A. PRELIMINARIES

1a. Attendance:

Members: Carmen Febles, Deidre Caputo-Levine, Steve Byers, Joanne Toevis, Cathy Gray, Wenxiang Zhu, Geoffrey Bennett (chair), Wendy Mickelsen, Barb Mason, Nabin Mahat

Ex-Officio: Cindy Hill, Chris Hunt, JoAnn Hertz, Tiffany Mitchell

Admin. Asst: Catherine Read

1b. Excused: Janet Loxterman, Wesley Usyak, LaVona Andrew, Nabin Mahat; Emily White

Absent: none

1c. Guests: Matt Wilson (GERC); Jim DiSanza and John Gribas (College of Arts & Letters)

2. Minutes – none, all have been approved

3. Report from the Executive Committee: has met regularly to discuss upcoming business but nothing to report

4. Information from Academic Affairs: welcome to Cindy Hill replacing Joanne Tokle; nothing to report

5. Current Subcommittee Activities:

a. General Education Requirements Committee (GERC) update – Objective Review Committees (ORCs) for Objectives 5 and 6 are under way Faculty Survey will be coming soon soliciting feedback from faculty regarding the Gen Ed program and Objectives, especially Objectives 7, 8, and 9 which are under ISU’s purview.

b. BAS Committee update Council accepted BAS Committee Minutes for November 15, 2019 Mitchell reported the committee has been meeting regularly, nothing specific to report.

6. Information from the Chair: nothing additional to report

7. Information from the Faculty Senate and other Councils:

Caputo-Levine reported Faculty Senate has been focused on budget matters. There has been a little concern about Deans’ level of transparency and the accuracy of the budget numbers provided to the Colleges. The University President attended Senate’s meeting to address those concerns. Senators also are hashing out an approval process for passing materials from one council to the next.

8. Other related information or questions:

- Library Dean search is under way, 3 candidates are coming to visit campus. The Open Forums are scheduled for 10:00 am in Wood River Room in Pond SUB for the next three Mondays.
- ISU Bands Concert is tomorrow evening at 7:30 in the Performing Arts Center.

B. INFORMATION ITEMS – none this week

C. CONSENT CALENDAR – none this week

E. UNFINISHED BUSINESS – none this week
F. NEW BUSINESS –

Curriculum, Course, and Program Change Proposals:

Jim DiSanza briefly described the background and student retention research that led to the idea of redesigning ISU’s first-year transition course. This Council’s position that it would be inappropriate for a non-academic unit to oversee an academic course or program is reasonable, so the College of Arts and Letters will administrate new ROAR courses, though the intent is to include content from across the entire campus that will help new students adapt to ISU. This proposal is simply to include the ROAR prefix into the Fall 2020 catalog in order to allow the College of Arts and Letters to offer 20 sections of ROAR 1199 on an experimental pilot basis. Qualified social scientists in the college will conduct a quantitative study to measure whether the course meets the learning objectives and contributes to student retention. The College will use the study findings to change and refine the course as needed to improve efficacy, or scrap the idea if it’s not achieving the desired outcome. The goal is for any faculty member in any college be qualified to teach this course. DiSanza and Gribas answered Council members questions. The College will designate appropriate rank-and-file faculty members to generate and vote upon ROAR proposals rather than college administrators. DiSanza and Gribas left the meeting at this point. Members continued discussion for a few minutes. No objections were raised, but members will be watching to make sure rank-and-file faculty continue to be in charge going forward.

1. Council voted to approve Proposal #64 from College of Arts & Letters to create new interdisciplinary course prefix “ROAR” in order to include experimental course ROAR 1199 in 2020-21 catalog currently under production, to be offered in Fall 2020.

   Note: UCC Executive Committee deemed impact responses were not necessary for this particular proposal because it simply creates a new prefix, not a new course. Subsequent proposals for courses or curriculum will follow established protocols.

Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):

Chris Hunt explained the rationale behind the decisions to include certain changes in this memo. Members were comfortable with the decisions and raised no objections or concerns.

1. Council voted to approve Change Memo #34: minor changes encountered during catalog production.

Other Business

1. **Catalog Format Review Subcommittee**
   Create a subcommittee for early Spring semester to review the catalog format and usage with an eye to suggesting potential changes. Subcommittee should include reps from UCC, Grad Council, Registrar’s Office, Academic Affairs, and Marketing.

   No action taken on this item yet, as the catalog production and Momentum Pathways take precedence.

2. **Party scheduling** -- deferred from December… when does UCC want to celebrate its successful 2019? Bennett suggested having the party in two weeks, since there will probably not be any business to conduct until then.

G. ADJOURNMENT: 4:00 p.m.
APPENDICES

ACTIONS APPROVED:

Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):

A. Change Memo #34: minor changes encountered during catalog production

CURRICULUM PROPOSALS APPROVED:

1. Proposal #64 from College of Arts & Letters to create new interdisciplinary course prefix “ROAR” in order to include experimental course ROAR 1199 in 2020-21 catalog currently under production, to be offered in Fall 2020.