Staff Council Meeting Minutes

1:30 p.m. –3:30 p.m., Tuesday October 16, 2018

Rend 301 Faculty Senate

Meridian 827, Idaho Falls BSUB 202B

Members: Julie Van Leuven, Cheryl Zimmer, Jesse Kiboko, Mary Thompson, Frank Goldberg, Christina Reddoor, Sandra Shea, Stephanie Foreman, Cheryl Larson, Joseph Simonson, Guy Patterson(Pres Elec), Mike Timm (IF), Michelle Munoz (IF), Karen Ludwig, Brady Cook, Mark Cooper, Deborah Dobbe, Ginny Lawrimore, Amy Anderson, Earl Scharff, Stephen Shryock, Morgan Tolman (Secretary Pro-tem)

Excused: Sheri Kunkel, Stephanie Foreman, Veronica Garcia, Lindsey Solomon, Cindy Rock, Cody Sparrow

Call to order: President: Julie VanLeuven @ 1332 hours

Guests: none

**Minutes:** Review and Approval of minutes.

Motion: Michelle Munoz, motion was seconded and approved.

**Treasurer Report:** Christina Reddoor

**Old Business:**

* Tailgate at football game on 10/06/18 was a success. There was confusion as to where the booth was located resulting in less then expected people. All 300 vouchers were picked up.

**New Business:**

* Next month we should expect to have at least one presenter at our meeting.

**Internal Committee Reports:** ***(Please note that assignments may not be accurate at this time and are subject to changes)***

**Bylaws (Legislative) Committee** – (President Chair) Julie, Mia

* Nothing new, meeting scheduled for next month

**Events and Marketing Committee** – Amy Anderson, Karen Ludwig, Morgan Tolman, Ginny Lawrimore, Veronica Garcia, Cheryl Larson, Jesse Kiboko,

Sheri Kunkel, Katheleen Bloodgood (volunteer)

* October movie 10/17/18 – Hotel Transylvania 3. Volunteers need to be at the Bengal Theater at 1730 to help heard children. Costume contest from 1800-1845. Games and crafts offered as well as vampire teeth and 50 stuffed treat bags.
* November movie 11/28/18 – Double feature of Merry Madagascar at 1830 and Home Alone at 1915.

**Election Committee** – (Past President Chair) Mia

* No new information.

**Employee Recognition Committee** – (Pres Elect-Chair) Guy Patterson, Brady Cook, Amy Anderson (IF), Michael Timm, Lindsay Solomon, Karen Ludwig, Cindy Rock (Meridian), Kathleen Bloodgood (volunteer)

**Executive Committee** – Mia Benkenstein, Julie VanLeuven, Guy Patterson, Veronica Garcia (Secretary), Christina Reddoor (Treasurer)

* No new information.

**Policies Committee** – Chair Frank Goldberg, Cindy Rock, Mike Timm, Stephanie Foreman

* 3 new policies have come out and are being reviewed.

**Professional Development Committee** – Chair Mary Thompson, Brady Cook, Joseph Simonsen, Michael Timm, Sandy Shea

* There have been a couple of proposals.
* Information will be provided to Julie by Friday 10/19

**Retiree Recognition Committee** – Chair Lindsay Solomon

* No new information

**Scholarship** – Chair Cheryl Zimmer, Christina Reddoor, Cindy Rock, Steven Hagler

* A PR poster needs to be created to advertise this scholarship. This poster can be used at all Staff Council events.

**External Committee Reports:**

**Commencement Committee** – Ginny Lawrimore, Veronica Garcia

* No new information.

**Diversity Committee** – Deborah Dobbe, Sheri Kunkel

* No new information.

**EIT (Electronic and Information technology Accessibility/Disability Services Committee** – Frank Goldberg,

* No new information.

**Institutional Effectiveness and Assessment Council (IEAC)Steering** – (President) Julie

* No new information.

**IEAC facilities subcommittee** – Joseph Simonson, Cody Sparrow

* Got together and talked about the rubric that is used. May update.

**IEAC IT Subcommittee** – Christina Reddoor, Stephen Hagler

* No new information.

**ISU Cares Committee** – Michelle Munoz, Frank Goldberg

* No new information.

**Library Committee** – Jesse Kiboko,

* Meeting to be held Tuesday 10/23.

**New Employee Orientation** – Lindsay Solomon, Karen Ludwig, Mia

* Orientation has been renamed “Bengal Experience”. The whole day has been updated and Staff Council is recognized and making a difference.

**Parking Advisory Board and Appeals** – Frank Goldberg,

* There may be a meeting soon.

**President’s Cabinet** – (Executive Officers) Mia, Julie, Guy

* President is looking to give each department objectives that he wants them to strive to meet.
* The VPs are going to be given these goals and projects in the hopes of building up the University.
* Julie has asked for responses to the culture survey to be turned into her by Wednesday 10/24.

**Student Conduct Board** – Mary Thompson, Cody Sparrow, Lindsay Solomon

* Training should be starting soon.

**Red Hill “I”** – Stephanie Foreman, Christina Reddoor

* Surveys have been completed, we are still waiting on reports. Reports will decide on how the project is moved forward.

Announcements: Wear Staff Gear tomorrow for Bengal Wednesday

Next Meeting: November 20, 2018 @ 1330 hours

Adjourn at: 1440 hours

Motion by Guy to adjourn meeting, motion was seconded and approved.

Notes:

* November 12-14 Bengal Theater will be showing The Good Lie in recognition of International Education Week. For more information contact Jesse Kiboko.
* Non-classified grievance committee has been formed. There will be a meeting Monday 10/22.
* The annual tree lighting ceremony has been taken over by Mrs. Satterlee and is set for Monday 11/26.