counsel,
     faculty representatives from Office of Research and Graduate School.

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update
      1) Council accepted GERC’s via email vote last Thursday, October 21, 2021:
         August 31, 2021, September 14, 2021, September 28, 2021 and October 12, 2021
      2) Carmen Febles attended GERC Executive Committee meeting on Friday, not much
         business for UCC at this time.

   b. BAS Committee update
      1) Committee sent its revised Bylaws to UCC for consideration; see New Business below.
         Carmen Febles asked members to start reviewing the Bylaws. Tiffany Mitchell said
         the bylaws had not been updated for 10 years. Revisions should match Faculty
         Senate’s election process. Make sure UCC and BAS Committee Bylaws concur on
         procedures.
6. Information from the Chair
   Checking for a proposal’s effect on other programs still needs more attention when working on proposals. When looking up courses in the online catalog, it only brings up where the course is required, but not in cases where the course is used as an elective. The best way is to download the .pdf catalog and search it using the Find feature. Please try to be more diligent in looking for impacts on other programs; Catherine does not have time to do that when she processes proposals.

7. Information from the Faculty Senate and other Councils:
   a. Faculty Senate:
      • Carmen Febles reported Faculty Senate had a long discussion about the proposed revised Faculty Grievance Policy. Several Senators were not amenable to having department chairs consult with Human Resources and the Provost’s Office when a grievance procedure is needed. Faculty Senate sent a recommendation to the President’s Office to remove that consultation piece from the policy.
      • Faculty Senate is in discussion with Academic Affairs about assessment and faculty governance, and whether faculty want oversight of assessment as part of the governance council structure.

   b. Academic Standards Council –
      1) use of professional credits in an undergraduate degree:
         Affects UCC 2022-23 Proposal-020 COH Create BSHS Pharmacotherapy Concentration – see Chris Hunt’s notes in Part D
         Shanna O’Connor reported that despite a lot of discussion, no conclusion was reached as yet. The Council is not comfortable creating a blanket policy allowing professional credits to be used toward a Bachelor’s degree; they want to know specifically which professional credits are to be considered.

8. Other related information or questions: none this week

B. INFORMATION ITEMS – none this week

C. CONSENT CALENDAR – none this week

D. UNFINISHED BUSINESS

1. Council approved Proposal #48 as amended from Computer Science (Appendix 7) to update BS 4465 course title, description and repeatability, and to add CS 4461 to B.S. degree requirements. Contingent upon approval of Proposal #34.

2. Council approved Proposal #47 from Global Studies and Languages (Appendix 6) to update GLBL course semester offerings, update course description for GLBL 3400, and create new course GLBL 4490.

3. Council approved Proposal #55 from Global Studies and Languages (Appendix 8) to add GLBL 2202, GLBL 3380, and GLBL 4420 as electives for the BA in Spanish for Health Professions.

Interrelated group:
4. Council approved Proposal #36 from Sociology, Social Work, and Criminology (Appendix 4) to create several new SOC and SOWK courses, new SOWK 1101 as a new Objective 6 Gen Ed course, delete SOC 3335, 3366, 4402, 4413 and SOWK 2271, and add several electives to the curriculum for
BA in Sociology with Criminology Concentration. Changes affect Proposal #38. GERC approved SOWK 1101 as an Objective 6 Gen Ed course. Changes affect Graduate catalog.


6. Council voted to remand Proposal #59 from Geosciences to update GEOL course credits and prerequisites, create new course GEOL 3392 to replace GEOL 2292 being deleted. Contingent upon approval of Proposal #36. Needs further rationale in course description why credit increase from 3 to 4 is warranted.

Interrelated group:

7. Council approved Proposal #25 (pending sign-off from Workplace Training and Leadership) from Political Science (Appendix 2) to renumber courses and change levels: POLS 2202 to POLS 1102 (Objective 7 Gen Ed course), POLS 3313 to POLS 2213, POLS 3331 to 2231, and create new POLS 3319. GERC had no concerns about the Objective 7 Gen Ed course renumber to POLS 1102; the change will be reflected on Proposal #70. Changes affect Secondary Ed Proposal #29 and PHIL Proposal #60.

