

# Student Organization Registration Form 2019-2020

THIS FORM MUST BE COMPLETELY FILLED OUT FOR YOUR ORGANIZATION TO BE CONSIDERED AN ACTIVE, REGISTERED ORGANIZATION. Organizations **must** be activated every year to receive funding and benefits. **Please complete & return this form by September 20, 2019.** If your officers change it is the clubs responsibility to complete a new registration form with the updated information. Please print clearly and fill out the following form completely. This form will not be accepted without a signature from the president and advisor. **WE CANNOT ACCEPT NON-ISU EMAIL ACCOUNTS!**

All organizations have a mail box in the Office of Student Involvement & Orientation. Pick up your mail frequently. Your organization mailing address is: 921 S. 8<sup>th</sup> Ave. Stop 8170, Pocatello, ID 83209

## ORGANIZATION NAME MUST BE THE SAME AS PRINTED ON CONSTITUTION

CLB

CLUB NAME

INDEX NUMBER

President: \_\_\_\_\_ Email: \_\_\_\_\_@isu.edu

Bengal ID: \_\_\_\_\_ Phone :( ) \_\_\_\_\_

Vice President: \_\_\_\_\_ Email: \_\_\_\_\_@isu.edu

Bengal ID: \_\_\_\_\_ Phone :( ) \_\_\_\_\_

Secretary: \_\_\_\_\_ Email: \_\_\_\_\_@isu.edu

Bengal ID: \_\_\_\_\_ Phone :( ) \_\_\_\_\_

Treasurer: \_\_\_\_\_ Email: \_\_\_\_\_@isu.edu

Bengal ID: \_\_\_\_\_ Phone :( ) \_\_\_\_\_

Advisor: \_\_\_\_\_ Email: \_\_\_\_\_@isu.edu

Department: \_\_\_\_\_ Box #: \_\_\_\_\_ Phone :( ) \_\_\_\_\_

It is understood that violation of any University policy, including the ISU Student Code of Conduct, may be cause for withdrawal of recognition by Idaho State University. It further acknowledges the right of the University to release the above information about your organization unless otherwise arranged.

President's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Advisor's Signature \_\_\_\_\_ Date: \_\_\_\_\_

**Important Advisor Cleary Act Information:** Due to your role as an advisor of a recognized student organization, you are considered a "Campus Security Authority" for the university. As such, you shall immediately report any crimes that you are made aware of to ISU Public Safety.

# MEMBER LIST

Must have at least ten(10) club members who are current students to be officially recognized.

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Name Bengal ID#

For Office Use Only:

\_\_\_\_ Verified ID# \_\_\_\_ Registered Orgs List \_\_\_\_ Active Club List \_\_\_\_ Funding Requirements \_\_\_\_ Website \_\_\_\_ Scanned to Box file