**Staff Council Agenda**

1:30 p.m. – 3:30 p.m., Tuesday February 20, 2018

President’s Office Large Conference Room

Meridian 653, Idaho Falls BSUB 202B

**Members:**  James ‘Byrd’ Yizar, Julie Van Leuven, Chelsie Rauh, Brad Broschinsky (IF), Cheryl Zimmer, Jesse Kiboko, Mary Thompson, Cindy Rock (Meridian), Doug Miller, Eric Mickelsen, Frank Goldberg, Daphne Eline, Christina Reddoor, Sandra Shea, Stephanie Foreman, Kathleen Bloodgood, Mary Guyton, Cody Sparrow, Cheryl Larson, Cooper Bybee, Joseph Simonson, Guy Patterson, Mike Timm (IF)

Excused: Veronica Garcia

Please bring your binder and a pen to each meeting.

**Call to order**: 1:50 p.m.

**Guests**: Rick Pongratz – Counseling & Testing

* Presentation on Counseling and Testing on campus
* Offer good for students enrolled for at least 1 credit hour but isn’t a benefited employee.
* Can measure peoples body response in times of stress (biofeedback)
* Does in person counseling and Biofeedback.
* QRP training options available - like CPR but for recognizing people at risk for suicide various sessions available but if you want your whole department contact Rick and he can work with scheduling something.
* Students of Concern Team can be contacted if there is a student having a problem but doesn’t really want to be helped or perhaps wouldn’t reach out on their own, this gives an option. This is on the Isu.edu/studentA. Listed on left hand side.
* Employees can take advantage of EAP services.
* Psychology Clinic offers services for staff for sliding scale
* Byrd asked for price on biofeedback if staff council might be willing to pay for one session for staff members to check it out. Rick will get back with us.
* Love is Terrible per Rick - Says that’s his mental health information for today.

**Minutes:** Review and Approval of minutes

* Postponed until next meeting

**Treasurer Report**: Christina Reddoor

**Old Business**:

**New Business**: ITS Tiger Tracks system – Frank

* + Frank will put the link up in Box it’s tigertracks.isu.edu.
	+ There are open training sessions people can go to or you can contact IT and request a training for your department.

 Building Signage – GC response

* + When requesting signage only putting general department information not direct user information. Veronica asking why this was changed so that she can let the faculty know what’s going on. She found out that in the VP meeting there was a decision made from Lewis stating that we won’t directly show locations. Can’t find that there is a posting of it anywhere but that this was a directive from the VP meeting but nothing in writing as a policy or procedure yet. She contacted Cali to find the written directive so that it can be shared. Motivation was for security but it’s not written anywhere or shared. Byrd suggested contacting faculty senate and see if they have concerns.

**Internal Committee Reports: *(Please note that assignments may not be accurate at this time and are subject to changes)***

**Bylaws Committee** (President) Mia, Sandy

**Events and Marketing Committee** – Chelsie Rauh, Mary Guyton, Cody Sparrow, Kathleen Bloodgood, Guy Patterson, Veronica Garcia, Cheryl Larson, Jesse Kiboko.

* MOvie tomorrow - Trivia. for black history month starts at 6:30 Movie at 7pm
* Winter Social Basketball Game - Come get your umbrella and free food.
* Will take help starting at 4:45.

**Election Committee** – (Past President) Byrd

* Announcement of invitation for staff council seats should go out by the end of the month.
* Wanted to possibly announce the new members at the employee recognition.
* Probably not going to happen that soon will take a bit more time to get it all figured out.
* Will ask for Bio and short paragraph as to why the persons would like to run for a seat.
* There will be some positions where people can vote for up to 2 people to serve.

**Employee Recognition Committee** – (Pres Elect) Julie Van Leuven, Chelsie Rauh, Mary Guyton, Cody Sparrow, Kathleen Bloodgood, Guy Patterson, Veronica Garcia, Cheryl Larson, Cindy Rock (Meridian)

* Employee Recognition luncheon - lunch will be either beef stroganoff
* or Chicken and Rice - There is a vegetarian option for those needed.
* Brownies.
* Thanks to those that helped with CommUniversity

**Executive Committee** – Mia Benkenstein, Byrd, Julie VanLeuven, Veronica Garcia (Secretary), Christina Reddoor (Treasurer) Chelsie Rauh, Kathleen Bloodgood, Doug Milder, Sandy Shea

**Policies Committee** – Frank Goldberg, Cindy Rock, Mike Timm, Stephanie Foreman

* Policy review on mandatory direct deposit - no concerns.

**Professional Development Committee** –Mary Thompson, Cindy Rock, Daphne Eline, Brad Broschinsky

* New form for professional development application - everyone can apply if they are full time and have been here at least 6 months.
* Can look at in box if needed.

**Retiree Recognition Committee** – Kathleen Bloodgood

* Retirement cards passed around

**Scholarship** – Cheryl Zimmer, Chelsie Rauh, Christina Reddoor, Cindy Rock

**Student Conduct**

* Mary and Cooper added

**External Committee Reports:**

**Disability Services Committee** – Kathleen Bloodgood, Joseph Simonson, Eric Mickelsen, Frank Goldberg

**Diversity Committee -** Kathleen Bloodgood

**Graduation Commencement Committee** – Doug Milder, Veronica Garcia

* Graduation May 5th, 2018

**Institutional Effectiveness and Assessment Council (IEAC**) – (President) Mia

* IEAC - Budget presentations tomorrow 1-5 and Thurs 1-5.

**IEAC facilities subcommittee** – Doug Milder

* DPW project list will be finalized on Thursday.
* Received money to replace the I on the hill.

**IEAC IT Subcommittee** – Christina Reddoor

* IT last meeting tomorrow for IEAC as well.

**ISU Cares Committee** – Sandra Shea, Frank Goldberg

* ISU Cares Luncheon - 2/27
* Benny Awards - Provide nominations - See email that went out. 4/23
* 6pm. Nominations by Friday 3/16.

**Library Committee –** Jesse Kiboko, Cooper Bybee

**New Employee Orientation** – Stephanie Foreman, Guy Patterson

**Parking Advisory Board and Appeals** – Doug Milder, Veronica Garcia, Frank Goldberg,

**President’s Cabinet** – (Executive Officers) Mia, Byrd, Julie

Announcements: Wear Staff Gear tomorrow for Bengal Wednesday

Next Meeting: March 20, 1:30 pm Large Conference Room Admin

Adjourn at: 3:43 p.m.

Notes: