Undergraduate Curriculum Council (UCC)
September 13, 2018 – 3:00-5:00 p.m. in ADMIN 102, Meridian 680D, Bennion Conference Room
AGENDA

A. PRELIMINARIES
   1a. Attendance – Pre-notified Absences: Tracy Payne
   Guests:

2. Minutes for **August 23, 2018** and **September 6, 2018**

3. Announcements

4. Report from the Executive Committee:
   The Executive Committee met yesterday and agreed to the following:
   • Include the Catalog Change Memo regarding Music Gen Ed courses on today’s Consent Calendar.
   • Include a current list of State Proposals and Letters of Notification as a standing Information Item on UCC’s agendas and Minutes. The list will serve as a written record of the Proposals and Letters, and as an ongoing status report for associate deans, upper administration, and the campus community as those proposals move through the approval chain.
   • A catalog proposal is needed to create a new Gen Ed course BIOL 2227 in accordance with SBOE’s mandated Common Course List. The Registrar’s Office will work with the Biology department to figure out the effect of this would have on other programs, courses, pre-reqs, etc. and include the necessary catalog changes in time for publication in the 2019-20 catalog. A corresponding GERC Proposal/Assessment Plan will also be required.
   • Discussion of the GEM Common Course Gen Ed proposal. Ramifications of the SBOE’s mandate are still being figured out.

5. Information from Academic Affairs:

6. Current Subcommittee Activities:
   a. General Education Requirements Committee (GERC) –
      GERC met on Tuesday and approved MUSI 1105 Survey of Rock Music as an Objective 4 Gen Ed course. Discussed upcoming due dates for proposals and assessment reports, questions and concerns for next week’s Gen Ed Summit in Boise, and the next steps for coordinating implementation of SBOE’s mandated Common Course List.

   b. BAS Committee –

7. Information from the Chair:

8. Information from the Faculty Senate and other Councils:
   **Faculty Senate** has sent out a draft Faculty Constitution for faculty review and input. It is essentially the version created and approved by the Provisional Faculty Senate in 2011. The current Senate is working with the new University President, who has indicated his support of this Constitution. Faculty are encouraged to submit their honest feedback, suggestions, and comments regarding this document.

   **Graduate Council** has received and is reviewing several State Proposals and their corresponding Graduate catalog proposals. They have to assign priority to the appeals on their agenda, but should be able to meet the October 5 deadline for submitting items to the SBOE to ensure external approvals are completed in time for inclusion in the 2019-20 catalog.
9. Other related information or questions:
   In the case of competing versions of proposals, POs and UCC reps are expected to determine which one is most current and up-to-date, and that ALL relevant information (including comments) is included in the proposal submitted to UCC. Once UCC’s administrative assistant receives a proposal for processing, all other versions will be permanently deleted WITHOUT checking for any discrepancies in content or comments between versions.

B. INFORMATION ITEMS

Policy Items for Future Discussion
With the increasing trend toward creating online programs, there is a need to establish some sort of protocol for preventing disruptions to such programs when another department decides to discontinue offering a particular course(s) online, whether temporarily or permanently. What ways are available or could be developed to prevent internal departmental decisions from having adverse ramifications on other programs that rely on their courses being available online?

State Proposals in the Approval Chain:
- BBA in Economics – full proposal – awaiting President’s signature
- Discontinue BA in Economics – full proposal – awaiting President’s signature
- MS in Computer Science (Grad Catalog) – full proposal – awaiting Grad Council approval
- MS in Nutrition (Dietetics) (Grad Catalog) – full proposal – awaiting Grad Council approval
- MA in Spanish (Grad Catalog) – full proposal – awaiting Grad Council approval
- MS in Clinical Psychopharmacology – full proposal – awaiting Grad Council approval
- Certificates in Biomedical Ethics – Letter of Notification drafted – UCC proposal approved, awaiting Grad Council approval
- Discontinue BA in Theatre, Film & Video – full proposal – ready for Deans’ Council review
- Discontinue BA in Spanish, German and French for Business and Professions full proposals – awaiting UCC’s catalog approval – proposal tabled by UCC in April
- Certificates in Medical Anthropology – Letter of Notification drafted – awaiting UCC and GC proposal submissions

State Proposals and Letters of Notification known to be in the Works:
- New Certificate in Radiographic Science Sonography – full proposal needed
- UCC Proposal Request received and proposal was created, nothing further from department
- Leadership & Management in Robotics Technology (BAS) - full Proposal needed
  - COT is working on this proposal; SBOE has new BAS definition in the works that may affect this, hopefully will resolve CTE funding issues regarding upper division credits
- Discontinue two minors: Human Resource Development, & Organizational Leadership – need LONs
  - UCC Proposal #_ - in process 9/10/18
- Two 15-Credit Certificates: Career & Technical Education, Training & Development -- need LONs
  - UCC Proposal #_ -- in process 9/10/18
- New Minor in Film Studies -- needs LON
  - UCC Proposal #_ -- in process 9/10/18, though the department has decided to hold off for now

C. CONSENT CALENDAR

Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):

1. Catalog Change Memo: **Subject Codes of MUSC gen ed courses to MUSI**
   For all Music Gen Ed courses change the subject code from MUSC to MUSI to match the SBOE-mandated subject code for Common Course MUSI 1101. This change will make it easier for students
to find Music gen ed courses in the catalog and prevent isolating the single Common Course from the rest of the Music course offerings.

**Curriculum, Course and Program Change Proposals:** none this week

**D. UNFINISHED BUSINESS**

**State Proposals for Review:** none this week

**Curriculum, Course, and Program Change Proposals:** REMAINS TABLED

1. **Proposal #3** from Global Studies to discontinue the B.A degrees for Business and Professions in French, German, and Spanish. Requires SBOE approval of State Proposals #2018-03, 2018-04, and 2018-05; all three were endorsed by UCC on 4/12/2018. Proposal was **tabled** 4/26/2018 to encourage more interdepartmental discussion and collaboration between the interested parties on integrating Languages and Global Studies into a more cohesive and holistic entity.

**E. NEW BUSINESS**

**State Proposals for Review** – none this week

**Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):** none this week

**Curriculum, Course, and Program Change Proposals:**

1. **Proposal #7** from Music to create a new Gen Ed course MUSI 1105 Survey of Rock Music. **GERC has approved this new course as an Objective 4 gen ed course.**

2. **Proposal #8** from Mathematics & Statistics for new courses MATH 3310, MATH 4405 and MATH 4463, and to add them as optional courses in the Applied Mathematics minor.

3. **Proposal #9** from the Didactic Program in Dietetics for new courses, deletions, and updates to courses and curriculum.

Be sure to look over the **Proposal Request Tracking Sheet** and check in with your constituent POs between now and next meeting.

**F. ADJOURNMENT:**