CATERING WAIVER REQUEST

This form must be completed and returned to Cyndy Johnson-Kunz in the Catering Office (Pond Student Union Hypostyle, RM 207), or by email (food@isu.edu), at least 10 business days prior to your event.

An approved waiver is required before any outside food may be brought on campus.

Please turn in this approved/denied waiver with your Event Registration Form to the Office of Student Organizations.

PLEASE PRINT OR TYPE THE FOLLOWING IN DETAIL:

Application Information:
Today’s Date: ______________________ Organization Name: ________________________________
Applicant Name: ________________________________
Phone:_________________________ Email:_________________________

Event Information:
Event Date: ___________________________ Event Location: _______________________
Event Description:_________________________
Start Time: ___________________________ End Time: ___________________________
Total Estimated Cost of Food & Beverage: $ ___________________________
Number of Guests: ___________________________
Foods being served, how the food will be served safely and reason for request:
_________________________________________________________________________
_________________________________________________________________________

(Waivers will not be approved based on source of funding)

Approval Status:
☑ Approved ☐ Denied Date:_________________________
Signature: ________________________________
Comments: ________________________________
_________________________________________________________________________
_________________________________________________________________________

Updated September 2021