**Staff Council Meeting Minutes**

1:30 p.m. – 3:30 p.m., Tuesday July 17, 2018

**Members Present:**  Amy Anderson (IF), Mia Benkenstein, Brady Cook, Deborah Dobbe, Stephanie Foreman, Veronica Garcia (Secretary), Frank Goldberg, Sheri Kunkel, Cheryl Larson, Virginia Lawrimore, Karen Ludwig, Michelle Munoz, Cindy Rock (Meridian), Earl Scharff (Meridian), Sandra Shea, Mary Thompson, Morgan Tolman, Julie VanLeuven (President), Steve Hagler

**Excused/Absent:** Mike Timm, Guy Patterson (President Elect), Mark Cooper, Jesse Koboko, Christina Reddor (Secretary), Stephen Shryock, Joseph Simonson, Lindsey Solomon, Cody Sparrow, Cheryl Zimmer

**Call to order**: 1:50 p.m. by Julie V.

**Guests**: None

* President Satterlee will be a guest at the next meeting

**Minutes:** Review and Approval of minutes – Veronica

* May minutes to be approved at August meeting
* Year-end Review was passed around

**Treasurer Report**: Christina Reddoor

* Treasurer’s report is available on Box
* We have a whole new budget of $5,790
* Feather flags were made for Twin and Meridian

**Old Business**: None

**New Business**: Committee assignments

* We still need to fill some spots
* Look over the committee lists to see if they are correct, if not let us know and we can correct it
* Please let Julie know of your top 4 interests

Box access

* Please check that you’re able to log into Box
* If not please let us know so we can fix that

**Announcements:**

* We are also looking for a place to store our items in the SUB
* We have boxes available to store your binders in after each meeting
* New Red Hill committee will be meeting 07/18/2018
	+ - * Julie and Stephanie will attend this meeting

**Internal Committee Reports: (Please note that assignments may not be accurate at this time and are subject to changes)**

1. **Bylaws (Legislative) Committee (President Chair) Julie, Mia, Sandy, Mary T.**
* Will meet in August to help clean up our bylaws
1. **Events and Marketing Committee – Amy Anderson, Karen Ludwig, Morgan Tolman, Ginny Lawrimore, Veronica Garcia, Cheryl Larson, Jesse Kiboko, Sheri Kunkel, Katheleen Bloodgood (volunteer)**
	* Events coming up are: Fall Social, United Way Bowling Team and Homecoming Week
	* Committee Reports are available on Box
	* We might send out a Doodle Poll to see when we can meet
2. **Election Committee – (Past President Chair) Mia**
* This will start up in March
* We could use some volunteers for this committee
1. **Employee Recognition Committee – (Pres Elect Chair) Guy Patterson, Brady Cook, Amy Anderson(IF), Michael Timm, Lindsay Solomon, Karen Ludwig, Cindy Rock (Meridian), Kathleen Bloodgood (volunteer)**
* This will start up in January
1. **Executive Committee – Mia Benkenstein, Julie VanLeuven, Guy Patterson, Veronica Garcia (Secretary), Christina Reddoor (Treasurer),**
* This will start up in August
* Will be on Thursday’s before the regular Staff Council meeting
* They will be held in the Faculty Senate office
* Will include the members at large (classified and non-classified)
1. **Policies Committee – Chair Frank Goldberg, Cindy Rock, Mike Timm, Stephanie Foreman**
* No new updates
* This will start up in August again
1. **Professional Development Committee –Chair Mary Thompson, Brady Cook, Joseph Simonson, Michael Timm, Sandy Shea**
* This will start up in August again
* Next deadline is in October 2018
* Dates Jan 1st – June 30th 2019
1. **Retiree Recognition Committee – Chair Lindsay Solomon**
* This will start up in August again
1. **Scholarship – Chair Cheryl Zimmer, Christina Reddoor, Cindy Rock, Steven Hagler**
* They will be working with President Satterlee and ISU Credit Union to get more funds and donations.
* We will meet to choose a student to be awarded this scholarship
* Last scholarship winner will be announced at the next meeting

**External Committee Reports:**

1. **Commencement Committee** – Ginny Lawrimore, Veronica Garcia
* Information for volunteers will be put out ASAP
1. **Diversity Committee –** Deborah Dobbe, Sheri Kunkel
* This will start up in August again
1. **EIT (Electronic and Information technology Accessibility/Disability Services Committee** – Frank Goldberg,
* This will start up in August again
1. **Institutional Effectiveness and Assessment Council (IEAC**) Steering – (President) Julie
* This will start up in August again
1. **IEAC facilities subcommittee** – Joseph Simonson, Cody Sparrow
* This will start up in August again
1. **IEAC IT Subcommittee** – Christina Reddoor, Stephen Hagler
* This will start up in August again
1. **ISU Cares Committee** – Michelle Munoz, Frank Goldberg
* This will start up in August again
1. **Library Committee –** Jesse Kiboko,
* This will start up in August again
* Info has been uploaded to Box
1. **New Employee Orientation** – Lindsay Solomon, Karen Ludwig, Mia
* This will start up in August again
1. **Parking Advisory Board and Appeals** – Frank Goldberg,
* Remove appeals but keep the board
* Contact Cheryl Hanson or Joanne R. for more information
1. **President’s Cabinet** – (Executive Officers) Mia, Julie, Guy
* New meeting will be in August
1. **Student Conduct Board** – Mary Thompson, Cody Sparrow, Lindsay Solomon
* Will meet as needed
* Contact Diana B. for training classes

Announcements: Wear Staff Gear tomorrow for Bengal Wednesday

Next Meeting: August 21, 2018

Adjourn at: 2:40 p.m.