8. Council approved Proposal #29 from Secondary Education (Appendix 3) to update POLS course numbers in the American Government and Political Science Endorsements to match changes in POLS Proposal #25. Contingent upon approval of Proposal #25

9. Council approved Proposal #60 as amended from Philosophy (Appendix 10) to create new PHIL 2235 to replace PHIL 3335 being deleted, to match changes in cross-listed courses in POLS Proposal #25. Contingent upon approval of Proposal #25

Complicated self-contained proposal:

10. Council approved Proposal #58 from Communication, Media, and Persuasion (Appendix 9) to create a new Minor in Social Media, merge the BA Communication – Visual Media Emphasis: Photo Media Track and Video Track into a single Photo-Video Track; create a new BA Communication – Social Media & Digital Communications Emphasis, update courses and curricula, create new course CMP 4459, and delete CMP 3332, 3333, 3375, and 4457. Changes affect CMP Proposal #65. Requires a Letter of Notification to OSBE.

E. “PARKING LOT” – proposals and other items awaiting resolution – none this week

F. NEW BUSINESS: Council untabled New Business items for discussion.

Curriculum, Course, and Program Change Proposals:

1. Council approved Proposal #24 from Economics (Appendix 1) to remove ECON 4474 from requirements for the BBA in Economics.

Council voted to table the remaining items until next week’s meeting, which will begin with considering the accelerated programs.

Sarah Mead pointed out Proposal #48 from Computer Science (approved above) mentions EE courses at the bottom of their curriculum, which will be affected by Proposal #34 from Electrical & Computer Engineering (listed below). She will make a note to take care of that piece in the proposal.
In preparing to review the accelerated programs (BA/MA and BS/MS) for next week, Sarah Mead asked members to consider how much information should be included in the catalog for clarity to students: should the courses be listed 44xx/55xx, or is a paragraph description at the bottom of the curriculum section sufficient. In their current state, the accelerated proposals vary in their presentation; it would be helpful to figure out a more standardized format. The Executive Committee will also discuss this when they meet on Monday. A maximum of 12 graduate-level credits can be double-counted toward both degrees, but fewer graduate credits is also okay; it’s up to the departments what they want their programs to look like.

**TABLED until next week:**

**Interrelated group:**

1. Proposal #34 from **Electrical & Computer Engineering** to change EE prefix to ECE by creating new ECE courses and deleting all EE courses from the catalog, in accordance with the already approved departmental name change. *Changes affect Graduate Catalog, NE Proposal #22 and CS Proposal #48.*

2. Proposal #22 from Nuclear Engineering to substitute ECE 2205 for EE 2240 and NE 4478 for EE 4416 in the BS Nuclear Engineering curriculum, since both EE courses are being deleted from the catalog. *Contingent upon approval of ECE Proposal #34.*

**Interrelated group:**

3. Proposal #52 from **Homeland Security & Emergency Management** to update curriculum and courses HSEM 3360, HSEM 4410 and HSEM 4425, and to delete all remaining EMGT courses from the catalog. *Changes affect Proposal #46. Changes may affect Graduate catalog?*

4. Proposal #46 from **Emergency Medical Services** to update the curriculum for the BS Health Science; Emergency Medical Services concentration and its various tracks. Also change the number credits for EMS 4409. *Changes affect Proposal #52.*

**Accelerated or Combined Bachelor’s/Master’s proposals – need Grad Council’s approval, too:**

5. Proposal #57 to create an **accelerated BS/MS 4+1 program in Civil Engineering** allowing undergraduate students to take 9 credits of 55xx courses in their fourth year that will count toward their Master’s degree, and enable them to complete both degrees in five years instead of six. *Contingent upon Graduate Council’s approval of the accelerated BS/MS program.*

6. Proposal #51 from **English** to create a **combined/accelerated BA/MA 4+1 program in English** allowing undergraduate students to take 12 credits of 55xx courses in their fourth year that will count toward their Master’s degree, and enable them to complete both degrees in five years instead of six. Also creates new ENGL 4411 and new ENGL 2215 Objective 9 (or 4?) Gen Ed course. *Requires GERC’s approval of ENGL 2215 as new Gen Ed course. Contingent upon Graduate Council’s approval of the combined BA/MA program.*

**Other Business:**

1. Proposed revised **BAS Committee Bylaws** – subcommittee of UCC

**G. FUTURE BUSINESS:**

1. **Interdisciplinary programs:** How to deal with faculty oversight of curriculum

3. Course and Program Duplication -- placeholder; deferred until Fall 2021?
   Create a working group to develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

4. UCC’s Role in Program Prioritization -- placeholder; awaiting Faculty Senate’s direction
   UCC has purview over courses and curriculum

5. Impact Response Timeline
   Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC

6. Ramifications of Student Learning Outcomes
   Do faculty want to be involved in monitoring and overseeing assessment? If so, what mechanism or entity should be implemented to manage this task? Does UCC want to take on the responsibility as part of their purview, or create a new subcommittee similar to GERC, or some other option?

