



ISU International Travel Form

The ISU Export Controls Office will review this form to verify that the proposed international travel does not involve foreign entities (persons, organizations, or countries) sanctioned by the United States government. Items carried/shipped internationally and information intended to be shared during the international travel will also be reviewed to determine if United States export control regulations apply. Questions concerning this form should be directed to orexpcr@isu.edu or (208) 282-1232.

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Note that only one travel form needs to be completed if multiple ISU representatives, listed in #5 below, travel to the same destination(s) and interact with the same foreign entities.

Questions concerning this form should be directed to orexpcr@isu.edu or (208) 282-1232.

1. ISU email address: *

example@example.com

2. Traveler's first name: *

4. Department: *

3. Traveler's last name: *

6. List any ISU representatives traveling to the same foreign destination(s) and interacting with the same foreign entities:

7. Purpose of travel and name of any relevant event (conference, seminar, professional meeting name/title): *

8. Travel itinerary:

1st International Destination

Foreign Country	Destination City/Area	Foreign Entities to be Visited (individuals, organizations, institutions)
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1

Arrival date to international destination: *

Month Day Year

Departure date from international destination: *

Month Day Year

2nd International Destination

Foreign Country	Destination City/Area	Foreign Entities to be Visited (individuals, organizations, institutions)
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2

Arrival date to international destination:

Month Day Year

Departure date from international destination:

Month Day Year

3rd International Destination

Foreign Country	Destination City/Area	Foreign Entities to be Visited (individuals, organizations, institutions)
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3

Arrival date to international destination:

Month Day Year

Departure date from international destination:

Month Day Year

If more destinations traveled, add information here:

Include foreign country, destination city/area, foreign entities to be visited (individuals, organizations, institutions), arrival date and departure date.

9. ISU-owned devices that will be hand-carried or shipped to international destination(s): (i.e. devices such as laptops, tablets, scientific equipment or other electronic equipment)

	Item Description	Model #	Property Tag	Serial #
1				
2				
3				
4				

10. Will any documents or electronic storage devices transported internationally contain protected information of others (health records, financial information, academic history, social security numbers, or home addresses)? *

Yes No

11. Will any research be shared that is not intended to be publicly available? *

Yes

No

12. Will any research be shared that was generated using funds from a sponsor that has restricted research participation to United States citizens? *

Yes

No

13. Provide additional detail for any "Yes" answers to questions 10, 11 or 12 above:

International Travel - Export Control Compliance Certification

Acceptance of this Export Control Compliance Certification confirms that the ISU international traveler agrees to the following statements.

Sanctioned Foreign Entities (Persons, Organizations, and Countries)

The ISU international traveler agrees NOT to interact with foreign entities in a manner that violates sanctions imposed by the United States government. The ISU Export Control Office can assist international travelers by conducting restricted party screening of a foreign entity to determine if sanctions apply. A current and complete list of sanctions may be found at <https://ofac.treasury.gov/>.

Export Controlled Material

The ISU international traveler agrees NOT to hand carry or arrange for the shipment of export-controlled material unless an export license is obtained from the regulating United States Agency. The ISU Export Control Office can assist international travelers with the determination of whether a material is export controlled and if an exemption/exclusion may apply. Export controlled materials are primarily defined by the International Traffic in Arms regulations (22 CFR parts 120-130) and the Export Administration Regulations (15 CFR parts 730-744).

Export Controlled Information, Technology, and Research

The ISU international traveler agrees NOT to share information, technology, or research that is export controlled. Information, technology, and research that is readily available to the public may usually be freely shared. Publication restrictions and access limitations to only United States citizens are indicators that information, technology, and research is likely export controlled. Export controlled information, technology, and research is primarily defined by the International Traffic in Arms regulations (22 CFR parts 120-130) and the Export Administration Regulations (15 CFR parts 730-744).

By checking the 'Yes' box below, I hereby certify that I will comply with United States export control regulations while traveling internationally as a representative of Idaho State University. *

Yes

Email completed form to orexpcr@isu.edu.

