

**Undergraduate Curriculum Council (UCC)**  
**April 7, 2022 – 3:00-5:00 p.m. via Zoom**  
**AGENDA –**

**A. PRELIMINARIES**

Attendance – Pre-notified Absences:

Guests:

1. Announcements:
2. Minutes for **March 31, 2022**
3. Report from the Executive Committee:  
Carmen reached out to the Chair of Academic Standards Council; they won't be able to take this up until Fall.
4. Information from Academic Affairs:
5. Current Subcommittee Activities:
  - a. General Education Requirements Committee (GERC) update
  - b. BAS Committee update
6. Information from the Chair:
7. Information from the Faculty Senate and other Councils:
8. Other related information or questions:

**B. INFORMATION ITEMS -- none**

**C. CONSENT CALENDAR -- none**

**D. UNFINISHED BUSINESS**

**Curriculum, Course, and Program Change Proposals:** none

**Other Business:**

- 1.. Admissions Criteria placement in the catalog
2. [UCC's Bylaws](#) review/revision
3. Nominations for UCC Executive Committee candidates for the 2022-2023 academic year (Chair, Vice Chair, Executive Secretary)  
Nominations for Executive Secretary – **Ben Bolin** self-nominated  
Nominations for Vice Chair – **Wesley Usyak** self-nominated;  
Nominations for Chair – none yet

**E. “PARKING LOT” – proposals and other items awaiting resolution – none**

**F. NEW BUSINESS:**

**Curriculum, Course, and Program Change Proposals:** -- none this week

**Other Business:** -- none this week

## **G. FUTURE BUSINESS:**

1. **Accelerated Programs Catalog Layout Working Group:** create standardized catalog format for UCC's consideration Spring 2022  
**Members:** Sarah Mead, ~~Shanna O'Connor~~, Janet Loxterman, Carmen Febles
2. **Interdisciplinary programs:** How to deal with faculty oversight of curriculum
3. **Course and Program Duplication -- placeholder; deferred until Fall 2022?**  
Create a working group to develop written guidance on what constitutes duplication of courses and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways of alleviating competition and encourage collaboration among programs. Student headcount in majors and programs is an important metric in measuring program health, but what should happen when a program uses many courses from another department in their programs?
4. **UCC's Role in Program Prioritization -- placeholder; awaiting Faculty Senate's direction**  
UCC has purview over courses and curriculum
5. **Impact Response Timeline**  
Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC
6. **Ramifications of Student Learning Outcomes**  
Do faculty want to be involved in monitoring and overseeing assessment? If so, what mechanism or entity should be implemented to manage this task? Does UCC want to take on the responsibility as part of their purview, or create a new subcommittee similar to GERC, or some other option?
7. **Collaboration between UCC and Graduate School** - Continue discussions with Graduate School on closer collaboration on proposals that affect both catalogs.
8. **Catalog Format Review Subcommittee – placeholder; deferred indefinitely until new Associate Registrar is hired**  
[Undergraduate Catalog Update Process and Timeline](#)  
Create a subcommittee to review the catalog format and usage with an eye to suggesting potential changes. Subcommittee should include reps from UCC, Grad Council, Registrar's Office, Academic Affairs, and Marketing.
9. **Admissions Requirements – placeholder; deferred indefinitely until new Associate Registrar is hired and new Provost gets settled in.**  
Continue including Admissions Requirements as part of UCC catalog page with UCC's review/approval process, or move to departmental page that can be changed more quickly?  
Considerations include students' catalog rights in meeting program requirements for graduation. Could be part of Catalog Format Review.

## **H. ADJOURNMENT:**