7. Collaboration between UCC and Graduate School - Continue discussions with Graduate School on closer collaboration on proposals that affect both catalogs.

8. Potential Revisions to UCC’s Bylaws

9. Catalog Format Review Subcommittee – placeholder; deferred indefinitely until new Associate Registrar is hired
   Undergraduate Catalog Update Process and Timeline
   Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes. Subcommittee should include reps from UCC, Grad Council, Registrar’s Office, Academic Affairs, and Marketing.

H. ADJOURNMENT: 4:52 p.m.

APPENDICES

CURRICULUM PROPOSALS APPROVED:

1. Proposal #24 from Economics to remove ECON 4474 from requirements for the BBA in Economics

2. Proposal #25 pending sign-off from Workplace Training and Leadership from Political Science to renumber courses and change levels: POLS 2202 to POLS 1102 (Objective 7 Gen Ed course), POLS 3313 to POLS 2213, POLS 3331 to 2231, and create new POLS 3319. GERC had no concerns about the Objective 7 Gen Ed course renumber to POLS 1102; the change will be reflected on Proposal #70. Changes affect Secondary Ed Proposal #29 and PHIL Proposal #60. Approval contingent upon sign-off from Workplace Training and Leadership.
3. **Proposal #29** from **Secondary Education** to update POLS course numbers in the American Government and Political Science Endorsements to match changes in POLS **Proposal #25**. *Contingent upon approval of Proposal #25*

4. **Proposal #36** from **Sociology, Social Work, and Criminology** to create several new SOC and SOWK courses, new SOWK 1101 as a new Objective 6 Gen Ed course, delete SOC 3335, 3366, 4402, 4413 and SOWK 2271, and add several electives to the curriculum for BA in Sociology with Criminology Concentration. *Changes affect Proposal #38.* **GERC approved SOWK 1101 as an Objective 6 Gen Ed course. Changes affect Graduate catalog.**

5. **Proposal #38** from **Sociology, Social Work, and Criminology** to update the curriculum for the BA in Social Work, incorporating new Objective 6 Gen Ed course SOWK 1101, among other changes. *Contingent upon approval of Proposal #36.*

6. **Proposal #47** from **Global Studies and Languages** to update GLBL course semester offerings, update course description for GLBL 3400, and create new course GLBL 4490.

7. **Proposal #48** *as amended* from **Computer Science** to update BS 4465 course title, description and repeatability, and to add CS 4461 to B.S. degree requirements. *Contingent upon approval of ECE Proposal #34*

8. **Proposal #55** from **Global Studies and Languages** to add GLBL 2202, GLBL 3380, and GLBL 4420 as electives for the BA in Spanish for Health Professions.

9. **Proposal #58** from **Communication, Media, and Persuasion** to create a new **Minor in Social Media**, merge the BA Communication – Visual Media Emphasis: Photo Media Track and Video Track into a single **Photo-Video Track**; create a new BA Communication – **Social Media & Digital Communications Emphasis**, update courses and curricula, create new course CMP 4459, and delete CMP 3332, 3333, 3375, and 4457. *Changes affect CMP Proposal #65. Requires a Letter of Notification to OSBE.*

10. **Proposal #60** *as amended* from **Philosophy** to create new PHIL 2235 to replace PHIL 3335 being deleted, to match changes in cross-listed courses in POLS **Proposal #25**. *Contingent upon approval of Proposal #25*

**CURRICULUM PROPOSALS REMANDED for revisions:**

R1. **Proposal #59** from **Geosciences** to update GEOL course credits and prerequisites, create new course GEOL 3392 to replace GEOL 2292 being deleted. *Contingent upon approval of Proposal #36.*

*Needs further rationale in course description why credit increase from 3 to 4 is warranted.*