1) **APPLY** for Admission - ONLINE at [http://www.isu.edu/apply](http://www.isu.edu/apply).

2) **PAY** $50 Nonrefundable Application Fee.

3) **SUBMIT** an official transcript from **EVERY** college previously attended.
   a) Most US transcripts can/must be requested electronically through the following:
      i) [National Student Clearinghouse](http://clearinghouse.edupass.org) *(CSI & most other Idaho institutions)*
      ii) [Parchment](https://www.parchment.com) or [eScrip-Safe](https://www.escrip-safe.com)
      *(If your school is not listed on any of these sites, you must contact that school directly)*
   b) All Transcripts **must** come directly from one of the sites listed or the issuing institution(s).
   c) **Send transcripts to:** Idaho State University Admissions Office  
      921 S. 8th Ave, Stop 8270  
      Pocatello, ID 83209  
      Tel: (208) 282-2475  
      Fax: (208) 282-4511 *(for Idaho schools only)*

   d) **Types of Transcripts:**
      i) In-Progress - If applying mid-semester while attending another school, this will be an In-Progress transcript. Current courses will be noted as “IP” and will not include a grade - but **must** be submitted for admission approval and processing.
      ii) Final, Official – If you applied mid-semester, you must submit a Final, Official transcript before you will be “fully admitted.” You will be unable to complete admission or register for classes until this transcript has been received by ISU.

**OTHER INFORMATION**

**Admission by Petition**

Students with **less than a 2.0 cumulative transfer GPA** for previous college work are required to submit a petition to the Admission Committee, for evaluation.

**Questions about Transfer Credits?**

- Transfer credits will not be fully evaluated until the university application and all official transcripts have been submitted.
- The applicability of these credits to the student’s program of study is determined by their major department.
- Transfer credits from non-U.S. colleges or universities which are college level and have received a grade are recorded with grades of Satisfactory or Unsatisfactory.

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**FOR DETAILS & INFORMATION ABOUT TRANSFERRING, PLEASE COME SEE US IN THE ISU-TWIN FALLS OFFICE**

CSI Hepworth Building, Suite 144  
(208) 933-2300

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