**Staff Council Meeting Minutes**

**March 19, 2024**

**Members:**

Jessy Sears (President), Jena Lords (President Elect), Lisa Wise (Past President), Theresa Capasso (Treasurer), Amy Dressel (CMS), Veronica Garcia (MAL-C), Mia Benkenstein (MAL-C), Marci Miller (MAL-NC), Marty Vizcarra (MAL-NC), Jamie Howerton (Secretary), Megan Baskins, Amy Bull, Jack Bradley, Carolin Glendenning-Bowman, Mary Guyton, Terra Harris, Ann Medinger, Soni Myers, Chanel Quirk, Dan Woerner, Omar Raudez, Erik Talbert

**Special Guest: None**

**Members Absent:**  *Excused*: Soni Myers, Mia Benkenstein, Jack Bradley

 Absent: Megan, Omar

**Meeting called to order:** 1:33 pm

**Secretary Report:**

Any changes needed for the February 20, 2024 meeting minutes?

 …Chanel motioned to approve minutes from the Feb 20, 2024 meeting

 …..Terra seconded the motion

**Treasurer’s Report:** We are looking good. We have a wrong posting for office equipment that should be non-consumable for the luncheon for the frames $172. Otherwise we are on track. $184 charge for shirts that should show soon, from Jessy. Coming in a little under budget for events we will look at to utilize. Luncheon for our own group. Maybe we can do something in the summer.

**CMS Report:** Updating website with spring time pictures

**Old Business: None**

**New Business:**

1. Welcome -Jessy
	1. Lots of staff council members at the President listening session. Good job! Next one is March 26th. Spread the word so that people attend.
	2. Staff Council membership updates
		1. Omar no longer works for ISU so no longer on Staff Council
		2. Mia also said she cannot remain on staff council, she will try to finish out the year.
	3. Next month, Libby Howe and possibly Ryan Sargentwill be attending.
2. Updates from Jessy
	1. Leadership Council Updates
		1. ELC fees increasing by 6%
		2. Housing is increasing between 4-6%
		3. Meal plans for students are increasing.
		4. Parking permits going up by 5%
	2. Upcoming policies- Libby said there will be 4 policies to be reviewed
		1. 3160-classified problem solving
		2. 3190-Classified disciplinary action
		3. 3130-Non classified disciplinary action
		4. 3090-Grievance procedures
	3. Elections
		1. We put an announcement out 2 weeks ago and only 5-6 people have put their names in. We have 10 positions open with Omar and Mia’s appointments. We will pick the tops for 3 year and the follow ups can do the 2 years for Omar and 1 year for Mia. Hope to announce all of them at the same time.
		2. May meeting we will also vote to fill our officer positions.
	4. Bylaws- We will save this until the end
		1. Bylaws are in box if you want to see them. Jessy wants to vote on them. We should have enough people to vote today. Next step is sending them to President Wagner to review. After elections we will post them so staff can provide feedback.
		2. Motion to vote on the bylaws, Chanel motions to vote, Erik seconds
		3. Voted on bylaws-passes.
3. Call for volunteers for SAL in Pocatello on March 29-Jena
	1. Start setting up at 10 am, should take about an hour. Need 2 people at the door with leis, MC or Jena will do it, photo booth-Jamie to help, Megan will help with raffle, Breakdown of event.
4. Zone reps: email regarding election nominations-Jena
	1. Sent out an email asking for nominations. That’s how we get the word out for nominations.
5. End of the Year Luncheon: May 16 or May 23?-Jena
	1. People think the 23rd will be too close to Memorial day
	2. Some people are unavailable for each date.
6. Staff survey sent out in February in ISU today.
	1. Lots of confusion about who was supposed to do the survey and why people didn’t receive it.
7. Jena and Amy are looking at the annual survey. Will try to get a timeline.
8. Bengal giving day raised more than a million dollars. Staff Council endowment raised $355.

**Committee Updates:**

1. Executive
2. Election Committee
3. Event & Marketing-Promoting our Staff Council events in your area and Zones - Friday May 10th fun on the quad.
4. Employee Recognition-Jena We are preparing awards tomorrow, we are in a good place. Will bring awards to all outreach campuses.Jessy has an ipad we can use for photobooth. About 350 RSVPs for Pocatello.
5. Professional Development
6. Communications
7. Child Scholarship
8. Retiree Recognition
9. Budget Advisory Group
10. Commencement
11. Equity & Inclusion
12. Electronic & IT
13. Be A Bengal-Jamie
	1. Clay Smith said he didn’t know Staff Council had representatives involved and they voted on awards without us.
14. University Library
15. Student Conduct
16. Employee Engagement
17. Facilities
18. Professional Policies
19. Faculty Senate
20. Faculty Professional Policy
21. Sustainability

 **Meeting called to close at :** 2:35 pm

**Next Meeting: April 16, 2024**