A. PRELIMINARIES
   1a. Attendance:
       Members: Carmen Febles, Deidre Caputo-Levine, Steve Byers, Joanne Toevs, Cathy Gray,
                Barbara Frank, Wenxiang Zhu, Wesley Usyak, Steve Clay, Wendy Mickelson,
                LaVona Andrew, Barb Mason
       Ex-Officio: Cindy Hill, Chris Hunt, Buck Benson, Tiffany Mitchell
       Admin. Asst: Catherine Read
       1b. Excused: Matt Wilson (GERC)
       Absent: none
       1c. Guests: Ivory Fort (new e-Catalog editor)

1. Announcements:
   Chris Hunt announced the Registrar’s Office has hired a new catalog editor, Ivory Fort, who is
   attending today’s Council meeting.

2. Council approved its Minutes from November 5, 2020

3. Report from the Executive Committee:
   • Need to reinforce UCC deadlines for proposals to avoid barrage of late proposals.
   • Need for future discussion of faculty curricular oversight in interdisciplinary programs;
     consider updating UCC’s bylaws to emphasize this.
   • Consider inclusion of COE related changes in proposals in which a COE change is needed to
     avoid the necessity of a second proposal or change memo
   • Consider Proposals #26 and #37 together after taking care of other proposals in today’s
     meeting

4. Information from Academic Affairs:
   Hill reported Deans’ Council supports the Accelerated Program Framework policy endorsed by
   UCC a few weeks ago.

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update
      • Febles reported Ann Hackert, the liaison for assessment, wants to see departments doing
        more indirect assessment of gen ed courses because that demonstrates the value of gen ed
        courses to career paths and employment opportunities outside of the student’s major.
      • GERC is debriefing Gen Ed Summit attendees. Still much concern across the state about
dual enrollment and the effectiveness of that program in preparing high school students
as well as whether the level of oversight is enough. Discussion about bringing together
as many of various stakeholders as possible to work out solutions.
      • Tom Klein reported on Objective 4 issues brought up at the Summit. Languages don’t fit
well in that Objective.
      • Summit resulted in recommendations to revise learning outcomes for some of the
Objectives. More information coming in the spring after the State Board of Education
meets.

   b. BAS Committee update -- none
6. Information from the Chair:
   Febles will be meeting on Monday with Faculty Senate Executive Committee and Dani Dunstan from President’s Office to discuss the Accelerated Program Framework policy, which will soon be considered by Faculty Senate.

7. Information from the Faculty Senate and other Councils:
   Academic Standards Council meets tomorrow and will also be considering the Accelerated Program Framework document. Deidre Caputo-Levine will represent UCC at that meeting since Febles will be out of town.

8. Other related information or questions: none

B. INFORMATION ITEMS – none this week

C. CONSENT CALENDAR – Council approved all items in the consent calendar:

Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):

1. Council approved, as part of the Consent Calendar, AY 2020-21 Change Memo #12 Clarification of B. Music ensemble requirements (Appendix A)

2. Council approved, as part of the Consent Calendar, AY 2021-22 Change Memo #13 SOWK PSYC substitutions (Appendix B)

3. Council approved, as part of the Consent Calendar, AY 2021-22 Change Memo #14 Update BIOL 4470 prerequisite (Appendix C)

D. UNFINISHED BUSINESS

Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):

State Proposals for Endorsement: none this week

Curriculum, Course, and Program Change Proposals:

1. Council approved Proposal 30 from History (Appendix 2) to create new BA/MA accelerated pathway program, and create new course HIST 4468 World War II and Holocaust. Was tabled pending clarification of “junior year”, and College of Ed’s decision on how to add the WWII course to their Endorsements. Contingent upon new policy for accelerated programs.

2. Council approved Proposal 31 as amended from Human Performance and Sport Studies (Appendix 3) to create new accelerated 3+2 pathway to earn BA/BS in Exercise Science and Masters in Athletic Training (BS/MSAT or BA/MSAT) in 5 years. Changes affect Graduate Catalog. Contingent upon new policy for accelerated programs. Had been tabled pending departmental approval of UCC’s changes, which have been received.

3. Council approved Proposal 32 from Mathematics & Statistics (Appendix 4) to add MATH 3310 to Applied Math Minor requirements, change course description for MATH 1143, and update pre-requisites for MATH 4423 and MATH 4424. Department opted not to change corresponding 5500 level graduate course pre-reqs. Had been tabled last week pending clarification by department of faculty vote counts.
4. Council approved Proposal 33 from Nursing (Appendix 5) to create new course NURS 4130C, delete NURS 3110L, and update curriculum for the Traditional BSN and Accelerated BSN.

5. Council approved Proposal 34 from Fire Services Administration (Appendix 6) to delete FSA 2201 and replace it with new course HSEM 1125.

6. Council approved Proposal 35 from College of Business (Appendix 7) to add ECON 4485 to the Applied Education Course list.

7. Council approved Proposal 36 from Marketing and Management (Appendix 8) to create new Professional Sales Certificate and to delete the minor in Marketing. Contingent upon OSBE approval of Letters of Notification #2020-LON-18 for the Certificate and #2020-LON-19 to discontinue the Minor.

