

Idaho State University-Meridian Proctor Request

Student Info

Name: _____ Phone: _____ eMail: _____

ISU Student Non-ISU Student Paper Exam Online Exam

Student should contact testing services center (TSC) within 5 days after this request

Passwords for online exams must be sent to MERTEST@ISU.EDU not later than 48 hours (2 working days prior to scheduled exam.

Date test sent to TSC:

Instructor's Name:

Campus phone: _____ Home/Cell phone: _____

Course: _____ Exam Title: _____

TEST ADMINISTRATION INSTRUCTIONS

Earliest date:	Latest date:	Time limit:
Answers placed on:	Test Answer sheet	Other
Testing Aids:	Calculator Dictionary	Notes
	Open Book Scratch paper	Dispose Turn in
	Text Book (Title)	
	Other (Specify)	

Are Breaks Allowed? Yes No

Break Instructions:

(If breaks are permitted they will not be monitored)

For non-ISU paper exams, return instructions must be included with all exams. Postage must be included or provided by the student.

Location/Contact Info
Idaho State University-Meridian
Testing Services Center Rm 841
1311 East Central Drive
Meridian, ID 83642

Phone: 208-373-1960
eMail: mertest@isu.edu
Proctor: Greg Fischer