Institutional Effectiveness & Assessment Council (IEAC)
Steering Committee

August 22, 2016
President’s Large Conference Room
12:00 pm – 2:00 pm

Agenda
1. 2017 Budget Update (Discussion)- Brian Hickenlooper (1 hr)
2. IEAC Facilities Rubric and Procedures (Approval)-Cheryl Hansen (30 mins)
3. Accreditation Update (Year 1 and ADHOC Reports: Recommendations #2&5) and the way forward (Discussion)- Selena Grace (30 mins)

Documents for the Meeting:
1. IEAC Revised Rubric
2. NWCCU Year 1 and ADHOC Accreditation Letters
Laura opened the meeting at 12:03.
Selena provided an overview of the IEAC structure and purpose.
Recommendations to the current structure based on the organizational changes we’ve made as an Institution. The major work this fall is tied to strategic planning and alignment of our budget process. The mid cycle report is due next fall and the remaining two recommendations. Meetings will move from Monday’s to Tuesdays to reduce the amount of time the VPs are in meetings. This group is also the University Budget Committee.

1. Budget Update: The budget was submitted to the board there is a deficit of $5m and the reserves will cover the shortfall. The enrollment will be identified on Day 10 of the semester and then ISU will provide the data on the budget to the SBOE. Will work to help the entire university to have a better understanding of how the budget works. Today’s numbers look better than last week’s with change of 182 Idaho
residents.  10-day data by Sep. 6. The timeline for the budget process is still under consideration. The schedule is due OCT 18.

2. Facilities IEAC Rubric. Cheryl Hansen reported that the facilities’ subcommittee has finalized the rubric. The addition of the four facilities blocks and the categories were added to the existing rubric. The letter of intent and project funding process will define the different categories. A process is being created to support those facilities where fundraising was also discussed by the subcommittee and provided the criteria for projects that fall in this category. Working on the master plan to the SBOE next spring. We will request an amendment of the master plan when it goes to the SBOE with Twin Falls, Meridian, and Idaho Falls. A project timeline will be created to help customers understand the timeframes for different levels of projects. Most of the significant projects ISU has had in the last 10 years took place in Meridian.

Dr. Woodworth-Ney called for a vote on the rubric: the vote was unanimously approved.

Updated on IT Project Prioritization. The Subcommittee is reviewing the projects and will provide to the Steering Committee a ranking of the IT projects by September for review and approval.

3. Accreditation Update- ISU submitted its Year One report and three ADHOC recommendations in March. Selena Grace explained the NWCCU recommendations and the current status of those recommendations. No further follow-ups were required because of the IEAC framework and the alignment of our planning process. They will be posted on the website and they will be emailed out to the campus constituents. The AAAPR will begin working on the mid-cycle reports and ADHOC reports 3 & 4.

4. Dr. Woodworth-Ney discussed the role of the IEAC Subcommittees and how it supports the IEAC process. Additionally, create the possibility of an IEAC Budget Subcommittee. Brian should bring back to the Steering Committee a plan that discusses the creation of the subcommittee.

5. Laura closed the meeting 12:57

6.
7. Put together a subcommittee schedule for the strategic plan.
8. Take off the calendar in Sept and come back with an overall review and health – April Meeting.