IDAHO STATE UNIVERSITY
REQUEST FOR PROPOSAL
SPORTS MEDICINE SERVICES
RFP #20220606
### RFP ADMINISTRATIVE INFORMATION

**Issue date:** June 6, 2022

<table>
<thead>
<tr>
<th><strong>RFP Title:</strong> ISU Sports Medicine Services</th>
<th>ISU Sports Medicine Services</th>
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<tr>
<td><strong>RFP Project Description:</strong></td>
<td>ISU is seeking proposals from qualified medical care providers to enter into an agreement to provide affordable, comprehensive, convenient, and timely medical treatment and care to its student athletes under the direction of the Director of Sports Medicine.</td>
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</table>
| **RFP Lead:**                               | Wendy Holder, Sr. Buyer  
921 S. 8th Ave. Stop 8110  
holdwend@isu.edu  
208-282-2955 |
| **Submitting Sealed Proposal:**              | Address for Courier:  
Idaho State University  
921 S. 8th Ave., Stop 8110  
Pocatello, ID 83209 |
| **Submitting Manually:**                     | Address for US Mail:  
Same as above. |
| MANUAL PROPOSALS MUST BE RECEIVED AT THE PHYSICAL ADDRESS DESIGNATED FOR COURIER SERVICE AND TIME/DATE STAMPED BY ISU PURCHASING DEPT. PRIOR TO THE CLOSING DATE AND TIME. | submit electronically via email:  
holdwend@isu.edu |
| **Deadline to receive written questions:**  | June 16, 2022, 5 PM Mountain Time |
| See Section 4, Questions                     | Questions will be answered by:  
June 22, 2022, 5 PM Mountain Time. Will be posted as an amendment to the RFP at https://www.isu.edu/purchasing/vendor-resources/solicitation-process/solicitation-opportunities/ |
| **RFP Closing Date (Proposal Due Date):**   | July 28, 2022, 5 PM MT |
| **RFP Opening Date:**                       | 10:30 a.m. Mountain Time, the following business day after closing |
| **Initial Term of Contract and Renewals:**  | Three (3) years. Upon mutual, written agreement, the Contract may be renewed, extended or amended. The anticipated total Contract term is five (5) years. |
1 OVERVIEW

1.1. Purpose
Idaho State University (also the University) is seeking proposals from qualified medical care providers to enter into an agreement to provide quality, affordable, comprehensive, convenient, and timely medical treatment and care to its student athletes under the direction of the Director of Sports Medicine.

1.2. Background Information
Founded in 1901, Idaho State University attracts students from around the world. We offer high-quality education in more than 250 programs, and are the state’s designated lead institution in health professions. Idaho State is a Carnegie-classified doctoral research institution.

Idaho State University is a public research-based institution that advances scholarly and creative endeavors through academic instruction, and the creation of new knowledge, research, and artistic works. Idaho State University provides leadership in the health professions, biomedical, and pharmaceutical sciences, as well as serving the region and the nation through its environmental science and energy programs. The University provides access to its regional and rural communities through delivery of preeminent technical, undergraduate, graduate, professional, and interdisciplinary education. The University fosters a culture of diversity, and engages and impacts its communities through partnerships and services.

The ISU Department of Athletics continues to fulfill its mission to promote the well-being of student athletes and support their success in social, cultural, athletic, personal, and academic endeavors.

1.3. Objective
Idaho State University Athletics Department in Pocatello, Idaho (ISU) has restructured the organization of Sports Medicine in the Athletic Department by adding Philip Van De Griend, MD as the Director of Sports Medicine. ISU is now seeking proposals from qualified medical care providers to enter into an agreement to provide affordable, comprehensive, convenient, and timely medical treatment and care to its student athletes under the direction of the Director of Sports Medicine. The value of each proposal will be determined by ISU based on factors such as provider experience, qualifications and competence, compliance with published athletic regulations and the overall quality format and presentation of each proposal. In addition, candidates will be invited to an on-site facilities tour and to give an in-person presentation. A successful proposal will address the medical care services for ISU athletic teams and student athletes in addition to the educational services to ISU Health Science Students to fulfill the educational mission of the university.

