**Staff Council Meeting**

**September 18, 2018**

Present: Julie, Guy, Christina, Veronica, Brady, Mark, Stephanie, Frank, Jesse,

Sheri, Cheryl L., Ginny, Karen, Cindy, Earl, Stephen, Joseph, Lindsey,

Cody, Mary, Michael, Morgan

Absent: Mia, Steve H., Sandy S., Michelle M, Deborah, Cheryl Z.

Call to order 1:35 pm by Julie

Guests:

1. Carol Prescott (Public Safety)

* THIRA Survey
* <https://www.isu.edu/newsandnotes/issues/2018/news-and-notes-10-4-2018/participate-in-public-safety-survey.html>
* Please go online and complete the survey
* <https://isu.co1.qualtrics.com/jfe/form/SV_e9w3KNgaiUj5a4d>
* Can contact Carol and request a copy of our current mitigation plan as well

2. Brian Sagendorf (Human Resources)

* Non-Classified Employee Grievance Committee
* 15 staff are on the committee, 10 on the committee and 5 backups
* They are currently accepting nominations for 10 people, 5 to be on the committee and 5 as backups
* They don’t meet very often, so not a high time commitment
* If you are selected there is an orientation class for members

3. Lyn Redington (VP Student Affairs)

* Where should Student Affairs go in the future?
* Bookstore hours and better communication
* Student retention
* Contact Marketing & Communications for any events
* Open up events to all class levels
* College of Technology has counselors that need information from the office of Student Affairs
* How can she help Staff Council?
* Attending our meeting today was a first step
* Will send out the 5 questions to Julie so Staff Council can answer them and get that feedback to her.
* She is having sessions with different groups on campus and on other campuses (Idaho Falls, Meridian)
* Student Affairs consists of: Career Center (CPI), Housing, Student Union (SAB, Organizations, OAC, KISU, Copy Center, Mail Center, Bookstore, Counseling & Testing, Veterans, Student Life, Campus Rec)
* Their motto should be “Students First”
* Academic Affairs mission statement is available online
* Five important areas to the department
* Citizenship & scholarship
* Inclusive community
* Leadership development & engagement
* Health & wellness
* Communication & partnerships
* They are creating different teams within their department to help with student success

Minutes: August 2018 Minutes

* Stephanie, Joseph, and Sheri advised of corrections
* JC Penny’s event is on Sept. 16th
* Spelling, Eames building
* Professional Development due date is Oct. 1st
* Guy 1st, Cody seconded
* minutes approved

Treasurer Report: Christina Reddoor

* Report saved on Box
* Tailgate spot has been paid for on 10/6/2018, $50 for the athletic boosters

**Internal Committee Reports**

1. Bylaws

* No updates

1. Events & Marketing Committee

* See email from Ginny for more information
* Tailgate in October 6th, Vandal Games
* Hamburgers, hotdogs, and drinks for free
* $8 ticket voucher for the first 300 people
* Movie Nights
* Oct. 17th Hotel Transylvania
* Nov. 14th, movie TBD
* Dec. 12th, movie TBD
* Contact is Jason Spearing
* Contact Jessica in the cash office about possible prize ideas
* Everyone is welcome to help out during these events

1. Election Committee – (Past President Chair) Mia

* Nothing new

1. Employee Recognition Committee – (Pres Elect Chair) Guy Patterson, Brady Cook, Amy Anderson(IF), Michael Timm, Lindsay Solomon, Karen Ludwig, Cindy Rock (Meridian), Kathleen Bloodgood(volunteer)

* Nothing new

1. Executive Committee – Mia Benkenstein, Julie VanLeuven, Guy Patterson, Veronica Garcia (Secretary), Christina Reddoor (Treasurer),

