ADMISSION INSTRUCTIONS

The following describes the admission process for students who have been notified of acceptance into the Accelerated program. Admission to the Idaho State University (ISU) School of Nursing (SON) is competitive and meeting the application and admission criteria does not assure acceptance into the program. Please read all information in this Admission Instructions packet carefully.

This packet includes information and requirements for the Accelerated program admission cycle. For the specific deadlines for the required items, please refer to the Application and Admission Checklist and your Acceptance Letter.

ADMISSION AGREEMENT FORM

All accepted applicants must sign and submit the School of Nursing Admission Agreement Form received in their acceptance email by the specified deadline

- The signed Admission Agreement Form sent in the acceptance email must be submitted into the School of Nursing Application site in ISU Community Moodle (elearn.isu.edu/community/).
- If an applicant plans to decline their seat to the program, they must fill out the declination portion of the form and submit the signed form into the School of Nursing Application site.
- Failure to submit required documentation by the specified deadline(s) will result in retraction of acceptance to the School of Nursing.

Once an Admission Agreement has been submitted and accepted by the School of Nursing, the applicant will be enrolled into the Accelerated Nursing Homeroom in Moodle where they submit their Admission Items (See Admission Criteria below).

ADMISSION CRITERIA

Once an applicant has accepted their seat in the Nursing Program, the applicant must complete the admission process by submitting all required documentation into the Homeroom for Undergraduate Nursing Studies (elearn.isu.edu/moodle/) by the admission submission deadlines.

The following criteria must be met and documentation provided as required in order to be admitted into the Nursing Program:

1. Completion of School of Nursing Set B Prerequisite Courses
   - Set B prerequisite courses must be successfully completed with a “C” grade or higher and appear in the applicant’s Degree Works account prior to starting the Traditional Nursing Program.

   Set B Prerequisite Courses:
   - BIOL 2229 or BIOL 3306 Introduction to Pathobiology
   - CHEM 1102 & 1103 Introduction to Organic and Biochemistry with Lab
   - LLIB 1115 Introduction to Information Research
   - MATH 1153 Statistical Reasoning
   - NTD 3340 Nutrition for Health Professionals
   - PHIL 2230 Medical Ethics
   - DHS 3315 Pharmacology for Nursing
• Courses completed outside of ISU must have transcripts sent to the registrar’s office, and an unofficial copy sent to the adviser at sonadvis@isu.edu for verification of completion.
• Failure to pass any Set B course, falsification of course grades, and/or failure to maintain minimum 3.0 admission GPA will result in retraction of acceptance.
• If you receive a “C-“ or lower in any Set B prerequisite course, please immediately contact your School of Nursing adviser.

2. The following items are required and must be completed and submitted to the Accelerated Nursing Homeroom Moodle page by the Admission Submissions Deadline in your Acceptance Letter in order to be admitted.

*The following items can be found in your Admission Documents packet of your acceptance email*

3. Completion of Physical Exam and Submission of Health Evaluation Form*
   - This form must be completed by a health care provider verifying the applicant’s physical, cognitive, and sensory capacity to meet the requirements of being an active and capable student in the nursing program.
   - The physical exam must be performed within one year prior to the Admission Submissions Deadline.
   - Academic action, which may include removal from clinical, may be incurred if there has been misrepresentation of information in any manner (deliberate or otherwise) on the Health Evaluation Form.
   - It is the responsibility of the student to inform the School of Nursing of any significant changes in his/her health status.

4. Submission of Clinical Agency Consent and Release and Health Insurance Agreement Form*
   - Verification of current Health Insurance coverage must also be submitted (i.e. a proof of Insurance Policy and/or Card stating you are covered).

* Submission proof of CURRENT American Heart Association (AHA) Basic Life Support (BLS) CPR certification
   - The School of Nursing accepts ONLY the American Heart Association Basic Life Support CPR Certification. (AHA HeartSaver certification is not accepted.)
   - Certification must remain current throughout the duration of the program, and should their certification expire, students are responsible to provide new documentation of current CPR certification.

* Submission of Required Immunization Records
   - Verification records must be official from your health care provider and/or include the signature or initials of your health care provider on the document
   - Verification records must also include the applicant’s name on the document
   - Proof of each required immunization must be uploaded into the Nursing Homeroom by the submission deadline, unless otherwise noted in the Acceptance Letter.

* Submission of Criminal History Evaluation during the specified dates
   - Students must complete the School of Nursing background investigation between the specified dates in the Admission Checklist and Acceptance Letter.
   - The only ISU-approved vendor for criminal background checks is the Idaho Department of Health and Welfare (IDHW). No other background investigation will be accepted. Information on how you will order your background check will be sent to you separately at a later time.
   - The “Pending Background Checks in Process” email from IDHW must be uploaded into the Homeroom. This email says your “application, fingerprints, and fee” have been received by IDHW. Do not submit the copy of your background check results or clearance; just the email.
If an applicant has a question as to whether any past experience or information contained in the applicant’s background will bar them from licensure to practice as a professional nurse, the applicant should consult the State Board of Nursing of the state in which the applicant intends to practice. The Idaho Board of Nursing may be reached at (208)-577-2476.

Please be advised that any agency may prohibit/deny/restrict student clinical placement if there is a significant criminal background history. Any such prohibition consequently limits that applicant’s ability to successfully complete the SON clinical hours and graduation requirements for our nursing program.

The School of Nursing reserves the right to revoke admission based upon background check findings.

Nursing students are required to have a criminal history check performed annually while in the nursing Program.

**PROGRAM ORIENTATION**

Applicants admitted to the Accelerated Program are required to attend program orientation prior to beginning the program. In orientation, students will meet their faculty, be advised on registering for courses, and have the opportunity to ask questions. The date of the mandatory orientation will be provided in your Acceptance Letter. Orientation is typically held 4-6 weeks prior to the summer semester program start.

**CHANGE OF STATUS**

Please note that it is the ongoing responsibility of the student to inform the School of Nursing of any changes regarding health status, criminal history status, immunization status, CPR status, health insurance card/status, marital status, and/or name changes. Academic action, up to and including removal from the program, may be incurred if there has been misrepresentation of information in any manner (deliberate or otherwise).

**ALTERNATE STATUS**

An alternate admission list is implemented when more applicants meeting the admission criteria have applied than there are available positions. If space becomes available to accommodate additional eligible applicants, alternates will immediately be notified.

*Applicants who were not accepted to the program may reapply the next year and will be reviewed for admission with the new group of applicants. Applicants are encouraged to talk with the nursing adviser for feedback on their application.*