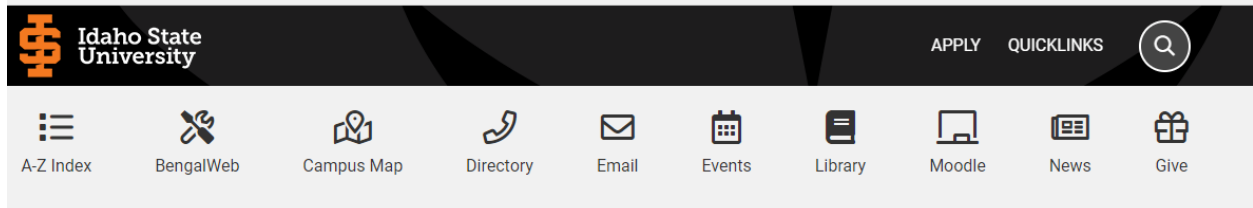
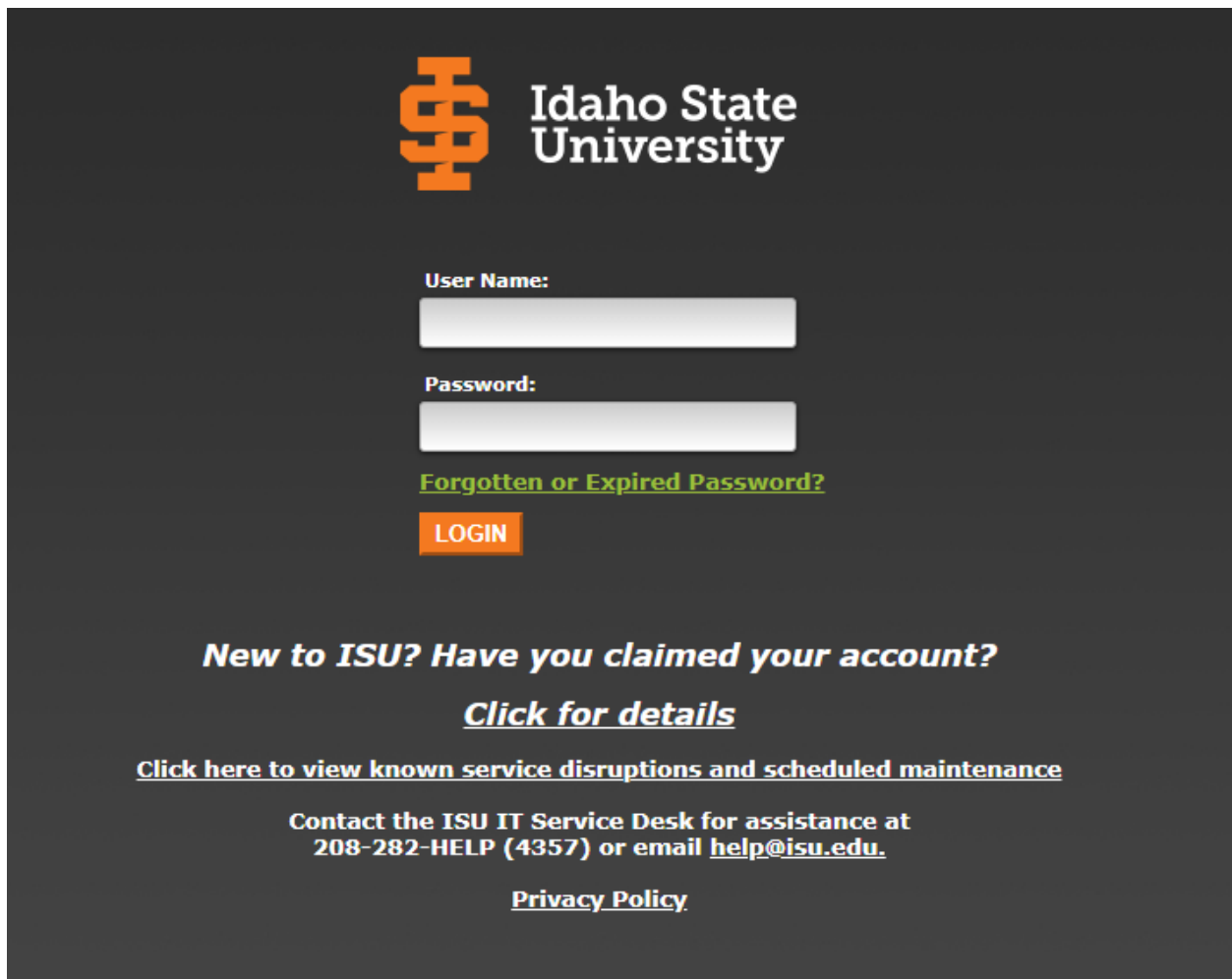


