LEONARD HALL RELOCATION PLAN

Spring 2023

THIS IS THE SAME EDUCATION YOU HAVE BEEN GETTING. COLOR SIZE OR SHAPE MAY APPEAR DIFFERENT.
Relocation Planning Team

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Walter Fitzgerald

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Rex Force
Cole Elquist
VISION
To provide state of the art and inviting facilities that inspire learning, discovery, and Bengal pride to all who enter.

MISSION
Maintain learning, research, and clinical facilities that support the development of caring and collaborative pharmacists, psychopharmacologists, and scholars.

VALUES
• Safety
• Organization
• Cleanliness
• Equitable
• Professionalism
• Pride
• Unity
Classroom Goals

- Maintain high quality DL experience
- Maintain Recording capabilities
- Adjacent to student commons/study areas
- Limited travel
Student Experience

- Reasonable access to private study areas
- Ensure on-site and virtual access to faculty & staff
- Ensure access to Dean’s Office Resources
- Cleaning supplies in rooms
- Private amenities where possible
- Ensure students have access to research opportunities
Relocation Timeline

- **PLANNING PHASE**
  - 1 AUG - OCT 31
  - PHASE I

- **PHASE II**
  - 1 NOV - 3 JAN
  - 3 JAN - 1 FEB

- **PHASE III**
  - 1 FEB - 28 FEB

- **VACATE COMPLETE**
  - 1 MARCH
Work Areas

- Office & work areas moved in stages
- All office & work areas vacated by Feb 28th
- Direct supervisors to coordinate moving needs with Dean’s office
- Meetings via zoom or BTC conference room

Available to Students & Faculty

- Availability to ALL students via zoom office hours
- In-person availability for Pocatello
Work Areas
• Office & lab moved in stages
• All Offices & Labs vacated by Feb 28th
• Dept Chairs to coordinate moving needs with Dean’s office
• PPRA Faculty work from clinic office, home, or hoteling space
• BPSCI Faculty work from EAMES labs, home, or hoteling space
• Department/Faculty meetings via zoom or BTC conference room

Available to Students
• In-person Lectures/Labs/Recitations
• Availability to ALL students via zoom office hours
Classrooms
• All classrooms relocated by Jan 3
• In-person attendance for all Lectures/Labs/Recitations
• Case Studies group work via zoom and EDU 220

Student Study Areas
• Located adjacent to class areas across campus
• Reservable private study areas in library

Student Common Areas
• Common areas located adjacent to each relocated class
• Leonard Hall vacated by Feb 28th
# Phase I

1 Nov to 3 Jan

<table>
<thead>
<tr>
<th>Classroom</th>
<th>Offices</th>
<th>Labs</th>
</tr>
</thead>
</table>
| • P1 – REN 107  
• P2 - EDU 224  
• P3 – LIB B16  
• Case Studies – EDU 220 | • Instructional Manager  
• Dean  
• EAD  
• Manager  
• Director of Events & Engagement  
• IT Manager  
• BPSCI Admin | • Construction of EAMES Complex  
• Inventory of all equipment |
P1 Classroom – REN 107
P2 Classroom – EDU 224 & 220
P3 Classroom – LIB B16
Offices - BTC
Part 1
# Phase II - Revised (12/19)

3 Jan to 1 Feb

<table>
<thead>
<tr>
<th>Classroom</th>
<th>Offices</th>
<th>Labs</th>
</tr>
</thead>
<tbody>
<tr>
<td>• In use</td>
<td>• PPRA</td>
<td>Week 1</td>
</tr>
<tr>
<td></td>
<td>- Faculty</td>
<td>• Schulte Labs and office</td>
</tr>
<tr>
<td></td>
<td>- Hoteling Space</td>
<td>• Awale Lab and office</td>
</tr>
<tr>
<td></td>
<td>• BPSCI</td>
<td>• Austin &amp; Lai Lab</td>
</tr>
<tr>
<td></td>
<td>--Schulte/Awale</td>
<td>• Unused Labs</td>
</tr>
<tr>
<td></td>
<td>--Core/Barrott</td>
<td>Week 2 &amp; 3</td>
</tr>
<tr>
<td></td>
<td>--Habashi/Pashikanti</td>
<td>• Core Laboratory</td>
</tr>
<tr>
<td></td>
<td>• Development Office</td>
<td>• Centrifuges, autoclaves and other heavy equipment.</td>
</tr>
<tr>
<td></td>
<td>• Marketing &amp; Comm</td>
<td>• Barrott Lab and office</td>
</tr>
</tbody>
</table>

