Institutional Effectiveness & Assessment Council (IEAC)  
Steering Committee

December 20, 2016  
Academic Affairs Conference Room  
12:00-2:00 p.m.

Agenda (Order of Topics Revised)

1. (Discussion)- IEAC Guiding Principles – Laura Woodworth-Ney & Selena M. Grace
3. (Recommendation)- RISE space utilization for potential SBOE agenda item -- Cheryl Hanson

Documents for the Meeting:

1. RISE Proposal  
2. IEAC Guiding Principles (provided at the meeting)

Items Requiring Follow-up/Action:

None
Ms. Selena M. Grace opened the meeting at 12:13 pm

The group adjusted the agenda by first discussing the IEAC guiding principles and consideration to reschedule the January 24, 2017 Steering Committee meeting, followed by the RISE space allocation discussion.

**IEAC Guiding Principles—Selena Grace:**
As an introduction to the IEAC Steering Committee’s newest members, Ms. Grace shared with the group the original charge and structure of the IEAC as approved by the President. She reviewed the Steering Committee’s primary responsibility is to provide the President with information and recommendations when he is faced with executive decisions. Dr. Woodworth-Ney made clear that if a proposal does not receive unanimous consent by the Steering Committee, then as the chair she will present all of the points of view to the President. Dr. Woodworth-Ney also encouraged the Core Theme subcommittees to add additional individuals or groups as they deem necessary.
Proposal- moving January 24, 2017, meeting to January 31, 2017:
The proposal was made to move the January 24th IEAC meeting to January 31, 2017, because of multiple Steering Committee members will be attending the Idaho Legislature JFAC’s Higher Education Week.

RISE Space Utilization—Ms. Cheryl Hanson:
Ms. Hanson provided the group with a proposal to request the RISE facility become a shared space between College of Technology’s (COT) instructional programs and Research. The COT would receive at least 150K square feet while Research would utilize approximately 50K square feet. She stated there is flexibility built into the plan to ensure success for both areas. If approved, the COT programs would likely need to move in phases, with some classes starting in the RISE facility as early as Fall 2017.

Recommendation: The group approved the proposal to be forwarded to the President for consideration.

Dr. Woodworth-Ney closed the meeting at 1:09 pm.