Introductory Pharmacy Practice Experience

PHAR 9911 Syllabus

Introductory Video: Read the syllabus thoroughly and then watch the introductory video. The PHAR 9911 video will explain the required components of this course, please watch before you work on requirements of this course.

Credit Hours: One (1)

Prerequisite: Matriculation into the Doctor of Pharmacy Program at ISU College of Pharmacy

Description: Introduction to the practice of pharmacy, completion of requirements to prepare students for practice collaborations, and medical terminology.

When to Register: Students register for PHAR 9911 for the summer term of the P1 year.

Rationale: The profession of pharmacy has changed over the years from a focus on drug dispensing to the provision of patient-centered care. Idaho State University College of Pharmacy has implemented curricular changes that will produce professionals prepared to fill the evolving roles of pharmacy practice. The primary goal of IPPE is to provide the student with an opportunity to experience a broad range of pharmacy practice experiences early in their academic career. The IPPE courses are designed to prepare students for the Advanced Pharmacy Practice Experiences (APPE) they will complete during the fourth professional year.

Definition of IPPE: Introductory Pharmacy Practice Experiences (IPPEs) begin the summer after matriculation into pharmacy school and continue through the P2 and P3 years. IPPEs will involve actual pharmacy practice experiences such as community and institutional pharmacy and permit students, under appropriate supervision and as permitted by practice regulations, to assume direct patient care responsibilities. Additional practice experiences in other types of practice settings may also be used. IPPEs are interfaced with didactic course work that provides an introduction to the profession and continue in a progressive manner leading to entry into the Advanced Pharmacy Practice Experiences (APPEs).
Instructors:

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Learning Objectives: The student will:
1. Demonstrate an ability for and commitment to independent learning.
2. Demonstrate the ability to learn independently.
3. Describe the current roles that a pharmacist can fill in the interprofessional healthcare team.
4. Become certified in immunization delivery.
5. Understand medical terminology in order to effectively communicate in a healthcare setting.
6. Complete required training in order to be practice ready for IPPEs.

Texts:  
This is available through the ISU library via the following link: http://site.ebrary.com.libpublic3.library.isu.edu/lib/idahostate/docDetail.action?docID=10389846  
Due to licensing restrictions, only one person can be allowed to access the resource at a time. You might have to search for the book through the catalog and login through the library using your BengalCard number and last name. In addition, you can download and save each individual chapter for reading at your convenience.  
If you don’t want to access the book via ISU library, the online version can be rented at the following sites: Chegg: [http://bit.ly/16Tt8wn](http://bit.ly/16Tt8wn), or Kno: [http://bit.ly/10FeGFr](http://bit.ly/10FeGFr).  
The hardcopy is available on Amazon (amazon.com) or VitalSource: [http://bit.ly/10FbkSW](http://bit.ly/10FbkSW)
Assignments for PHAR 9911

The following tasks need to be successfully completed for a passing grade in the course. All of the assignments must be completed by the due date. The due date is necessary to keep you on track during the summer and that you are prepared for when classes start in August. In addition, the summer requirements will help you be prepared to work in introductory practice settings starting after completion of the Fall semester.

Specifics regarding each component of PHAR 9911 will be discussed in the introductory video and additional information is available on the Moodle page for the course. Failure to complete any of the assignments may result in failure of the course and progression in the program.

Required Registrations, Trainings, and Immunizations

The following needs to be completed by July 1st.
The process can take a few weeks to complete, so the sooner you get this started the better.

- Complete Certiphi Criminal Background Check and set up Certiphi myRecord Tracker
  - Certiphi Background Check and myRecords Tracker is a secure online program that is used to order a background check, for the College of Pharmacy and track documents for proof of immunizations and completion of PHAR 9911 course requirements. You will receive an email with detailed instructions on how to sign up for each of these via email from Certiphi (access to the program takes time and you may not receive the email for a few weeks. Please be patient.) Additional documentation is available on Moodle.
    - Cost is the students’ responsibility and will be charged at the time of setting up your account:
      - Certiphi Background Check: $63.25
      - myRecords Tracker: $20.00 sign-up fee and $10.00 yearly renewal fee

The following needs to be completed by August 3rd.

- Register with the Board of Pharmacy of the state you are attending school (Idaho or Alaska)
  - You will want to start on this as soon as possible; the registration process can take over a month to process. Start your background checks for the Board of Pharmacy license before July 1st.
  - Those attending didactic courses in IDAHO
    - Register as a Pharmacist Intern.
      - bop.idaho.gov
    - Board of Pharmacy background check, including fingerprints (bop.idaho.gov). This is a separate FBI background check than the Certiphi background check

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- Those attending didactic courses in ALASKA
  - Register as a Pharmacy Intern.
    (https://www.commerce.alaska.gov/web/portals/5/pub/phar1468.pdf)
  - Contact Christina Jackson, Alaska Programs Coordinator to arrange for a ‘Declaration of Sponsorship’ form. You must send this in with your Intern license application.
  - State of Alaska Background Check Program
    (http://dhss.alaska.gov/dhcs/pages/cl/bgcheck/default.aspx). This is a separate background check than the Certiphi background check.

