Idaho State University
Staff Council Meeting
May 17, 2016
Faculty Senate Conference Room, 301 Rendezvous
Minutes

Present: Brian Atkinson, Mia Benkenstein, Brad Broschinsky, Laura Call, Debra Combs, Emily Frandsen, Ryan Faulkner, Barry Hulet, Allyson Johnson, Brian Kraft, Mary Kratz, Peggy Larsen, Eric Mickelsen, Doug Milder, Ben Mills, Sharra Nelson, Chelsie Rauh, Stefanie Shadduck, Syd Sharp, Connie Tillotson, Julie VanLeuven, James Yizar

Excused: Natalie McHugh, Michelle Munoz, Jeanette Rose

Absent: Michelle Campbell, Craig Joseph, Kim Wright

Call to Order
Sharra Nelson called the meeting to order at 1:40pm

Minutes:
Minutes from the April 19, 2016 meeting were approved.

Treasurer Report
The current balance is $11,678.94. Two scholarships for $250 each are still pending. The scholarships are for Janna Graham and Tracy Collum. Expenses totaling $593.99 from the staff recognition luncheon will be credited back to Staff Council because HR will cover the costs. Travel costs of $108 for the trips to Idaho Falls and Meridian for the staff recognition luncheon are also pending.

New Business:
Introduction of Council Members:
All Staff Council members introduced themselves.

We have openings in Service & Maintenance and Skilled Crafts. Sharra will send another email asking for volunteers.

Internal Committees

Bylaws – Sharra Nelson
Nothing to Report

Events/Marketing – Mary Kratz, Laura Call, Stefanie Shadduck, Mia Benkenstein
Nothing to Report

Election – Syd Sharp
Nothing to Report

Employee Recognition – James Yizar, Brian Atkinson, Bradley Broschinsky
All locations had a wonderful time. We had a lot of savings this year because of the lower cost of the meals.

Executive Committee – Syd Sharp
Discussed the election results and the vacancies we have.

Professional Development – Eric Mickelsen
Nothing to Report
Retiree Recognition – Connie Tillotson
There are three retirees to send cards to. Connie brought more cards to be signed.

Scholarship – Julie VanLueven
Julie was not present. Deb Green talked with Sharra about awarding a $574 scholarship. There were four applicants. James and Sharra will decide who to award the scholarship to.

External Committees

Campus Beautification – Emily Frandsen
Nothing to Report

Campus Recreation Advisory Board – Craig Joseph
Not present

Diversity – Ryan Faulkner
There are no meeting until fall semester.

Parking Advisory Board – Doug Milder
Nothing to Report

Parking Appeals – Brian Kraft & Debra Combs
The committee looks at about 30-40 appeals per week. They spend about 3 hours per week looking at appeals. The 10 day appeal policy was talked about. If the policy was followed, the committee would have a reduced number of appeals each week.

President’s Cabinet – Sharra Nelson
Nothing to Report

Safety – Natalie McHugh
Not present

Special Budget Council – Sharra Nelson & Syd Sharp
Presentations were submitted to the president. They will need to be approved by the State Board of Education in June.

Sustainability – Ben Mills
Nothing to Report

University Library – Peggy Larsen
Not present

Election of New Officers
Lists of those eligible to be voted into executive committee positions were handed out. Nominations are listed below and those voted in are denoted with an asterisk. The first Executive Committee meeting will be held on August 9th at 1:30pm.

President-Elect:
Ben Mills
Mary Kratz
Mia Benkenstein*
Secretary:
Stefanie Shadduck*

Treasurer:
Connie Tillotson*

Members at Large (Classified):
Debra Combs*
Ben Mills*
Mary Kratz

Members at Large (Non-Classified):
Doug Milder
Chelsie Rauh*
Brian Atkinson*

Old Business:
No old business

Announcements
No announcements.

Adjourn
Motion to adjourn made and seconded. Motion passed. Meeting adjourned at 2:42 pm. The next Staff Council meeting will be August 16, 2016 in Faculty Senate Conference Room from 1:30 pm – 3:30 pm.

Respectfully Submitted,
Stefanie Shadduck