Undergraduate Curriculum Council (UCC)  
March 31, 2022 – 3:00-5:00 p.m. via Zoom  
AGENDA –

A. PRELIMINARIES  
Attendance – Pre-notified Absences: Ines Jindra, Erin Berry, Joanne Toevs; Wendy and Margaret will be late  
Guests:

1. Announcements:
   a. Welcome to new UCC members Bob Houghton from College of Business replacing Steve Byers, and Erin Berry from College of Pharmacy replacing Shanna O’Conner.

2. Minutes – none this week; all have been approved

3. Report from the Executive Committee:
   a. Discussed CS/Informatics course equivalency situation
   b. Discussed placement in the catalog of admissions criteria

4. Information from Academic Affairs:

5. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) update
      i. GERC is conducting a survey to gather faculty feedback about the Gen Ed Assessment Process
   b. BAS Committee update

6. Information from the Chair:
   a. Proposed subcommittee of UCC to oversee interdisciplinary and University Studies programs
      i. Awaiting Faculty Senate action

7. Information from the Faculty Senate and other Councils:
   a. Don’t forget to vote in Faculty Senate elections this week!

8. Other related information or questions:

B. INFORMATION ITEMS -- none

C. CONSENT CALENDAR -- none

D. UNFINISHED BUSINESS

   Curriculum, Course, and Program Change Proposals: none

   Other Business: none

E. “PARKING LOT” – proposals and other items awaiting resolution – none

F. NEW BUSINESS:

   Curriculum, Course, and Program Change Proposals:

   1. Proposal #8 from Math & Statistics to update course pre-requisites and add course options to Math Minor.
2. Ratify [AY2022-23 Change Memo #87](#) with corrections identified during catalog production process.

**Other Business:**

1. [UCC’s Bylaws](#) review/revision

2. Nominations for UCC Executive Committee candidates for the 2022-2023 academic year
   (Chair, Vice Chair, Executive Secretary)

**G. FUTURE BUSINESS:**

1. **Accelerated Programs Catalog Layout Working Group:** create standardized catalog format for
   UCC’s consideration Spring 2022
   - **Members:** Sarah Mead, Shanna O’Connor, Janet Loxterman, Carmen Febles

2. **Interdisciplinary programs:** How to deal with faculty oversight of curriculum

3. **Course and Program Duplication -- placeholder; deferred until Fall 2022?**
   Create a working group to develop written guidance on what constitutes duplication of courses
   and programs. Include Academic Affairs and Faculty Senate in the discussion. Consider ways
   of alleviating competition and encourage collaboration among programs. Student headcount in
   majors and programs is an important metric in measuring program health, but what should
   happen when a program uses many courses from another department in their programs?

4. **UCC’s Role in Program Prioritization -- placeholder; awaiting Faculty Senate’s direction**
   UCC has purview over courses and curriculum

5. **Impact Response Timeline**
   Clarify how long POs should hold proposals awaiting impact responses before submitting to UCC

6. **Ramifications of Student Learning Outcomes**
   Do faculty want to be involved in monitoring and overseeing assessment? If so, what mechanism
   or entity should be implemented to manage this task? Does UCC want to take on the
   responsibility as part of their purview, or create a new subcommittee similar to GERC, or some
   other option?

7. **Collaboration between UCC and Graduate School** - Continue discussions with Graduate School
   on closer collaboration on proposals that affect both catalogs.

8. **Catalog Format Review Subcommittee -- placeholder; deferred indefinitely until new Associate Registrar is hired**
   - [Undergraduate Catalog Update Process and Timeline](#)
   Create a subcommittee to review the catalog format and usage with an eye to suggesting potential
   changes. Subcommittee should include reps from UCC, Grad Council, Registrar’s Office,
   Academic Affairs, and Marketing.

9. **Admissions Requirements -- placeholder; deferred indefinitely until new Associate Registrar is
    hired and new Provost gets settled in.**
   Continue including Admissions Requirements as part of UCC catalog page with UCC’s
   review/approval process, or move to departmental page that can be changed more quickly?
   Considerations include students’ catalog rights in meeting program requirements for
   graduation. Could be part of Catalog Format Review.

**H. ADJOURNMENT:**