How to Register for Classes

1. Go to isu.edu
2. Click “quicklinks”
3. Click the second icon, “BengalWeb”

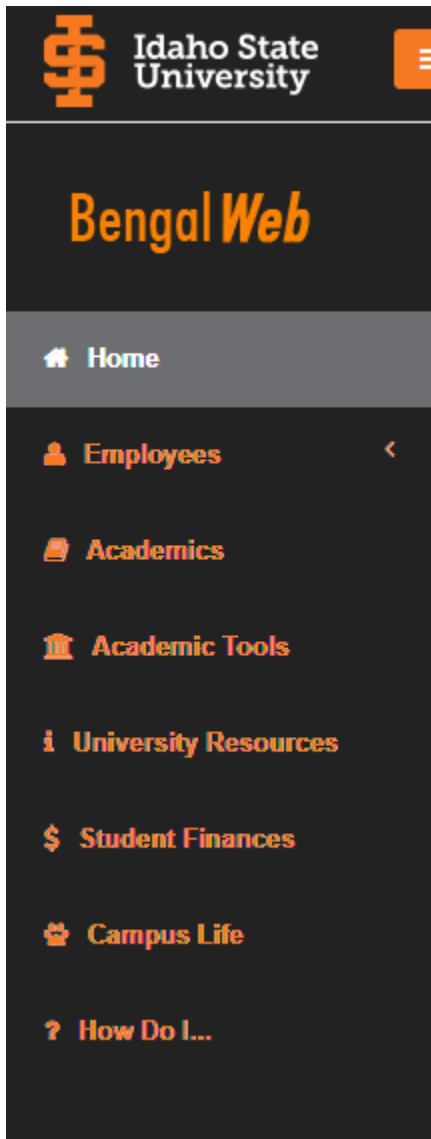


4. You will be redirected to the BengalWeb Login page



5. Add username and password, click login.
6. You will now be on the main page of your BengalWeb account

7. To register for courses, click on “Academic Tools” on the left hand side of the screen



- On the right hand screen you will see, "Registration Tools," under this you will see, "Add or Drop Classes." Click, "Add or Drop Classes."

Registration Tools

Add or Drop Classes

[Financial Terms Agreement for Registration](#)

[My Registration and Schedule Information \(My Profile\)](#)

[ISU Class Schedule](#)

[My Detailed Schedule](#)

[My Concise Schedule](#)

[My Registration History](#)

[Office of the Registrar](#)

[University Catalogs](#)

- You will be redirected to a new screen and may have to answer a few questions regarding your emergency contacts, you will be prompted to update this information once a year.
- Once your emergency contacts are updated, you will see the "Add Classes Worksheet."

Add Classes Worksheet

CRNs

If you know your "CRN" course numbers, you can add them to the spaces and click "Submit Changes."

- If you are not sure what the "CRN" number for the course is, click, "Class Search."
- You will be redirected to the "Look Up Classes"

Look Up Classes

Use the selection options below to search the class schedule for the term selected. You may chose any combination of fields to narrow your search, but you must select at least one **Subject**.

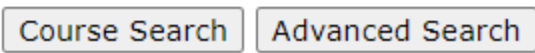
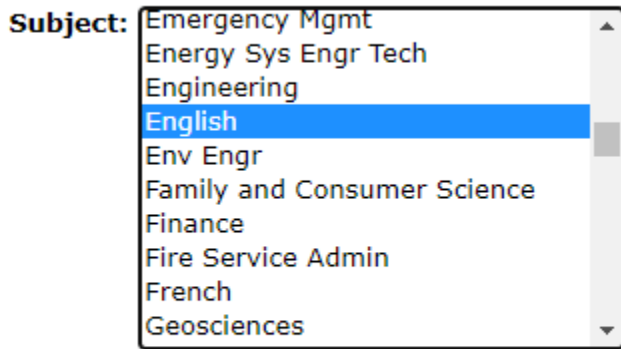
Select **All** to receive the maximum number of results for a category, such as **Schedule Type**, **Course Level** or **Attribute Type**. To select **Multiple Subjects** hold down the Control key and click the desired subjects. To expand your search to include **All subjects**, select the first subject, scroll to the end of the subject list, hold down the Shift key and select the last subject.

Clicking the boxes next to the **Days** will search for classes only on those days. Leave the boxes unchecked to receive the maximum number of results.

When your selection is complete, please click Class Search to perform the search.

Subject: Academic Skills Courses
Accounting
Aircraft Maintenance Tech
Anthropology
Art
Athletic Training
Auto Collision Repair
Automotive Tech
Biomed and Pharmacy Sci
Biological Sci

13. Scroll and find your subject



Click, "Course Search," all available courses for that term will be listed in numerical order

14. You will see courses listed and "view sections" buttons.

5505	Creative Writing in Schools	View Sections
5508	Advanced Prose Workshop	View Sections
5564	Seventeenth-Century Literature	View Sections
5566	Early Nineteenth-Century Lit	View Sections

You can click on these to view available sections

15. Course will be listed

Sections Found
English

Select	CRN	Subj	Crse	Sec	Comp	Cred	Title	Days	Time	Cap	Act	Rem	WL Cap	WL Act	WL Rem	Instructor	Date (MM/DD)	Location	Attribute
<input type="checkbox"/>	16356	ENGL	5505	01	PC	3.000	Creative Writing in the Schools	TR	09:30 am-10:45 am	6	4	2	3	0	3	Susan M Goslee (P)	08/17-12/04	REND 122	

[Register](#) [Add to Worksheet](#) [New Search](#)

You are able to click the box under select and click "register."

16. You will be redirected back to your "Current Schedule," page and be able to see the courses you are registered for.

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
Web Registered on Apr 20, 2020	None	11149	POLS	5503	01	Graduate 3.000	Standard Letter Grade		The Presidency
Web Registered on Apr 20, 2020	None	11150	POLS	5527	01	Graduate 3.000	Standard Letter Grade		Voting and Public Opinion
Web Registered on May 04, 2020	None	12397	EDLH	7731	01	Graduate 3.000	Standard Letter Grade		Law in Higher Education