This service may be contracted in whole with one respondent, or it may be split between respondents for services requested. The respondent(s) that most successfully meets the needs and expectations of the requesting institution will be in a better position to successfully contract with the institution. The needs and expectations are outlined below:

2 Needs and Expectations:
1. Medical Care: The contracted physicians and organizations will:
   a. Utilize the highest and best resources available in our community to provide care to student athletes, and to enhance their own knowledge and expertise.
   b. Provide ISU Team sideline coverage on the day of competition
   c. Execute timely and thorough follow up to every case and student-athlete through to completion or resolution of a particular injury or condition.
   d. Provide priority access to care in all medical specialties, including, but not limited to, Obstetrics & Gynecology, Pulmonology, Ophthalmology, Cardiology, Gastroenterology, etc.
e. Provide access to immediate emergency/trauma care in the closest proximity to local practice and competition venues.
f. See student athletes in the Athletic Training Room on the ISU campus 1 time per week
g. Attend regularly scheduled student athlete rounds with the ISU Athletics Department Sports Medicine Staff
h. Build collaborative relationships and communicate regularly with ISU Sports Medicine Staff and Head Coaches to clearly deliver directives with regard to the status of individual student athletes, recognizing that Physician directives and decisions relative to player availability are final.
i. The Pocatello medical community is fortunate to have a nationally recognized and well published expert in the field of sports medicine. As an academic institution ISU would hope to incorporate such expertise and scholarship both in the care of athletes and in the education of residents, fellows and other health sciences students.

2. Educational Support: The contracted physicians will
   a. Hold ISU Faculty Appointments
   b. Teach/Precept Family Medicine Residents with sports medicine and orthopedics
   c. Teach/Precept Primary Care Sports Medicine Fellow, including involvement in:
       i. Clinic
       ii. MSK Ultrasound
       iii. Sideline team coverage
       iv. Orthopedic surgery observation in the operating room
   d. Periodically lecture in various departments within the Health Sciences College
   e. Provide customized preventive and injury care programs directed towards the particular and diverse needs of the student athlete including, but not limited to, the female athlete, the trans athlete and those with disabilities

**Scope of Sports Medicine Services and Structure of ISU Sports Medicine**

The intent of this RFP is to identify and select a team of dedicated medical care providers (including primary care sports medicine and orthopedic physicians) to provide guidance to the ISU Sports Medicine Staff and to provide medical services to ISU student athletes on a daily basis and to be on site at each sporting event in accordance with the specifications, terms and conditions stated in this RFP. Providers will ensure the ready availability of first-class hospital, emergency department and surgical services for ISU student-athletes at conveniently located medical care facilities and/or surgery centers (Facilities). Providers will report to the ISU Director of Sports Medicine and be expected to work in conjunction with other ISU team medical care providers in the best interest of the ISU student athletes. Respondents may submit a Proposal for all the services outlined in this RFP or submit a Proposal for a specific service identified in this RFP. Any dispute as to whether a sport or individual is included will be resolved by ISU at its sole discretion.

The ISU Athletics Department desires to engage a team of two or more fellowship trained or board-certified sports medicine physicians dedicated to ISU (Team Sports Medicine Physicians). Respondent shall designate an individual responsible for resolving all scheduling and service issues and ensuring compliance with the terms of this RFP and any resulting Contract. Respondent shall also identify the Team Sports Medicine Physicians that will serve as the assigned primary care sports medicine physician to provide the medical services for each of the following ISU athletic teams and be present (or at least available as indicated) at the designated events as well as all Championships:

* Football (approximately 11 events)
* Volleyball (approximately 12 events)
* Men’s Basketball (approximately 15 events)
• Women’s Basketball (approximately 15 events)
• Men’s and Women’s Track and Field (approximately 5 events)
• Men’s and Women’s Cross Country (approximately 1 events)
• Women’s Soccer (approximately 10 events)
• Softball (approximately 10 events)
• Men’s and Women’s Tennis (approximately 9 events) (present or available)
• Women’s Golf (approximately 1 weekend event) (present or available)

