A. PRELIMINARIES

1a. Attendance:
   Members: Carmen Febles, Deidre Caputo-Levine, Steve Byers, Joanne Toevs, Cathy Gray, Barbara Frank, Wenxiang Zhu, Wesley Usyak, Wendy Mickelson, LaVona Andrew, Barb Mason
   Ex-Officio: Cindy Hill, Chris Hunt, Buck Benson, Tiffany Mitchell
   Admin. Asst: Catherine Read

1b. Excused: Matt Wilson (GERC)

1c. Guests: Ivory Fort (new e-Catalog editor), Shanon Ohler (BSHS PO), Chris Owens (KDHS VP), Janet Loxterman (BIOL), Jasun Carr (Faculty Senate Vice Chair)

1. Announcements:
   Febles welcomed the guests. Read asked members to watch for Minutes from UCC and GERC and get them approved via email in time for the last Faculty Senate meeting scheduled for November 30, 2020.

2. Minutes from November 12, 2020 – will be voted upon via email

3. Report from the Executive Committee:
   Executive Committee decided to hold discussion on Proposal #37 at the end of Preliminaries section of today’s agenda so the guests will not need to stay for the whole meeting. Council will consider the proposal after the other Unfinished Business items are taken care of. At the request of some council members, voting on Proposal 37 will be held via secret ballots using Zoom’s polling feature. Febles explained how that feature works.

4. Information from Academic Affairs: none

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update -- none

   b. BAS Committee update -- none

6. Information from the Chair:
   UCC’s Minutes need to be accepted by Faculty Senate before proposals are included in the catalog. Faculty Senate’s last meeting for the semester is November 30. In addition to UCC and GERC Minutes, Senate will be considering the final version of the Accelerated Program Framework document for approval.

   Academic Standards Council and Faculty Senate have made some revisions to the Accelerated Program Framework document endorsed by UCC a few weeks ago, specifically:
   - Change “policy” to “framework” throughout the document
   - Clarify the 12 credits of graduate coursework students may use toward their undergraduate degree must be earned at ISU
Council agreed to include and consider the Revised Accelerated Program Framework document as part of today’s Consent Agenda. If a member has any concerns about the document, he or she is free to pull it from the Consent Agenda for separate discussion and vote.

7. Information from the Faculty Senate and other Councils:
   Jasun Carr, the Senate Vice Chair, acknowledged the heavy workload this Council carries as one of the most intensive on campus, and expressed his appreciation of members and their work.

8. Other related information or questions:

   Discussion of Proposal 37:
   Chris Owens opened discussion by explaining the origins of and reasons for the BSHS degree and its interdisciplinary Concentrations. The proposed Tracks are within the Health Sciences Concentration only. KDHS advisors already advise students in the proposed pathways to help prepare them for pursuing their career goals in various health professions.

   Carmen Febles reminded council members the side-by-side comparisons they requested last week have been provided to help them see how the tracks overlap with Biology Department’s offerings. Discussion. The proposal is complex because of all the different tracks being included in the single proposal. Janet Loxterman said that after looking at this proposal more closely, she and her faculty have even more concerns than before because of the significant overlap with Biology’s programs and potential impact on the availability of course offerings. The Pre-Vet students in Biology programs are not interested in humans; they are interested in animal physiology and comparative anatomy. She reported the COSE Dean is comfortable leaving the evaluation and decision up to UCC, because of the importance of shared governance. Chris Owens conceded with Loxterman’s point that Pre-Vet students may not be as well served by the proposed BSHS track because of the human vs. non-human focus; he is open to revisiting that track. He, too, believes this Council is the right body to consider and decide whether this proposal go forward. Concern about how the BSHS program is assessed, and how student success will be evaluated and their progress through each track will be monitored. Still concern that the significant overlap with Biology creates an unnecessary redundancy.

   As to postponing the proposal for another year, Chris Owens said there is no real downside to holding off on the new Tracks for now, but he is really hoping the Professional Competencies be updated now. Barbara Frank expressed some concerns with the competencies as well; she noted some things that could be cleaned up before approval. The Professional Competencies are quite flexible as intended, but some students could take mostly lower division courses and not have enough upper division courses to graduate. Not all students seek advising, so the pathways in the catalog should be quite clear. Owens reiterated this program has been operating successfully since 2013; the proposal is attempting to clarify the various pathways.

   Open discussion of this proposal ended. Chris Owens, Shanon Oler, and Janet Loxterman left the meeting at this time.

