



UNDERGRADUATE LATE REGISTRATION PETITION

Applicable for current semester only

_____ (Student Name)	_____ (ISU ID Number)	_____ (E-mail)
_____ (Full Mailing Address)		_____ (Contact number)
_____ (Class Level)	_____ (Major)	_____ (College)

I request to register after the deadline because (explain):

_____ (Student Signature)	_____ (Date)
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****NOTE TO INSTRUCTOR/CHAIR:** This student has requested to be allowed to register for courses after the published add/drop period for the current semester. Please sign on your course line below if **you approve** this registration for your course.

I wish to register for the following courses:

CRN	Dept	Course #	Section	# Credits	Instructor Approval	Department Chair	Date
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____	_____	_____

****NOTE TO REGISTRAR:** This student is permitted to register late ONLY in courses where instructor permission has been granted. This student must meet all admission, academic, and other university requirements.
Approval on this petition expires 10 working days after the last date authorized below.

() Approved _____
 () Denied _____
 Dean, College of the Student's Major _____ Date _____

Instructions for usage of the Undergraduate Late Registration Petition (current semester):

- 1) The final signatory forwards the petition to the Office of the Registrar, where the student is registered for approved courses, if space is available.
- 2) If instructor permission or other overrides are required for the course(s), instructor must do that in BengalWeb. All Registration Holds must be cleared before petition can be processed.