Each Team Sports Medicine Physician shall be available to each athletic team to deliver expert medical care and provide direction to the ISU Sports Medicine Staff. Athletic team assignments are subject to change at any time upon written notice from ISU and would include any additional athletic teams added in the future. If a designated Team Sports Medicine Physician leaves during the Term of the Contract, the Contractor shall provide a replacement physician of equal training and experience. Additionally, the Contractor shall provide a replacement physician of equal training and experience if a designated Team Sports Medicine Physician conducts himself/herself in a manner that does not meet the generally accepted standard of practice or is not deemed professional by the ISU Athletics department in its sole discretion. All Team Sports Medicine Physicians must be available to travel to preseason/postseason ISU athletic team tournaments and overseas travel with their assigned team upon ISU request. In emergency situations only, an on-call hospital physician may be utilized on rare occasions to cover an athletic team event; however, Contractor must notify the athletic trainer 24 hours in advance of the event if the designated Team Sports Medicine Physician will not be able to cover the event.

Qualifications, Protocols, and Privileges

1. All Team Sports Medicine Physicians shall stay current with state-of-the-art trends in sports medicine and maintain all licensure, certifications and good standing with all hospital or surgical centers identified throughout the Term of any Contract.

2. All Team Sports Medicine Physicians shall comply with applicable ISU policies for contractors working on campus and shall successfully complete ISU education and training for Title IX sexual assault awareness, reporting and prevention; sexual harassment and discrimination prevention and reporting; reporting suspected maltreatment of minors; diversity, equity and inclusion; and Clery Act Training.

3. All Team Sports Medicine Physicians shall establish, as applicable, well-rehearsed and venue-specific protocols and emergency action plans for diagnosis, prevention and treatment of sports-related injuries and illness (including without limitation concussions and other head and neck injuries, heat strokes, cardiac arrests, asthma, diabetic emergency, exertional rhabdomyolysis, any exertional or non-exertional collapse, exertional collapse associated with sickle cell trait, mental health emergency, mononucleosis and other contagious illness) consistent with industry best practice medical standards and NCAA inter-association recommendations and guidance (including without limitation NCAA Concussion Safety Protocol and Catastrophic Injury and Death in Collegiate Athletes Checklists).

On Campus Athletic Training Room Clinics

1. Team Sports Medicine Physician may be required to provide additional Athletic Training Room Clinic hours in August during football preseason.

2. Team Sports Medicine Physician will attend on-campus student athlete clinics on a scheduled weekly basis. Clinics are anticipated to be held two times per week in the Athletic Training Room Clinic (Sunday or Monday and Wednesday or Thursday), but the Contractor will be expected to conduct one
of these clinics every week. The Director of Sports Medicine will conduct a clinic on the other day of the week (Sunday or Monday and Wednesday or Thursday).

**Pre-participation/Annual Physical Exams**

1. Team Sports Medicine Physician shall be available to provide annual physical exams, as coordinated in conjunction with the ISU Sports Medicine Staff.
2. A Midlevel Provider may assist with physicals, but a Team Sports Medicine Physician must perform and sign off on all student-athlete physicals.
3. Physical protocols will be agreed upon by the Team Sports Medicine Physician, ISU Director of Sports Medicine, and the ISU Sports Medicine Staff.

