

Undergraduate Curriculum Council (UCC)

April 20, 2023 – 3:00-5:00 p.m. via Zoom: Join Zoom Meeting <https://isu.zoom.us/j/84197901247>

AGENDA –

A. PRELIMINARIES

Attendance – Pre-notified Absences:

Guests:

1. Announcements:

2. Council already **approved** the Minutes for [April 13 2023](#) ‘virtual’ meeting via email vote on 4/17/2023.

3. Report from the Executive Committee:

- a. Wesley Usyak was re-elected by his college to serve another term, so he will be UCC’s Chair for next year.
- b. John Baker is retiring this year, so a replacement will be elected to fill his seat.
- c. Consider having Registrar’s Office work over the summer to create short videos showing how to fill out a proposal form, what to look for before signing off, etc.

4. **Information from Academic Affairs:** none

5. Current Subcommittee Activities:

- a. General Education Requirements Committee (GERC) update
 - i. Council already **approved** GERC Minutes for [April 11, 2023](#) via email vote on 4/17/2023.
- b. BAS Committee update
 - i. BAS Committee [Minutes for March 2023](#) – for UCC’s acceptance
- c. Catalog Format Review Subcommittee update

6. Information from the Chair: none

7. Information from the Faculty Senate and other Councils: none

8. Other related information or questions:

B. INFORMATION ITEMS -- none this week

C. CONSENT CALENDAR -- none this week

D. UNFINISHED BUSINESS

Curriculum, Course, and Program Change Proposals:

1. [Proposal #10](#) from COP **Biomedical & Pharmaceutical Sciences** for a new B.S. in Pharmaceutical and Cosmeceutical Sciences. *Contingent upon ISU and SBOE approval of State Proposal #2023-05.*

State Proposals for Endorsement:

1. [2023-05 COP BS in Pharmaceutical and Cosmeceutical Sciences](#) *Corresponds to [UCC AY2024-25 Proposal #10](#).*

Other Business: UCC representatives' role and proposal review

Discussion! What can we do to improve the process for developing proposals to eliminate confusion on how to fill out forms, expectations of involved parties, clarify roles of the UCC reps, and eliminate extra work for the Registrar's Office and the administrative assistant on the back end in fixing submitted proposals.

E. "PARKING LOT" – proposals and other items awaiting resolution: none

F. NEW BUSINESS: *for consideration next week, April 27*

Curriculum, Course, and Program Change Proposals:

1. [Proposal #5](#) from COT **Business & Support Services** and COB **Accounting & Information Systems** for a new BAS in Information Technology. *Contingent upon ISU, IDCTE and SBOE approval of State Proposal # [2023-xx](#)*
2. [Proposal #6](#) from CAL **Anthropology** for a new Academic Certificate in Cultural Resources Management. *Contingent upon ISU and SBOE approval of State Letter of Notification #[2023-LON-xx](#)*
3. [Proposal #9](#) from COT **Health Occupations** for a new Intermediate Technical Certificate (ITC) in Medical Assisting, update existing MA courses, create new MA 2201 and MA 2209, delete MA 1104, MA 2204S, MA 2206, MA 2206S, and MA 2207. *Contingent upon ISU, IDCTE, and SBOE approval of State Proposal #[2023-xx](#)*

State Proposals for Endorsement:

1. [2023-LON-xx Request: CAL Cultural Resources Mgmt Undergrad Certificate](#) *Corresponds to [UCC Proposal #6](#)*
2. [2023-xx COT/COB BAS in Information Technology Systems](#) *Corresponds to UCC [Proposal #5](#)*
3. [2023-xx COT ITC in Medical Assisting](#) *Corresponds to UCC [Proposal #9](#)*

G. FUTURE BUSINESS:

2. **Interdisciplinary programs– placeholder; deferred until Fall 2023?**

How to deal with faculty oversight of curriculum in interdisciplinary programs; *Faculty Senate is working on this; may or may not be part of UCC responsibilities – UCC Chair will follow up with Faculty Senate.*

H. ADJOURNMENT: