Institutional Effectiveness & Assessment Council (IEAC)  
Steering Committee Meeting Minutes  

February 6, 2018  
President’s Large Room  
1:00-3:00 p.m.  

Agenda  
1. (Discussion) – 2017 Assessment Report (Dr. Joanne Tokle)  
2. (Approval) – Facilities’ Subcommittee 2019 Prioritization Recommendation (Ms. Cheryl Hanson)  
3. (Discussion) – Facilities Services’ Project Report (Ms. Cheryl Hanson)  
4. (Discussion) – Mid-cycle Accreditation Results (Ms. Selena Grace)  
5. (Discussion) – IEAC Calendar Update (Ms. Selena Grace)  
6. (Discussion) – IEAC Budget Presentation and Schedule (Mr. Brian Hickenlooper)  

Documents for the Meeting (Provided at the meeting):  
UARC Annual Report 2017  
Facilities’ Subcommittee Prioritization recommendation  
Facilities Services’ Project Report to the IEAC  
NWCCU Mid-Cycle Accreditation Results  
IEAC Steering Committee Calendar Update  
Master IEAC Budget Presentation  

Items Requiring Follow-up/Action:  
Ms. Hanson will add the Trade & Technology and Beckley Nursing buildings asbestos abatement projects to Facilities Services’ prioritization list.
1. Ms. Selena Grace opened the meeting at 1:02pm.
2. 2017 Assessment Report (Dr. Joanne Tokle) – Dr. Tokle provided an update regarding the University Assessment Review Committee’s (UARC) Annual Report. She presented the recommendation from UARC for ISU to purchase software for assessment and strategic planning as well as hire an assessment coordinator. Dr. Tokle also notified the committee that the program review cycle has changed to every seven years with annual program reports due between review cycles.
3. Facilities’ Subcommittee 2019 Prioritization Recommendation (Ms. Cheryl Hanson) – Ms. Hanson presented Facilities Services’ prioritization of project requests for FY 2019 central funding. Mr. Gaines asked if asbestos abatement needed to be addressed in the Trade & Technology and Beckley Nursing buildings. Ms. Hanson will add these to the list. The committee voted to approve the prioritizations as listed and move it forward to the President with the updates.
4. Facilities Services’ Project Report (Ms. Cheryl Hanson) – Ms. Hanson provided an update to the projects approved for FY 2018. All projects are in process or completed.
5. Mid-cycle Accreditation Results (Ms. Selena Grace) – Ms. Grace thanked the committee for their work. Because of the IEAC, incredible progress was made. The Mid-Cycle Report was accepted and the recommendations in the Seven Year report have been fulfilled.
6. IEAC Calendar Update (Ms. Selena Grace) – Approval of the three year program plan update has been added to the calendar on March 6th.
7. IEAC Budget Presentation and Schedule (Mr. Brian Hickenlooper) – Mr. Hickenlooper spoke about the presentation template. Presentations using this template are due to Mr. Blagburn by February 19th. Budget presentations will be on February 21st and 22nd from 1:00pm – 5:00pm.
8. Ms. Grace closed the meeting at 1:58pm.