**Quality and Continuity of Care**

1. All Team Sports Medicine Physicians shall provide first-rate medical treatment and care to student-athletes on a highest priority basis.
2. The student-athlete’s care shall be directed by the respective Team Sports Medicine Physicians who will diligently execute, prescribe, communicate and record follow-up care and consultation regarding the student-athlete’s post-injury status.
3. All Team Sports Medicine Physicians shall be available by phone for immediate consultation with ISU Sports Medicine Staff.
4. All Team Sports Medicine Physicians shall work cooperatively with ISU Sports Medicine Staff and the other physicians serving the ISU.
5. Contractor shall develop a quality assessment, assurance and improvement program in conjunction with the ISU Sports Medicine Staff to monitor outcomes of student-athletes and constantly improve ISU delivery of care to the ISU student-athletes.
6. Contractor shall cooperate with ISU to objectively monitor and evaluate the quality of medical services provided by Contractor to ISU student-athletes under any resulting Contract, including, but not limited to, availability, accessibility, acceptability, privacy, response times of requested care, scheduling, waiting times, follow-up care and general continuity and quality of overall care.
7. Contractor shall investigate and respond immediately to all issues related to medical services provided to ISU student-athletes and the working relationship with ISU staff.
8. Contractor will remedy, as soon as reasonably possible, any condition that has been determined by ISU, or any governmental or accrediting agencies, to be unsatisfactory.
9. ISU, Contractor and Team Sports Medicine Physicians shall work together to continuously improve the services provided to ISU student-athletes and to resolve problems related to the provision of medical services.
10. Contractor shall provide ISU access to all patient care protocols, policies, and procedures, and any modifications, upon request.
11. Contractor shall assign a Team Sports Medicine Physicians to be on-call 24 hours a day, 7 days a week, to address any student-athlete emergency room care issues.

**Confidentiality of Care**

1. Patient privacy and confidential care and treatment are paramount in the treatment of ISU student-athletes to avoid unlawful dissemination of information for gambling and other purposes related to student-athlete treatment and unwanted social media or other exposure that may violate the student-athlete’s patient rights. Contractor will comply with all applicable state or federal privacy laws, including FERPA and HIPAA.
2. Ability to provide a private waiting area to ensure the highest patient privacy and confidential care and treatment of student-athletes without concern for social media or other unwarranted exposure of health information or treatment.

**Ancillary Services**

ISU Sports Medicine Staff will make referrals for the following services.

- Laboratory Services
- Radiology Services
- Medical Specialties
- Surgical Specialties
- Emergency Department Care
- Pharmacotherapist
- Counselling and Mental Health
- Rehabilitation Services
- Nutrition Consultation

The location of these referrals and services will be up to the decision of the ISU Director of Sports Medicine and ISU Sports Medicine Staff.

**Specialists**

The Director of Sports Medicine will work with the ISU Athletic Department to develop a team of specialists. The Team Physician must report any student athlete to the Director of Sports Medicine who is deemed to have a medical need requiring evaluation by a specialist physician. The Director of Sports Medicine is therefore responsible for making referrals to specialist physicians.

**Referral Procedures**

All medical services for athletic injuries provided to a student-athlete must be coordinated with the ISU Director of Sports Medicine or the team athletic trainer, if all or part of the service is to be paid for or provided on behalf of ISU.

**The Athletic Injury/Authorization Form is to be completed for:**

- All appointments with an ISU Team Sports Medicine Physician and/or external health care provider
- All appointments at the ISU Student Health Center or at ISU Family Medicine Residency Program Clinic
- Any x-rays
- Any type of diagnostic testing
- All scheduled physical therapy or chiropractic care
- Any scheduled surgery
- Braces or orthotics which are prescribed
- Any and all services that are received outside of the athletic training room.

**Athletic Training Room**

The department operates two main athletic training rooms and two satellite sites (Davis Field and Miller Ranch Stadium):

- Holt Arena (282) 282-3408
- Reed Gym (282) 282-3052

The hours of the Athletic Training Room will vary season to season and are always posted outside the doors to the Athletic Training Rooms. However, there will be 1-2 scheduled athlete clinics in one of the main athletic training rooms every week. A physician will be expected to attend and evaluate athletes during these clinics.
**Medical Decisions**
The ISU athletic training staff and its associated/affiliated Team Sports Medicine Physicians are responsible for managing and caring for all the medical needs of ISU student athletes. The ISU Athletics Sports Medicine staff take this responsibility extremely seriously and are dedicated to providing the highest standard of care to the student athletes of ISU. Therefore, the ISU athletic training staff; in conjunction with the ISU Director of Sports Medicine, have the unchallengeable authority in making all medical decisions for each ISU student-athlete. All medical assessments including secondary opinions from orthopedic physicians, physical therapists, chiropractors, counselors and other allied health professionals will be considered by the ISU athletic training staff and the ISU Director of Sports Medicine when deciding on a course of treatment and a student athletes’ return to play, which includes practices, competitions and strength and conditioning sessions.