* Nothing new

1. Policies Committee – Chair Frank Goldberg, Cindy Rock, Mike Timm, Stephanie Foreman

* Nothing new

1. Professional Development Committee –Chair Mary Thompson, Brady Cook, Joseph Simonson, Michael Timm, Sandy Shea

* Deadline is Oct. 1st by 5 p.m. for the Jan 1st to June 30, 2019 time frame

1. Retiree Recognition Committee – Chair Lindsay Solomon

* 15 cards were passed around

1. Scholarship – Chair Cheryl Zimmer, Christina Reddoor, Cindy Rock, Steven Hagler

* Julie thanks everyone who volunteered
* No other updates

**External Committee Reports:**

1. Commencement Committee – Ginny Lawrimore, Veronica Garcia, Stephanie Foreman

* Nothing new

1. Diversity Committee – Deborah Dobbe, Sheri Kunkel

* Nothing new
* Debbie is still waiting for a response from that department

1. EIT (Electronic and Information technology Accessibility/Disability Services Committee – Frank Goldberg,

* Nothing new to report

1. Institutional Effectiveness and Assessment Council (IEAC) Steering – (President) Julie

* Nothing new to report

1. IEAC facilities subcommittee – Joseph Simonson, Cody Sparrow

* The committee has met this month
* They went over rubric for project submissions
* They are taking ideas for increasing student involvement

1. IEAC IT Subcommittee – Christina Reddoor, Stephen Hagler

* Nothing new to report

1. ISU Cares Committee – Michelle Munoz, Frank Goldberg

* Nothing new to report

1. Library Committee – Jesse Kiboko,

* Nothing new to report
* They will meet next month

1. New Employee Orientation – Lindsay Solomon, Karen Ludwig, Mia

* Lindsey, Mia, and Karen attended the last meeting
* They are trying to make the meetings more fun for those who attend
* Presenters are very limited to HR, ISU Credit Union, and Staff Council
* Each presenter has 10 minutes

1. Parking Advisory Board and Appeals – Frank Goldberg,

* Nothing new to report

1. President’s Cabinet – (Executive Officers) Mia, Julie, Guy

* They are now the President’s Advisory Committee
* They will meet on Thursday
* Will give an update at the next meeting

1. Student Conduct Board – Mary Thompson, Cody Sparrow, Lindsay Solomon

* Nothing new to report
* We still haven’t heard anything about training

1. Red Hill “I” – Stephanie Foreman, Christina Reddoor

* Nothing new to report

Roundtable:

* Morgan = follow up to Carol’s presentation, the 5 hazards from the last survey were: earth quakes, structural fires, bombs or improved explosives, active shooter, and pandemic or epidemic. Some new staff changing.
* Mark = noting to report
* Cheryl = nothing to report
* Jesse = working on a scholarship memorial to be held in March
* Stephanie = nothing to report
* Christina = new POS is being installed at the Holt Arena
* Joseph = working on the website, please let him know if there need to be any additions or corrections; if you don’t have your photo check on Smug Mug if you’ve recently taken a headshot. Send any photos you’d like to use to Joseph so they know who is representing them on our website. Contact Eric Gordon, the university photographer if you still need a photo taken. If there is a charge, contact Christina for the Staff Council index code that can be used.
* Julie = nothing to report
* Guy = nothing to report
* Veronica = ChemClub is working on the Magic Show for next month, more updates to come at the next meeting.
* Cody = Lots of athletic events going on this month, especially with Homecoming. President Satterlee attends the football games as well.
* Steve S. = nothing to report
* Mary = new exhibits are going to be starting this month, Museum Day is coming up on Sept 22nd or Sept 24th,
* Frank = nothing to report
* Brady = nothing to report
* Ginny = Master Calendar is available for everyone to post their events to; they are starting theme days on Instagram & Snapchat, Monday’s are for local event posters, Wednesday’s is about Did you know? that will feature different departments and what they do; Tuesday’s are Take Over Tuesday’s which will take over the university’s social media accounts’ Thursday & Friday’s theme’s haven’t been finalized; Maybe Feature Friday; Employee store will be open again by the end of the month, Stuart Summers will be sending out an email about updates on purchases that were made on the Employee store; 8K followers on Instagram; Snapchat had an update
* Sheri = referred time to Karen for updates
* Karen = Super STEM Girl Conference is coming up, key note speaker will be a local nuclear engineering student
* Michael = nothing new to report
* Earl = Medical School opening went very well, lots of people attended

Announcements: Wear Staff Gear tomorrow for Bengal Wednesday

Next Meeting: October 16, 2018

Adjourn at: at 3:09 p.m.