

ADMISSION INSTRUCTIONS

The following describes the admission process for students who have been notified of acceptance into the Accelerated program. Admission to the Idaho State University (ISU) School of Nursing (SON) is competitive and meeting the application and admission criteria does not assure acceptance into the program. **Please read all information in this Admission Instructions packet carefully.**

For the **specific deadlines** for the required items, please *refer to the Application and Admission Checklist and your Acceptance Letter.*

ADMISSION AGREEMENT FORM

1. **Submission of the Accelerated Bachelor of Science in Nursing Admission Agreement Form**
 - a. The signed Admission Agreement Form must be submitted into the School of Nursing Application site in ISU Community Moodle (elearn.isu.edu/community/).
 - i. Admission Agreement Form will be sent with an applicant's acceptance letter.
 - ii. If an applicant plans to decline their seat to the Accelerated program, they must fill out the declination portion of the form and submit the signed form into the School of Nursing Application site.
 - iii. Please allow up to 72 hours for School of Nursing staff to process Admission Agreements.
 - b. Once an Admission Agreement has been submitted in ISU Community Moodle and accepted by the School of Nursing to confirm acceptance of your seat, the applicant will be enrolled into the Nursing Meridian Homeroom to submit their Admission Items (See Admission Criteria below).
 - c. *Failure to submit required documentation by the specified deadline(s) will result in retraction of acceptance to the School of Nursing.*

ADMISSION CRITERIA

If the applicant has accepted their seat in the Accelerated Bachelor of Science in Nursing Program, **the online admission process must be completed and all items submitted into the Nursing Meridian Homeroom (elearn.isu.edu/moodle/) by the Admission Submissions Deadline** to finalize admission unless otherwise noted. *Failure to submit required documentation by the specified deadline(s) will result in retraction of acceptance to the School of Nursing.*

The following criteria must be met to begin the Accelerated Bachelor of Science (BS) in Nursing Program:

1. **Completion of School of Nursing Set B Prerequisite Courses**
 - a. Set B prerequisite courses must be successfully completed and appear in the applicant's transcript **prior to starting the Accelerated Nursing Program.**
 - b. Each Set B course must be completed with a grade of "C" or higher.
 - c. Applicants must maintain a cumulative GPA of 3.0 or higher among the combined Set A and Set B prerequisite courses.
 - d. If courses are taken outside of Idaho State University, official transcripts verifying successful completion must be submitted to the ISU Registrar's Office prior to the start of the Accelerated Nursing Program. Documentation of course completion must also be submitted to the School of Nursing (can be an unofficial transcript and/or Degree Works audit).

Set B Prerequisite Courses:	Credits
Must be successfully completed prior to starting the Summer 2018 semester	
BIOL 2229 or BIOL 3306 Introduction to Pathobiology	3 cr.
CHEM 1102 & 1103 Introduction to Organic and Biochemistry with Lab	4 cr.
LLIB 1115 Introduction to Information Research	3 cr.
MATH 1153 Statistical Reasoning	3 cr.
NTD 3340 Nutrition for Health Professionals	3 cr.
PHIL 2230 Medical Ethics	3 cr.
PPRA 3315 Pharmacology for Nursing	4 cr.

Set A Prerequisite Courses:	Credits
Must be completed prior to application submission	
BIOL 2221/2221L Introductory Microbiology with Lab	4 cr.
BIOL 2227/2227L Human Anatomy and Physiology I with Lab or BIOL 3301/3301L Advanced Human Anatomy and Physiology I with Lab	4 cr.
BIOL 2228/2228L Human Anatomy and Physiology II with Lab or BIOL 3302/3302L Advanced Human Anatomy & Physiology II with Lab	4 cr.
CHEM 1101 Introduction to General Chemistry or CHEM 1111/1111L General Chemistry with Lab	3 or 5 cr.
PSYC 1101 Introduction to General Psychology	3 cr.
PSYC 2225 Child Development	3 cr.
Cultural Diversity Course	3 cr.

2. Completion of Physical Exam and Submission of Health Evaluation Form

- a. The Health Evaluation Form in the documents packet must be completed by a health care provider verifying the applicant’s physical, cognitive, and sensory capacity to meet the requirements of being an active and capable student in the Nursing program. The applicant must upload the completed form into the Nursing Homeroom in Moodle by the Admission Submissions Deadline.
- b. *The physical exam must be performed within one year prior to the Admission Submissions Deadline.*
- c. It is the ongoing responsibility of the student to inform the School of Nursing of any significant changes in his/her health status. Academic action, which may include removal from clinical, may be incurred if there has been misrepresentation of information (deliberate or otherwise) in any manner on the Health Evaluation Form.