**Emergency Treatment**
When the athletic training room is closed:
- Student-athletes will contact the team Athletic Trainer or Coach
- Student-athletes will go to the ISU Student Health Center; (208) 282-2330
- In a life-threatening situation, student-athletes are directed to call 911, Campus Public Safety, Portneuf Medical Center Emergency Department, or contact the athletic trainer or coach

**END OF NEEDS AND EXPECTATIONS**
3 Resulting Contract
Idaho State University reserves the right to accept or reject any or all proposals, or to cancel this RFP in its best interest.

The current versions of the Idaho State University Contract Terms and Conditions are incorporated, by reference, into this solicitation, and any resulting contracts as if set forth in their entirety.

If the University awards a contract from this Solicitation, it will do so by issuing a Letter of Intent to Award, and subsequent contract. The Contract will be comprised of that contract document; this RFP, including any incorporated documents; the successful Proposal, including any clarifications requested by the University.

The following documents are incorporated into this RFP as if set out in their entirety:

- Solicitation Instructions for Vendor
- Idaho State University Contract Terms and Conditions

The documents may be found at “Vendor Resources”, https://www.isu.edu/purchasing/vendor-resources/solicitation-process/solicitation-opportunities/. If multiple versions of any of these documents are available on the website, the version in effect on the day the RFP was issued shall apply.

4 QUESTIONS

Restrictions on Communications
From the issue date of this RFP, until a contract is awarded, or the RFP is cancelled, vendors are prohibited from communications regarding this RFP with the ISU staff, evaluation committee members, or other associated individuals, except the RFP Lead.

4.1 Questions
This solicitation is issued by Idaho State University. The RFP Lead is the only contact for this Solicitation. All correspondence must be in writing. In the event that it becomes necessary to revise any part of this RFP, amendments will be posted at https://www.isu.edu/purchasing/vendor-resources/solicitation-process/solicitation-opportunities/. It is the responsibility of parties interested in this RFP to monitor this website for any updates or amendments. Any oral interpretations or clarifications of this RFP must not be relied upon. All changes to this RFP will be in writing and must be posted to the afore mentioned website to be valid.

Questions or other correspondence must be submitted in writing to the RFP Lead (see contact information in the RFP Administrative Information, page 1). QUESTIONS MUST BE RECEIVED BY 5:00 P.M. MOUNTAIN TIME ON THE DATE LISTED IN THE RFP ADMINISTRATIVE INFORMATION.

Written questions must be submitted using Attachment 1 - Offeror Questions. Official answers to all written questions will be posted at https://www.isu.edu/purchasing/vendor-resources/solicitation-process/solicitation-opportunities/ as an amendment to this RFP.

4.2 Vendor Proposed Modifications and Exceptions to Requirements, Terms, and Conditions
Vendors are strongly encouraged to submit any proposed modifications to the requirements, terms, or conditions of the RFP on Attachment 1 - Offeror Questions prior to the deadline to submit questions. Questions regarding these requirements must contain the following:
• The rationale for the specific requirement being unacceptable to the party submitting the question (define the deficiency).
• Recommended verbiage for the University’s consideration that is consistent in content, context, and form with the University’s requirement that is being questioned.
• Explanation of how the University’s acceptance of the recommended verbiage is fair and equitable to both the University and to the party submitting the question.

The University has sole discretion to determine if the modifications or exceptions submitted by an Offeror would result in a material change or otherwise threaten the integrity of the procurement process. Modifications or exceptions which the University determines to be material, or which otherwise threaten the integrity of the procurement process, will not be accepted or negotiated. In the event that the Offeror has conditioned its Proposal on the University’s acceptance or negotiation of its proposed modifications or exceptions, and the modifications or exceptions are deemed material, the Offeror will be given the opportunity to retract the proposed modifications or exceptions from its Proposal. Failure to do so will result in the Offeror’s Proposal being found non-responsive, after which it will receive no further consideration.