8. Proposal 37 from Kasiska Division of Health Sciences to update B.S. in Health Sciences degree requirements and create 7 new tracks: Pre-Med, Pre-Physician Assistant, Pre-Dental, Pre-Healthcare Advocacy & Leadership, Pre-Occupational Therapy, Pre-Physical Therapy, and Pre-Veterinary Studies. Contingent upon OSBE approval of Letter of Notification to discontinue the Pre-Occupational Therapy Concentration for the BHSH degree. (Keep the Pre-Occupational Therapy Accelerated Concentration).
   Much discussion about the differences between the proposed BSHS tracks and the Biology program, and the Pre-Physician Assistant program, and other similar programs. A side-by-side comparison document was presented to UCC members showing the various programs and how they differed.
   Council’s consensus was to request more side-by-side comparisons of the Pre-Vet and other tracks, and to invite the various stakeholder parties to next week’s UCC meeting. Tabled until next week, move it to the “Parking Lot.”

9. Council approved Proposal 38 from Pharmacy (Appendix 9) to create new courses PHAR 9941, 9983, 9984; and for minor Pharmacy course and curricular updates.


11. Council approved Proposal 40 from Microbiology (Appendix 11) to add BIOL 4423 and BIOL 4436 as electives for the B.S. in Microbiology degree.

E. “PARKING LOT” – proposals and other items awaiting resolution – untabled and discussed

1. Council approved, with 2 abstentions, Proposal 26 from Physician Assistant Studies (Appendix 1) to create a new Pre-Physician Assistant Minor. Contingent upon OSBE approval of Letter of Notification #2020-LON-21.

F. NEW BUSINESS:

Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):

1. AY 2021-22 Change Memo #15 Adjust Prerequisite for ENGL 4494
2. AY 2021-22 Change Memo #16 ATC Cosmetology change
3. AY 2021-22 Change Memo #17 Update Education History endorsements Contingent upon approval of History Proposal 30
State Proposals for Endorsement: none this week

Curriculum, Course, and Program Change Proposals:

1. **Proposal 41** from [Marketing and Management](#) to create new course MGT 4485, update the course title for MGT 4462, and change to letter grading for MGT 4484.

2. **Proposal 42** from [Health Care Administration](#) to change the BS to BBA in Healthcare Administration, add new course HCA 3393 and bring back HCA 4480. *Contingent upon OSBE approval of Letter of Notification # 2020-LON-20 to change the degree from BS to BBA.*

G. FUTURE BUSINESS:

1. **Revise UCC Proposal Form, Procedures, and Bylaws - placeholder; deferred until Spring 2021**
   a. [Suggestions for Improvement of UCC Proposal Form and Process](#) (restricted access)
   b. Proposal template for Bachelors/Masters Accelerated programs
   c. Include COE proposal change in proposals affecting COE
   d. Interdisciplinary programs: How to deal with faculty oversight of curriculum

2. **Catalog Format Review Subcommittee -- placeholder; deferred until Spring 2021**
   Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes. Subcommittee should include reps from UCC, Grad Council, Registrar’s Office, Academic Affairs, and Marketing.

3. **Change Memo Clarification Subcommittee -- placeholder; deferred until Spring 2021**
   Create a subcommittee to create clear, consistent criteria for change memos. Change Memos streamline catalog cleanup changes, but circumvent college dean and impact response reviews. **Carmen Febles, Chris Hunt, Deidre Caputo-Levine, and Tiffany Mitchell** all expressed interest in serving on this subcommittee.

4. **Course and Program Duplication -- placeholder; deferred until Spring 2021**
   Create a working group to develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?

5. **Impact Response Timeline -- placeholder; deferred until Spring 2021**
   Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC.

6. **UCC’s Role in Program Prioritization -- placeholder; awaiting Faculty Senate’s direction**
   UCC has purview over courses and curriculum

H. ADJOURNMENT: 4:38 p.m.
APPENDICES

ACTIONS ENDORSED:

A. **AY 2020-21 Change Memo #12 Clarification of B. Music ensemble requirements**
B. **AY 2021-22 Change Memo #13 SOWK PSYC substitutions**
C. **AY 2021-22 Change Memo #14 Update BIOL 4470 prerequisite**

STATE PROPOSALS ENDORSED: none this week

CURRICULUM PROPOSALS APPROVED:

1. **Proposal 26** from Physician Assistant Studies to create a new Pre-Physician Assistant Minor. *Contingent upon OSBE approval of Letter of Notification #2020-LON-21.*

2. **Proposal 30** from History to create new BA/MA accelerated pathway program, and create new course HIST 4468 World War II and Holocaust. *Contingent upon new policy for Accelerated Programs.*

3. **Proposal 31** from Human Performance and Sport Studies to create new accelerated 3+2 pathway to earn BA/BS in Exercise Science and Masters in Athletic Training (BS/MSAT or BA/MSAT) in 5 years. *Changes affect Graduate Catalog. Contingent upon new policy for Accelerated Programs.*

4. **Proposal 32** from Mathematics & Statistics to add MATH 3310 to Applied Math Minor requirements, change course description for MATH 1143, and update pre-reqs for MATH 4423 and MATH 4424. *Department opted not to change corresponding 5500 level graduate course pre-reqs.*

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