- **CPR/AED Certification:**
  - Must be completed by the due date in order to complete the APhA immunization training.
  - Must be American Heart Association Basic Life Support for Healthcare Providers
  - Any other or internet CPR courses are not sufficient and will be rejected
  - See the PHAR 9911 Moodle page for suggested courses.

- **First Aid Certification** (this is a one-time certification) – this can be done at the same time as your CPR training or online.

- **Immunization Record Form:**
  - Please refer to the Immunization Requirements document available on the Moodle page for specifics.
  - Start getting your vaccinations as soon as possible because some of the vaccination series do take a few months to complete.
  - Due date for single shot or two shot series vaccines is August 3rd except the influenza vaccination (see below). Hepatitis B vaccination 2 or 3 shot series will need to be completed as required by the vaccination schedule.
  - Influenza must be documented by 11/01/18.
  - You will need to upload your vaccination records into Certiphi myRecordTracker®.

- **Pharmacist Letter Coursework** (via Pharmacists Letter website at pharmacistsletter.therapeuticresearch.com)
  - HIPAA and Privacy 2018: Training (required annually)
  - HIPAA and Security 2018: Training (required annually)
  - Protecting Yourself Against Bloodborne Pathogens for 2018 (required annually)
  - Medicare Focus: Medicare FWA 2018: Training (required annually)
  - Hazardous Waste: Safe Disposal of Hazardous Wastes

  _After completion, upload your certificate from each Pharmacist Letter course into Certiphi myRecord Tracker®._
To set up a Pharmacist Letter account, go to studentpharmacists.com and set up an account with your pharmacy email address. Then, go to pharmacistsletter.therapeuticresearch.com and click on “activate my subscription”, using the password from studentpharmacists.com. Then, click on “CE and Training Organizer” and that will show you the ISU College of Pharmacy requirements.

- **IPC on the Run -**
  - IPC on the Run is an online module series that includes an introductory module and six competency-based modules. This training is to prepare you for working as part of the healthcare team. You can access the website here: [https://modules.ipcontherun.ca](https://modules.ipcontherun.ca)
  - **Introduction to Interprofessional Collaboration** is an open access, interactive, self-directed module that is 100% online and provides an overview of concepts and principles related to interprofessional collaborative practice. The module takes about 30 minutes to complete and provides a foundation for further learning in the area of collaborative practice, for both pre-licensure and practicing professionals.
  - The **six competency-based modules** are designed to support interprofessional education for interprofessional collaborative practice. Each module is based on one of domains identified in the National Interprofessional Competency Framework:
    - Module #1: Interprofessional Communication
    - Module #2: Patient-Centered Care
    - Module #3: Role Clarification
    - Module #4: Team Functioning
    - Module #5: Conflict Management
    - Module #6: Collaborative Leadership
  - Follow the instructions from the file on Moodle on how to set up an account on the IPC on the Run website. You will need to complete the Introductory Module and the six competency-based modules described above. Upon completion of each module you will receive a certificate that will need to be uploaded to Moodle, the link for the certificate upload is listed below. The due date to complete all seven modules and upload the certificates of completion is August 3, 2018.

- **Medical Terminology**
  - Instructions for the Medical Terminology are posted on the Moodle page.
  - There will be timed, closed-book quizzes that you will need to complete for each assigned chapter.
  - All quizzes must be completed by August 3, 2018.

- **APhA Immunization Certification**
  - Online preparation course taken through the College of Pharmacy Moodle website and American Pharmacist Association website. The online self-study component will start in June. **This course must be completed prior to August 3, 2018.** The final component of the immunization certification program will be on the first day
of orientation. More information will be sent to you from Dr. Brecon Powell.

**Grading and Due Dates:**
The following is the grading policy for PHAR 9911:
- Failure to complete any of the requirements or assignments by the due dates for PHAR 9911 will result in a lower grade
- Grading is as follows:
  - Successful completion of all requirements and tasks by:
    - The assigned due date: A
    - Later than the assigned due date but less than 4 weeks overdue: C
    - Greater than 4 weeks after the assigned due date, but less than 6 weeks: D
    - Greater than 6 weeks after the assigned due date: F