Non-material modifications or exceptions may be discussed with the apparent successful Offeror, at the discretion of the University; however, the University shall have the right to reject any and all such modifications and/or exceptions, or to call an end to such discussions, and to instruct the Offeror to amend its Proposal and remove the modifications and/or exceptions. Failure to do so may result in the University finding the Proposal non-responsive.

Except as otherwise provided within the Solicitation, the University will not consider modifications or exceptions to the requirements, terms, or conditions which are proposed after the RFP Closing Date.
5 INSTRUCTIONS FOR SUBMISSION OF PROPOSAL

5.1 General Instructions
5.1.1 Proposals may be submitted electronically or manually, as detailed below. Except as otherwise addressed in this solicitation, all submission materials must be submitted at the same time (in a package or by electronic submission). If multiple submissions are received, only the latest timely submission will be considered.

5.1.2 Alternate proposals are not allowed.

5.1.3 All electronic files must be in Microsoft Word or Excel format; the only exception is for financials, brochures or other information only available in an alternate format.

5.2 Trade Secrets
If any part of your proposal contains trade secrets to “include a formula, pattern, compilation, program, computer program, device, method, technique or process that derives economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by other persons and is subject to the efforts that are reasonable under the circumstances to maintain its secrecy.”, mark each page of the document with a trade secret notation.

5.2.1 Identify with particularity the precise text, illustration, or other information contained within each page marked “trade secret” (it is not sufficient to simply mark the entire page). The specific information you deem “trade secret” within each noted page must be highlighted, italicized, identified by asterisks, contained within a text border, or otherwise clearly delineated from other text/information and specifically identified as a “trade secret.”

5.2.3 Provide a separate document entitled “List of Redacted Trade Secret Information” which provides a succinct list of all trade secret information noted in your Proposal; listed in the order it appears in your submittal documents, identified by Page #, Section #/Paragraph #, Title of Section/Paragraph, specific portions of text/illustrations; or in a manner otherwise sufficient to allow the University’s procurement personnel to determine the precise text/material subject to the notation. Additionally, this list must identify with each notation the specific basis for your position that the material be treated as exempt from disclosure and how the exempting the material complies with the Public Records Law.

5.2.4 Submit a redacted copy of the Proposal with all trade secret information removed or blacked out. The redacted copy must be submitted electronically, with the word “redacted” in the file name, whether the Proposal is submitted manually or electronically.

5.3 Electronic Submission
5.3.1 Electronically submitted Proposals may be emailed to the RFP lead listed on the RFP Administration Page.

5.3.2 Vendors are strongly encouraged to submit electronic responses far enough in advance of the End Time to allow for resolution of technical difficulties. Be advised that the University is not responsible for a Vendor’s failure to timely submit a responsive submission due to any technical or technological difficulties. See IDAPA 38.05.01.61.02, late submissions will not be accepted.

5.3.3 If the entity supplied Signature Page differs from the entity under which you submit your Proposal either manually or electronically, the information provided on the Signature Page prevails.
5.3.4 Offerors are further advised to upload response materials with descriptive file names, organized and consolidated in a manner which allows evaluators to efficiently navigate the Offeror’s response; as the University will print documents for evaluation.

5.4 Manual Submission

5.4.1 The Proposal must be addressed to the RFP Lead, sealed, and identified as “RFP #20220606, ISU Sports Medicine Services.” Include your company name/company name on the outside of the package. Your Signature Page should be at the top of your proposal.

5.4.2 Each Proposal must be submitted with one (1) original and with four (4) copies.

5.4.3 Offerors submitting manually must also submit one (1) electronic copy of the entire Proposal on CD or USB device. The format and content must be the same as the manually submitted Proposal. The electronic version must NOT be password protected or locked in any way.
6 PROPOSAL FORMAT

These instructions describe the format to be used when submitting a Proposal. The format is designed to ensure a complete submission of information necessary for an equitable analysis and evaluation of submitted Proposals. There is no intent to limit the content of Proposals.