3. Submission of Clinical Agency Consent and Release and Health Insurance Agreement Form, and proof of Health Insurance Coverage

- a. The Clinical Agency Consent and Release and Health Insurance Agreement Form in the documents packet must be completed and signed by the applicant and uploaded into the Nursing Homeroom in Moodle by the Admission Submissions Deadline.
- b. Verification of current Health Insurance coverage must also be submitted in Nursing Meridian Homeroom in Moodle (i.e. a proof of Health Insurance Policy and/or Card stating you are covered).

4. Submission of Current Cardiopulmonary Resuscitation (CPR) Certification

- a. All applicants are required to provide proof of **CURRENT** American Heart Association (AHA) Basic Life Support (BLS) CPR certification. The School of Nursing accepts **ONLY** the American Heart Association Basic Life Support CPR Certification. (AHA HeartSaver certification is not accepted.) Note that

advertising for CPR courses may include statements such as “follows AHA guidelines” but the language may not mean it is a formal AHA course.

- b. Certification must remain current throughout the duration of the Accelerated Nursing program, and students are responsible to provide documentation of current CPR certification. The applicant must upload proof of current certification into the Nursing Meridian Homeroom in Moodle by the Admission Submissions Deadline, and also upload proof during the program should their CPR certification need renewed.

5. Submission of Required Immunization Records

- a. Verification of screenings, immunizations, and/or titers identified in the table in the immunization packet must be submitted to the School of Nursing. The applicant must upload proof of each required immunization into the Nursing Meridian Homeroom in Moodle by the Admission Submissions Deadline, *unless otherwise noted in the Admission Checklist and Acceptance Letter*.
 - i. Note: All immunization and vaccination records are due by the Admission Submissions Deadline **EXCEPT** the Tuberculosis (TB) skin test and Influenza vaccination.
 1. **TB skin test:** must be received and submitted **between May 1 and May 15**
 2. **Influenza vaccination:** must be received and submitted **between October 1 and October 30**
- b. Verification records submitted to the School of Nursing must be official from your health care provider and/or include the signature or initials of your health care provider on the document. Verification records must also include the applicant’s name on the document(s). *Submission of the checklist provided for your convince in the immunization packet is NOT acceptable documentation for your immunization records.*

6. Submission of Criminal History Evaluation

- a. Students must complete the School of Nursing background investigation **between May 1 and May 15**.
- b. The ISU-approved online vendor for criminal background checks is CastleBranch.com. *No other background investigation will be accepted.* Information on how and where you will order your background check will be sent to you separately in late April.
- c. A copy of the **Order Confirmation** (one page) from CastleBranch must be uploaded into Nursing Meridian Homeroom in Moodle. Do not submit the copy of your background check results; we only need the Order Confirmation.
- d. If an applicant has a question as to whether any past experience or information contained in the applicant’s background is of sufficient importance to bar them from licensure to practice as a professional nurse, the applicant should consult the State Board of Nursing of the state in which the applicant intends to practice. The Idaho Board of Nursing may be reached at (208)-577-2476.
 - i. Please be advised that any agency may prohibit/deny/restrict student clinical placement if there is a significant criminal background history. Any such prohibition consequently limits that applicant’s ability to successfully complete the SON clinical hours and graduation requirements for our nursing program.
 - ii. The School of Nursing reserves the right to revoke admission based upon background check findings.

The required documents for the admission process must be completed and submitted to the School of Nursing by the Admission Submissions Deadline in the Admission Checklist and your Acceptance Letter to be considered for admission (unless the specific requirement states otherwise). Please allow a minimum of 5 business days for the School of Nursing to process your Admission Submissions in Moodle.

PROGRAM ORIENTATION

Applicants admitted to the Accelerated Nursing Program are **required** to attend program orientation prior to beginning the program in May. In orientation, students will meet their faculty, be advised on registering for courses, and have the opportunity to ask questions. The date of the **mandatory** orientation will be provided in your Acceptance Letter. Orientation is typically held during the **first 2 weeks of April for summer admission**.

CHANGE OF STATUS

*Please note that it is the ongoing responsibility of the student to **inform the School of Nursing of any changes** regarding health status, criminal history status, immunization status, CPR status, health insurance card/status, marital status, and/or name changes. Academic action, up to and including removal from the program, may be incurred if there has been misrepresentation of information in any manner (deliberate or otherwise).*

ALTERNATE STATUS

An alternate admission list is implemented when more applicants meeting the admission criteria have applied than there are available positions. If space becomes available to accommodate additional eligible applicants, the alternate list will be activated.

Applicants who were not accepted to the program may reapply the next year and will be reviewed for admission with the new group of Accelerated applicants. Applicants may also apply to the Traditional program in the current spring semester or any following fall or spring semesters if interested. Applicants are encouraged to talk with the nursing advisor for feedback on their application.