







## APPLICANT CHECKLIST

### Application Checklist: Complete application requirements by 5:00 PM on March 1, 2022

- Acceptance to Idaho State University verified with student identification number on nursing application
- Submit any required Course Petitions **by February 15, 2022 or earlier (if applicable)**
- Meet with School of Nursing Academic Adviser to determine eligibility
  - Verify completion of or enrollment in ADN program and requisite courses
  - Verify minimum GPA of 2.0 among completed requisite courses combined with ADN courses
-   Upload copy of Advising Certification Form to the nursing application website
  - Application available at <https://elearn.isu.edu/community/course/view.php?id=60>
  - Application and documents for the application process can be submitted through this site
-   Complete the Applicant Information for Bachelor of Science in Nursing Completion Program for RNs
-   Upload ISU Degree Works print out and/or unofficial transcripts to the nursing application website
  - **Highlight** completed and enrolled ADN and requisite courses
-   Upload completed Individualized Plan of Study
-   Upload copy of **APPROVED** Course Petition Form(s) to the nursing application website (if applicable)
-   Submit non-refundable \$50 nursing application fee
- Evaluate personal immunization status and begin assembling documentation to prepare for possible admission. These documents will need to be in electronic format to upload for admission (if accepted).

### Admission Checklist (if accepted): Complete admission requirements by 5:00 PM on May 1, 2022

-   Submit the Admission Agreement Form in the College of Nursing Application Site **by April 1, 2022**
-   Upload order confirmation for Criminal History Evaluation
  - For students enrolling in fall: **between July 15 and August 1**
  - For students enrolling in spring: **between November 15 and December 1**
  - For students enrolling in summer: **between April 1 and April 15**
-   Upload copy of current and unencumbered Idaho RN license, or proof of enrollment in an ADN program
-   Upload completed Health Evaluation Form completed by health care provider
-   Upload completed Clinical Agency Consent and Release & Health Insurance Agreement Form
-   Upload proof of Health Insurance Policy/Card including your name to verify current coverage
-   Upload completed official verification of current required immunizations/titers
  - Influenza vaccination **between October 1 and October 30**
-   Upload copy of current American Heart Association (AHA) Basic Life Support (BLS) CPR certification

**This form is for applicant use only – do not submit with application materials**

**Appointments to meet Academic Adviser can be scheduled by calling (208)-282-4481 or (208)-373-1784**