You may submit a proposal for all the services outlined in this RFP, or submit a proposal for a specific service identified in the RFP. Any dispute as to whether a sport or individual is included will be resolved by ISU at its sole discretion.

Include Attachment 2, Signature Page, in your proposal. Place it at the top of your proposal.

Submit your proposal outlining your qualifications and abilities to meet the Needs and Expectations listed under Section 2 of this RFP.

Include the following in your proposal on a cover sheet:

Signature Required for Proposal

Respondent Name:

Mailing Address:

City, State, Zip:

Telephone:

Email:

Authorized Organization Representative (AOR)/Signing Official Signature

Typed/Printed Name:

Title:

Date:
7 PROPOSAL REVIEW AND EVALUATION

7.1 Overview
The objective of the University in soliciting and evaluating Proposals is to ensure the selection of a firm or individual that will produce the best possible results in the best interest of the University. The criteria below is listed in the importance the evaluation committee will be taking into consideration as they complete their evaluations.

7.1.1 Evaluation Criteria

- Complete/Thorough Proposal
- Prioritization of Student Athlete Care
- Respondent Qualifications

7.2 Responsibility
Pursuant to IDAPA 38.05.01.081, the RFP Lead may, in the University’s sole discretion, require the apparent high point Offeror to provide documentation to demonstrate its responsibility. The RFP Lead may request documentation including, but not limited to: credit or financial reports, and references.

7.3 Contract
Contract may be awarded in whole to one proposer, or split between proposers for services requested, whichever is in the best interest of the University, based on an evaluation of proposals by a committee of the criteria listed in Section 7.1.1.

No work or services are to be performed until a contract is issued and signed by both parties.

8 FUTURE VISION: Critical Future Needs for Expanding Sports Medicine Program

The Sports Medicine Program at ISU is committed to advancement in it’s care for student athletes as well as collegiate and post-graduate scholarly activity. In support of this mission we anticipate critical needs in order to be the leader in sports medicine care and education in Idaho. While these future needs are not an official part of the current request for proposals, Idaho State University welcomes future partnerships as we continue to advance. These future needs for which we will be seeking support are:

1. Enhanced and additional space/building for
   a. Athlete rehabilitation
      i. Physical Therapy
      ii. Athletic Training
   b. Nutrition/Dietician Services
   c. Psychology/Behavioral Health Services
   d. Primary Care
   e. Orthopedics
   f. Academic support
2. Improved rehabilitation equipment for the Athletic Training Room
3. New Hot/Cold Tubs to be installed in the Athletic Training Room
4. Second full-time physician for sports medicine fellowship
5. Primary Care Sports Medicine Physicians willing to mentor and teach a sports medicine fellow in clinic
6. Salary for a future sports medicine fellow
7. New space for the Masters of Science in Athletic Training (MSAT) program
   a. Classrooms
   b. Athletic Training Clinic Space
   c. Laboratory space
   d. Graduate student study space and lounge/common area
   e. Office space
8. Mental Health Provider with competency in Disordered Eating and/or Relative Energy Deficiency in Sports (RED-S)
9. Additional support for the ISU Sports Nutrition Program for athlete nutrition/dietetics services with competency in Disordered Eating and/or Relative Energy Deficiency in Sports (RED-S)
10. The development of Pharmacotherapist Sports Advisory Program to promote the safe use of approved medications in patient athletes, appropriate use of supplements and avoidance of enhancing agents, promoting the philosophy of clean sports.
RFP #20220606 ISU SPORTS MEDICINE SERVICES
ATTACHMENT 1

PROPOSER QUESTIONS

PLEASE DO NOT IDENTIFY YOUR NAME OR YOUR COMPANY’S NAME OR PRODUCT NAMES OF INTELLECTUAL PROPERTY IN YOUR QUESTIONS.

ADD ROWS BY HITTING THE TAB KEY WHILE WITHIN THE TABLE AND WITHIN THE FINAL ROW.