**Academic Dishonesty / Professionalism:**
Academic dishonesty is unacceptable and will not be tolerated. Academic dishonesty includes, but is not limited to, cheating and plagiarism. Cheating is defined as using or attempting to use materials, information, or study aids that are not permitted by the instructor in exams or other academic work. Specific examples of both cheating and plagiarism may be found in the ISU Student Handbook. Dishonest acts undermine the College of Pharmacy’s educational mission and the students' personal and intellectual growth. Pharmacy students are expected to bear individual responsibility for their work, to learn the rules and definitions that underlie the practice of academic integrity, and to uphold its ideals. Ignorance of the rules is not an acceptable excuse for disobeying them. Any student who attempts to compromise the academic process will be sanctioned. Students who are aware of cheating should report this activity immediately to the instructor or exam proctor. Academic sanctions are at the discretion of the instructor(s) and may range from an F on the assignment to an F in the course. Reports of suspected academic dishonesty or unprofessional behavior should be sent to the Office of the Associate Dean or to any member of the College of Pharmacy’s Student Conduct Board.

**Responsibilities of Students:**
The College of Pharmacy has a high standard for excellence in pharmacy students. It is expected that students will be professional at all times when interacting with the faculty, staff and students.

Student responsibilities for PHAR 9911 include the following:
1. Completion of the requirements by the due dates.
2. Check for communications from the course coordinators or the College of Pharmacy routinely. Failure to not respond to important communications sent to students may result in a lower grade in the course or halt in progression in the program.
3. Communicate with the course coordinators if there are issues or concerns in completing the assignments or requirements.
Students with Disabilities:

The Americans with Disabilities Act (ADA) is the civil rights guarantee for persons with disabilities in the United States. It provides protection for individuals from discrimination on the basis of disability. Idaho State University, in the spirit and letter of the law, will make every effort to make reasonable accommodations, according to section 504 of the Rehabilitation Act of 1973 and the ADA. Students with disability related needs should contact the Director of the Center for Students with Disabilities, Campus Stop 8121, (208) 282-3599. TTY 1-800-377-3529. Disabled students must obtain a letter from the Center for Students with Disabilities that outlines the specific accommodations required. It is the student’s responsibility to provide a copy of this letter to the Office of the Associate Dean and to each instructor/module coordinator by the end of the first week of each course or module in order for accommodations to be scheduled. Disabled students must obtain a letter from the Center for Students with Disabilities that outlines the specific accommodations required. It is the student’s responsibility to provide a copy of this letter to the Office of the Associate Dean and to each instructor/module coordinator by the end of the first week of each course or module in order for accommodations to be scheduled. Accommodations are provided on a case by case basis and are dependent on an analysis of the task to be performed and the nature of the requested accommodation. In the instance of examinations designed to measure real life skill sets, extra time may not be granted.

Drug and Alcohol Abuse:
Pharmacy students that display behaviors outlined in the College of Pharmacy Student Handbook may be referred for a chemical dependency evaluation. Students who display any of these behaviors may be required to submit to an alcohol breathalyzer test sensitive to 0.02%. Positive results obtained in a classroom, IPPE or APPE setting will require the student to submit immediately to a blood alcohol concentration determination and urine drug screen arranged through Certified Background. The student bears all costs associated with drug testing. The results must be brought to the Office of the Associate Dean immediately upon receipt.

Assessment:
The College has an ongoing assessment program. A requirement for accreditation, the program is designed to assure curricular effectiveness. The assessment program at the College of Pharmacy employs a variety of measures from students, faculty, and preceptors. Throughout the curriculum, students participate in assessments that are embedded as required components of courses and practice experiences. Participation in these assessment activities is required. Assessment is a required component of all pharmacy courses.
PHAR 9911 Checklist

Due July 1, 2018
Purchase and set up:
  o Certiphi Criminal Background Check
  o Certiphi myRecord Tracker®
Submit information for Background Check
  o Idaho Students:
    ▪ Idaho Board of Pharmacy Pharmacist Intern License (fingerprints with your registration)
    ▪ Certiphi Criminal Background Check
  o Alaska Students
    ▪ Alaska Board of Pharmacy Intern License
    ▪ Certiphi Criminal Background Check
    ▪ State of Alaska Background Check Program

Due by August 3, 2018
Register with Board of Pharmacy in you respected state
  o Idaho students – fingerprints for Idaho BOP background check
Complete American Heart Association Basic Life Support for Healthcare Providers CPR
Complete First-Aid training
Start Immunization Requirements
  o See the Immunization Requirements Document
Complete Pharmacist Letter Training
  o HIPAA and Privacy 2018: Training (required annually)
  o HIPAA and Security 2018: Training (required annually)
  o Protecting Yourself Against Bloodborne Pathogens for 2018 (required annually)
  o Medicare Focus: Medicare FWA 2018: Training (required annually)
  o Hazardous Waste: Safe Disposal of Hazardous Wastes
Complete APhA Immunization Training
Complete Medical Terminology Training
Complete IPC on the Run Training