**Week 2 & 3**
- Move all items to be stored
- Move heavy equipment
- Compounding lab?

**Week 3**
- Habashi Laboratory and office
- Pashikanti Laboratory and office

**Week 4**
- Schulte Labs
- Awale lab and office
Phase III
1 Feb to 28 Feb

<table>
<thead>
<tr>
<th>Classroom</th>
<th>Offices</th>
<th>Labs</th>
</tr>
</thead>
<tbody>
<tr>
<td>• In use</td>
<td>• PPRA</td>
<td>• Week 5</td>
</tr>
<tr>
<td></td>
<td>• Admin Office</td>
<td>Core Lab</td>
</tr>
<tr>
<td></td>
<td>• ALL remaining PPRA Offices</td>
<td>Centrifuges, autoclaves, heavy equipment</td>
</tr>
<tr>
<td></td>
<td>• BPSCI</td>
<td>• Week 6</td>
</tr>
<tr>
<td></td>
<td>• Austin Barrott</td>
<td>Barrot Lab</td>
</tr>
<tr>
<td></td>
<td>• Unused lab</td>
<td>Habashi Lab</td>
</tr>
<tr>
<td></td>
<td>• Awale Habishi</td>
<td>Week 7</td>
</tr>
<tr>
<td></td>
<td>• Pashikanti</td>
<td>Pashikanti</td>
</tr>
<tr>
<td></td>
<td>• Student Success</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• OEE</td>
<td></td>
</tr>
</tbody>
</table>
Offices – BTC
Part 2
Transportation & Parking

- Busing transportation between Eames Complex and main campus during school operation hours
- General parking is available near each location
- Resources may be available for students with unusual transportation hardship
- Students/Faculty/Staff should begin planning for necessary travel adjustments (carpooling, parking passes)
Keeping Together

- More frequent social gathering's
- Faculty and staff making regular visits to classrooms
- Reasonable amenities for classrooms R&R
## LH Relocation

### BTC Schematics

<table>
<thead>
<tr>
<th>Room#</th>
<th>Brief Description</th>
<th>Current Assignment</th>
<th>Notes</th>
<th>Capacity</th>
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<tbody>
<tr>
<td>BTC 100</td>
<td>Large Group</td>
<td>Pharm Tech Program?</td>
<td>Available now</td>
<td>15</td>
</tr>
<tr>
<td>BTC 100</td>
<td>Offices</td>
<td>PPRA/BPSCI faculty</td>
<td>Potentially March</td>
<td>6</td>
</tr>
<tr>
<td>BTC 100</td>
<td>Conference Room</td>
<td>Shared - Reservable</td>
<td>Available now</td>
<td>10</td>
</tr>
</tbody>
</table>

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**Room#**

- **BTC 120E**: Office, Amanda Hart, Available now, 1
- **BTC 120J**: Office, Jeff Parkinson, Available now, 1
- **BTC 120K**: Office, Nancy Herrick, Available now, 1
- **BTC 120L**: Office, Tom Wadsworth, Available now, 1
- **BTC 120M**: Office, Walter Fitzgerald, Available now, 1
- **BTC 120**: Reception Area, Thalia/work study, Available now, 1
- **BTC 115**: Cubicles, WALDRON assistant(s), Available Spring, 3
- **BTC 115C**: Cubicles, Hoteing Space - PPRA Faculty, Available Dec-Jan, 2
- **BTC 115F**: Office, Phil Yankovich, Available now, 1
- **BTC 115E**: Office, Brooke Buffal, Available now, 1
- **BTC 115D**: Office, Lee Ann WALDRON, Available now, 1
- **BTC 113**: Cubicles, Hoteing Space - BPSCI Faculty/Grads, Available now, 1
- **BTC 113A**: Office, Marvin Schulte, Available now, 1
- **BTC 113B**: prep area/kitchenette, Marvin Schulte/Gail Burget, Available now, 1
- **BTC 114**: Office, Gail Burget, Available now, 1
- **BTC 107**: Reception Area, Linda Jackson, Available Jan-Feb, 1
- **BTC 107A**: Office, Cynthia Tillotson, Available Jan-Feb, 1
- **BTC 107B**: Office, Rhonda Mahi, Available Jan-Feb, 1
- **BTC 107E**: Office, Joy Menzel, Available Jan-Feb, 1
- **BTC 107D**: Office, Stormi Essman, Available Jan-Feb, 1
- **BTC 108A**: Office, Cassandra Tack, Available Jan-Feb, 1
- **BTC 108**: Conference/Small group room, Available in Spring, 6-8
- **BTC 109**: Conference/Small group room, Available now, 8-10
- **BTC 101**: Large Group, Pharm Tech Program?, Available now, 15
- **BTC 116 Suite**: Offices, PPRA/BPSCI faculty, Potentially March, 6
- **BTC 117**: Conference Room, Shared - Reservable, Available now, 10