A. PRELIMINARIES

1a. Attendance:
   Members: Carmen Febles, Steve Byers, Joanne Toevs, Cathy Gray, Barbara Frank, Wenxiang Zhu, Steve Clay, Wendy Mickelson, LaVona Andrew, Barb Mason
   Ex-Officio: Cindy Hill, Chris Hunt, Tiffany Mitchell
   Admin. Asst: Catherine Read

1b. Excused: Deidre Caputo-Levine, Wesley Usyak, Buck Benson

1c. Guests: Ivory Fort (e-Catalog editor)

1. Announcements: none


3. Report from the Executive Committee:
   • Need a new Vice Chair for this semester. Febles explained what the position entails and asked members to consider nominations.
   • Mid-term vacating council seats: Barbara Frank needs a mid-term replacement, as well as those rotating off UCC this spring. The list will be forwarded to Faculty Senate to initiate college elections.

4. Information from Academic Affairs:
   Cindy Hill asked for additional comments regarding the proposed GEM Learning Outcomes. She answered Cathy Gray’s questions about the research component of the learning outcomes.

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update
      Council accepted GERC’s Minutes for January 26, 2021 and February 9, 2021 as well as the Objective 6 ORC Report that GERC reviewed last fall but didn’t formally accept until their last meeting.

   b. BAS Committee update
      Mitchell reported the BAS Committee will meet at the end of this month to approve students’ BAS degree proposals. The BAS program fell within the second Quintile in the Program Health assessment and they will look at those findings as well.

6. Information from the Chair: nothing to report

7. Information from the Faculty Senate and other Councils:
   Febles reported Faculty Senate is working on the Program Health review and is reaching out to departments to answer questions and gather faculty input.

8. Other related information or questions:
   Barb Mason remarked that Zoom is working out very well for UCC and is a very efficient way for members to get their work done. She suggests UCC continue using Zoom even post-COVID.
B. INFORMATION ITEMS – none this week

C. CONSENT CALENDAR – none this week

D. UNFINISHED BUSINESS

Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):

1. Council approved AY 2021-22 Change Memo #20 -- Update Credits in Aircraft Maintenance (Appendix A). Requires approval by OSBE and CTE.
   Chris Hunt explained the credit changes correct some adverse effects on the students enrolled in the program.

State Proposals for Endorsement: none this week

Curriculum, Course, and Program Change Proposals: none this week

E. “PARKING LOT” – proposals and other items awaiting resolution – none this week

F. NEW BUSINESS: none this week

Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):

1. Possible ENGL Change Memo
   Chris Hunt heard back from English; they have decided to postpone making this change until the next catalog. There were unanticipated impacts to admissions and early college program that need to be addressed before this goes forward.

State Proposals for Endorsement: none this week

Curriculum, Course, and Program Change Proposals: none this week

Officer replacement needed:
   New Vice Chair to replace Deirdre Caputo-Levine for this semester – need volunteers. Send nominations to Carmen Febles.

G. FUTURE BUSINESS:

1. Revise UCC Bylaws

2. Interdisciplinary programs: How to deal with faculty oversight of curriculum

3. Catalog Format Review Subcommittee – placeholder; deferred until Spring 2021
   Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes. Subcommittee should include reps from UCC, Grad Council, Registrar’s Office, Academic Affairs, and Marketing.

4. Course and Program Duplication -- placeholder; deferred until Spring 2021
Create a working group to develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

5. **UCC’s Role in Program Prioritization -- placeholder; awaiting Faculty Senate’s direction**
   UCC has purview over courses and curriculum

6. **Impact Response Timeline**
   Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC

H. **ADJOURNMENT:** 3:30 p.m.

**APPENDICES**

**ACTIONS ENDORSED:**

A. **AY 2021-22 Change Memo #20 -- Update Credits in Aircraft Maintenance** *(requires approval by OSBE and CTE)*

**STATE PROPOSALS ENDORSED:** none this week

**CURRICULUM PROPOSALS APPROVED:** none