The following instructions must be followed when submitting questions using the question format on the following page.

1. DO NOT CHANGE THE FORMAT OR FONT. Do not bold your questions or change the color of the font.
2. Enter the RFP section number that the question is for in the “RFP Section” field (column 2). If the question is a general question not related to a specific RFP section, enter “General” in column 2. If the question is in regards to a University Term or Condition or a Special Term or Condition, state the clause number in column 2. If the question is in regard to an attachment, enter the attachment identifier (example “Attachment 1”) in the “RFP Section” (column 2):
3. Do not enter text in the “Response” field (column 5). This is for the University’s use only.
4. Once completed, this form is to be e-mailed to the RFP Lead listed on the RFP Administrative Page. The e-mail subject line is to state the RFP number followed by “Questions.”
ATTACHMENT 2

SIGNATURE PAGE for use with an Invitation to Bid (ITB) or Request for Proposal (RFP) Response

Bids or proposals and pricing information shall be typewritten or handwritten in ink. Originals and copies of the bid or proposal shall be submitted in accordance with the solicitation documents. All submitted bids/proposals must include this signature page with the original signature of an individual authorized to bind the submitting vendor.

NO LIABILITY WILL BE ASSUMED BY IDAHO STATE UNIVERSITY FOR A VENDOR’S FAILURE TO OBTAIN THE TERMS AND CONDITIONS AND ANY PROPERLY ISSUED SOLICITATION ADDENDUMS IN A TIMELY MANNER FOR USE IN THE VENDOR’S RESPONSE TO THIS SOLICITATION OR ANY OTHER FAILURE BY THE VENDOR TO CONSIDER THE TERMS, CONDITIONS, AND ANY ADDENDUMS IN THE VENDOR’S RESPONSE TO THE SOLICITATION.

The words "SEAL bid/PROPOSAL" and the bid number must be noted on the outside of your SEAL bid/PROPOSAL package. To ensure that your SEAL bid/PROPOSAL is handled properly, label the exterior of your package as follows:

BUYER: Wendy Holder
SEAL bid/PROPOSAL FOR: ISU Sports Medicine Services
RPF NUMBER: 20220606
Closes: July 28, 2022, 5 PM MT

Send your sealed package to: Idaho State University, Purchasing
921 S. 8th Ave., Stop 8110
Pocatello, ID 83209-8110
Attention: Wendy Holder

This ITB or RFP response is submitted in accordance with all documents and provisions of the specified Bid Number and Title detailed below. By my signature below I accept the terms, conditions and requirements contained in the solicitation, including, but not limited to, the IDAHO STATE UNIVERSITY STANDARD CONTRACT TERMS AND CONDITIONS and the SOLICITATION INSTRUCTIONS TO VENDORS, located at https://www.isu.edu/media/libraries/purchasing/vendor-forms/Terms-and-Conditions---Standard-Contract.pdf in effect at the time this ITB or RFP was issued, as incorporated by reference into this solicitation; as well as any SPECIAL TERMS AND CONDITIONS incorporated in the solicitation documents (e.g. Software, Telecommunications, Banking, etc.). As the undersigned, I certify I am authorized to sign and submit this response for the Bidder or Offeror. I further acknowledge I am responsible for reviewing acknowledging any addendums that have been issued for this solicitation.

Complete the following information:

RFP Number: ___________________________ RFP Title: ________________________________
PROPOSER (Company Name) ____________________________________________________________
ADDRESS __________________________________________________________________________
CITY, ST, ZIP _______________________________________________________________________
PHONE ______________________ FAX __________________________ FEIN: _______________________
E-Mail __________________________

THIS SIGNATURE PAGE MUST BE SIGNED WITH AN ORIGINAL HANDWRITTEN SIGNATURE (PREFERABLY IN BLUE INK) AND RETURNED WITH YOUR BID OR PROPOSAL FOR YOUR BID OR PROPOSAL TO BE CONSIDERED.

_________________________________________ Date ________________________________
Original Signature (Manually Signed in Ink)

_________________________________________ Date ________________________________
Printed Name