B. INFORMATION ITEMS – none

C. CONSENT CALENDAR - Council approved the Consent Agenda in its entirety.

Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):

1. Council approved, as part of the Consent Agenda, AY 2021-22 Change Memo #15 Adjust Prerequisite for ENGL 4494 (Appendix A)
2. Council **approved**, as part of the Consent Agenda, **AY 2021-22 Change Memo #16 ATC Cosmetology change** *(Appendix B)*

3. Council **approved**, as part of the Consent Agenda, **AY 2021-22 Change Memo #17 Update Education History endorsements Contingent upon approval of History Proposal 30** *(Appendix C)*

4. Council **approved**, as part of the Consent Agenda, **Revised Accelerated Program Framework document** as recommended by Faculty Senate and Academic Standards Council *(Appendix D)*

**D. UNFINISHED BUSINESS**

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none

**State Proposals for Endorsement:** none this week

**Curriculum, Course, and Program Change Proposals:**

1. Council **approved** Proposal 41 from **Marketing and Management** *(Appendix 2)* to create new course MGT 4485, update the course title for MGT 4462, and change to letter grading for MGT 4484

2. Council **approved** Proposal 42 from **Health Care Administration** *(Appendix 3)* to change the BS to BBA in Healthcare Administration, add new course HCA 3393 and bring back HCA 4480. **Contingent upon OSBE approval of Letter of Notification # 2020-LON-20 to change the degree from BS to BBA.**

**E. “PARKING LOT” – proposals and other items awaiting resolution**

1. **Proposal 37 as amended** from **Kasiska Division of Health Sciences** *(Appendix 1)* to update B.S. in Health Sciences degree requirements and Professional Competencies. **Create 7 new tracks: Pre-Med, Pre-Physician Assistant, Pre-Dental, Pre-Healthcare Advocacy & Leadership, Pre-Occupational Therapy, Pre-Physical Therapy, and Pre-Veterinary Studies. Contingent upon OSBE approval of Letter of Notification #2020-LON-xx.**

   **Side-by-side Biology Comparison documents:**
   - BSHS Tracks 1, 2, 3, & 7 / Biology Biomedical Science
   - BSHS / BS Biology: PreMed
   - BSHS / BS Biology: Pre-PA
   - BSHS / BS Biology: Pre-Dental
   - BSHS / BS Biology: Pre-Vet
   - BSHS_BioSci_comparison
   - Degree Overlap Comparison DHS and BS

   Council discussed the proposal and the overlap comparison. Members noted the BSHS degree relies very heavily on courses offered in other Colleges and programs.

   Council broke Proposal 37 into two pieces and considered each piece separately.

   Council voted to **approve**, with one Nay vote, the Core Requirements and Professional Competencies on pp. 5-7.

   Council voted **against** approving the rest of the proposal (3 yes, 5 no, and 2 abstain).
F. NEW BUSINESS:

Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):

1. AY 2021-22 Change Memo #18 - BIOL 2228 Prerequisites – supercedes AY 2021-22 Change Memo #14 Update BIOL 4470 prerequisite which was approved by UCC on 11/12/2020.

State Proposals for Endorsement: none this week

Curriculum, Course, and Program Change Proposals: none this week, AY2021-22 catalog proposals are concluded.

G. FUTURE BUSINESS:

1. Revise UCC Proposal Form, Procedures, and Bylaws - placeholder; deferred until Spring 2021
   a. Suggestions for Improvement of UCC Proposal Form and Process (restricted access)
      UCC reps, please add your suggestions and observations to this document as you work on and review proposals.
   b. Proposal template for Bachelors/Masters Accelerated programs
   c. Include COE proposal change in proposals affecting COE
   d. Interdisciplinary programs: How to deal with faculty oversight of curriculum

2. Catalog Format Review Subcommittee – placeholder; deferred until Spring 2021
   Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes. Subcommittee should include reps from UCC, Grad Council, Registrar’s Office, Academic Affairs, and Marketing.

3. Change Memo Clarification Subcommittee -- placeholder; deferred until Spring 2021
   Create a subcommittee to create clear, consistent criteria for change memos. Change Memos streamline catalog cleanup changes, but circumvent college dean and impact response reviews. Carmen Febles, Chris Hunt, Deidre Caputo-Levine, and Tiffany Mitchell all expressed interest in serving on this subcommittee.

4. Course and Program Duplication -- placeholder; deferred until Spring 2021
   Create a working group to develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

5. Impact Response Timeline -- placeholder; deferred until Spring 2021
   Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC.

6. UCC’s Role in Program Prioritization -- placeholder; awaiting Faculty Senate’s direction
   UCC has purview over courses and curriculum

H. ADJOURNMENT: 4:52 p.m.
APPENDICES

ACTIONS ENDORSED:

A. AY 2021-22 Change Memo #15 Adjust Prerequisite for ENGL 4494

B. AY 2021-22 Change Memo #16 ATC Cosmetology change

C. AY 2021-22 Change Memo #17 Update Education History endorsements Contingent upon approval of History Proposal 30

D. Revised Accelerated Program Framework document as recommended by Faculty Senate and Academic Standards Council

STATE PROPOSALS ENDORSED: none this week

CURRICULUM PROPOSALS APPROVED:

1. Proposal 37 as amended from Kasiska Division of Health Sciences to update B.S. in Health Sciences degree requirements and Professional Competencies. and create 7 new tracks: Pre-Med, Pre-Physician Assistant, Pre-Dental, Pre-Healthcare Advocacy & Leadership, Pre-Occupational Therapy, Pre-Physical Therapy, and Pre-Veterinary Studies. Contingent upon OSBE approval of Letter of Notification #2020-LON-xx.

2. Proposal 41 from Marketing and Management to create new course MGT 4485, update the course title for MGT 4462, and change to letter grading for MGT 4484.

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