

Student Organization Registration Form 2023-2024

THIS FORM MUST BE COMPLETELY FILLED OUT FOR YOUR ORGANIZATION TO BE CONSIDERED AN ACTIVE, REGISTERED ORGANIZATION. Organizations **must be** activated every year to receive funding and benefits. **Please complete & return this form by September 22, 2023.** If your officers change it is the club's responsibility to complete a new registration form with the updated information. Please print clearly and fill out the following form completely. This form will not be accepted without a signature from the advisor and president. **WE CANNOT ACCEPT NON - ISU EMAIL ACCOUNTS!**

All organizations have a mail box in the Student Leadership & Engagement Center. Pick up your mail frequently. Your organization mailing address is: **921 S. 8th Ave. Stop 8170, Pocatello, ID 83209**

ORGANIZATION NAME AS PRINTED ON CONSTITUTION

CLUB NAME	CLB INDEX NUMBER
President: _____	Email: _____@isu.edu
Bengal ID: _____	Phone :() _____
Vice President: _____	Email: _____@isu.edu
Bengal ID: _____	Phone :() _____
Secretary: _____	Email: _____@isu.edu
Bengal ID: _____	Phone :() _____
Treasurer: _____	Email: _____@isu.edu
Bengal ID: _____	Phone :() _____
Advisor: _____	Email: _____@isu.edu
Department: _____	Box #: _____ Phone :() _____

It is understood that violation of any University policy, including the ISU Student Code of Conduct, may be cause for withdrawal of recognition by Idaho State University. This also acknowledges that you have read and agree to follow the guidelines stated in the Student Organization Manual. It further acknowledges the right of the University to release the above information about your organization unless otherwise arranged.

President's Signature _____ **Date:** _____

Advisor's Signature _____ **Date:** _____

Advisor:

Important Clery Act Information: Due to your role as an advisor of a recognized student organization, you are considered a "Campus Security Authority" for the university. As such, you shall immediately report any crimes that you are made aware of to ISU Public Safety.

MEMBER LIST

Must have at least eight (8) club members who are current students to be officially recognized on the Pocatello campus. Satellite campus clubs (Meridian & Idaho Falls) must have at least six (6) club members who are current students to be officially recognized.

1.	_____	
	Name	Bengal ID #
2.	_____	
	Name	Bengal ID #
3.	_____	
	Name	Bengal ID #
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33.	_____	
	Name	Bengal ID #
34.	_____	
	Name	Bengal ID #

For Office Use Only:

_____ Registered Orgs List _____ Website _____ Funding Requirements
 _____ Active Club List _____ Scanned

Please list as many club members as you can on this sheet or email a complete club roster to durrtama@isu.edu.