Undergraduate Curriculum Council (UCC)
February 15, 2018 – 3:00-5:00 p.m. in Academic Affairs Conference Room AA102
AGENDA

A. PRELIMINARIES
   1a. Attendance – Pre-notified Absences:
       Guests:
  
   2. Minutes for February 8, 2018
  
   3. Announcements
  
   4. Report from the Executive Committee:
       Agreed via to hold a virtual meeting via email this week instead of in person. Present the two Change Memos to the full UCC for consideration and vote, along with the UCC and BAS Minutes.
  
   5. Information from Academic Affairs: none this week
  
   6. Current Subcommittee Activities:
       a. General Education Requirements Committee (GERC) – nothing this week
   
       b. BAS Committee –
           i. Minutes from November 17, 2017 for UCC’s acceptance

   7. Information from the Chair: none
  
   8. Information from the Faculty Senate and other Councils:
  
   9. Other related information or questions:

B. INFORMATION ITEMS
   1. State Proposal Status
       Approved by SBOE: Letters of Notification – none this week

       Awaiting SBOE action: Letters of Notification:
       2017-LON-11: CoEd new 30-Credit Endorsement for Family Consumer Science (UCC AY2019 Proposal #67) (LON sent to SBOE on 1/16/2018; needs approval from Professional Standards Committee)
       This one will not likely be approved in time for the 2018-19 catalog.

C. CONSENT CALENDAR

Minor Catalog Changes (no proposal needed, just a memo showing the exact changes):

   1. Change Memo for 2018-19 Catalog:
       Credit Changes to EDUC 3308 and EDUC 4408:

       The College of Education has requested the following changes in course credits:
       • EDUC 3308 from 4 credits to 3 credits, and,
       • EDUC 4408 from 2 credits to 3 credits.

       These courses were new in the 2017-18 catalog and have not yet been offered. This change would have no effect on any other department.
2. **Change Memo for 2018-19 Catalog:**
   Adjust prerequisites for ENGL 1101P.

   In order to both streamline the registration process into ENGL 1101P for students who have not yet taken the ACT or SAT, and ensure that international students receive the most effective English composition sequence placement, the method of checking prerequisites for ENGL 1101P needs to be adjusted for the 2018-19 undergraduate catalog. The course description for ENGL 1101P would change as shown below.

   **ENGL 1101P English Composition Plus: 4 semester hours.**
   Variation of ENGL 1101 in which students not placing into ENGL 1101 receive intensive supplemental instruction in reading, analyzing, and writing expository essays. Partially satisfies Objective 1 of the General Education Requirements. Equivalent to ENGL 1101. **PREREQ:** IELTS* 7.0-7.5 or TOEFL 94-109 (iBT) or ACT below 18 or SAT 440 or lower or completion of ENGL 1123 with C- or better or completion of ENGL 0090 with S. **Placement for Intensive English Institute (IEI) students only:** Average grade of A- or A in the final session of their prescribed course of study. Students admitted to the university without ILETS, TOEFL, ACT, or SAT scores, or without having attended the IEI should International Students will need to consult the Chair, Department of English and Philosophy, concerning placement. F, S

   In the prerequisite checking configuration in the student information system, the actual check of SAT and ACT scores would be removed, while a registration restriction excluding international students would be added. This would allow domestic students who have not taken any placement exams to register for ENGL 1101P without any intervention, while it would ensure that the Department of English and Philosophy would have the opportunity to place international students in the composition course that best meets the student’s need.

   International students would still be able to place into either ENGL 1122 or ENGL 1123 based on their TOEFL or IELTS scores.

   **Curriculum, Course and Program Change Proposals:** none this week

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**D. UNFINISHED BUSINESS**

1. Catalog Cleanup – draft memo to department Chairs and program directors – forthcoming for next week

2. Change Memo Process website text – forthcoming for next week

   **Curriculum, Course and Program Change Proposals:** none this week

   **Remains Tabled:**
   1. **Proposal #5** from the **Bachelor of Applied Science Program** to create a new BAS major in Robotics & Communications Systems Engineering Technology. **Tabled (with 1 opposed)** for further deliberation to define criteria and policy for ‘upper division’ classification. Other problems regarding the nature of CTE courses have since arisen that require resolution. **Requires approval by SBOE and NWCCU.**

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**E. NEW BUSINESS –**

   **Curriculum, Course and Program Change Proposals:** none this week,
   Proposal requests are coming in so please watch the **Tracking Sheet** and work with your POs.

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**F. ADJOURNMENT:**