

IDAHO STATE UNIVERSITY
GRADUATE COUNCIL

Minutes #1053

DATE: 26 APR 2023

TIME: 3:00-5:00pm

PLACE: Museum Building, Graduate School Conference Room #410 and Zoom Members

MEMBERS PRESENT: Saryu Sharma, Ali Habashi, Gina Clarkson, Dave Pearson, Howard Gauthier, Matt Van Winkle, Justin Wood, Amir Ali, Brianna Lords, Dave Pearson

MEMBERS ABSENT: Maria Wong (arrives at 3:10pm), Adam Bradford

CHAIR: Adam Bradford

EX-OFFICIO PRESENT: Tracy Collum

ADMINISTRATOR: Brian Volk

ANNOUNCEMENTS:

1. Last Graduate Council Before Summer: Tracy thanked all participants and council member for the efforts.
2. Graduate School Summer Activities: Late nights in Meridian will start up for the summer.
3. Graduate Council Representative Appointment: Tracy asked if member are having any issues. No issues were brought up. CoSE is already in the voting process. At large does not need to take action. The at large bid usually come from CoH as they have a high number of faculty. Gina Clarkson will check with Tracy to determine what the next course of action is with her department.

Maria Wong entered Council at 3:10 pm

GUESTS: None

I. **RATIFY ONLINE VOTING OUTCOMES AND APPROVE MINUTES FOR 04-12-23:** Dave Pearson stated he was not at the previous meeting, but sees on the minutes that “Degreeworks roll out is going really well”. Dave would like it to be known that several people from his department would strongly disagree with that statement. There is some subjectivity and some requirements that are not compatible with Degreeworks. Degreeworks is more of an accounting measure where Dave’s department is a more holistic view of the graduate education. There have been a lot of problems that need manual approvals for each program of study.

1. *ACTION ITEM:* Motion to Ratify Online Voting by Dave Pearson, 2nd Ali Habashi, Unanimous (10y, 0n, 0a).

II. **OLD BUSINESS:**

1. PRC- CoE- MEd Deaf Ed: Old business 1 and New Business items 1-6 will be discussed together. Justin Wood raised concern regarding new business items 1-3 in regards to the program requirement changes in old business. The Existing Course Change proposals 1-3 do show the updated title and description, but the prefix change is not mentioned. The department is attempt to increase the number of 5500 level courses for

cross listing as stated in the program requirement change, but this information is not stated on the Existing Course Change proposals. Ali Habashi noticed that the titles were not updated in the Program Requirement Change proposal compared to the Existing Course Change proposal. Ali also noticed that the Program Requirement Change is changing a EDHH 5537 from 2 credits to 3, but it does mention this in the Existing Course Change proposal. For these proposals, Graduate Council will need an updated Program Requirement Change that matched the Existing Course Changes and new Existing Course Change proposals that show the prefix changes as well as any credit change.

- *ACTION ITEM:* Motion to Table by Justin Wood, 2nd Ali Habashi, unanimous (10y, 0n, 0a)

III. NEW BUSINESS:

1. ECC- CoE- EDHH 5528 Title and Description Change

- *ACTION ITEM:* Motion to Table by Justin Wood, 2nd Ali Habashi, unanimous (10y, 0n, 0a)

2. ECC- CoE- EDHH 5537 Title and Description Change

- *ACTION ITEM:* Motion to Table by Justin Wood, 2nd Ali Habashi, unanimous (10y, 0n, 0a)

3. ECC- CoE- EDHH 5559 Title and Description Change

- *ACTION ITEM:* Motion to Table by Justin Wood, 2nd Ali Habashi, unanimous (10y, 0n, 0a)

4. ECC- CoE- EDHH 6627 Title and Description Change

- *ACTION ITEM:* Motion to Table by Justin Wood, 2nd Ali Habashi, unanimous (10y, 0n, 0a)

5. ECC- CoE- EDHH 6651 Title and Description Change

- *ACTION ITEM:* Motion to Table by Justin Wood, 2nd Ali Habashi, unanimous (10y, 0n, 0a)

6. ECC- CoE- EDHH 6658 Title and Description Change

- *ACTION ITEM:* Motion to Table by Justin Wood, 2nd Ali Habashi, unanimous (10y, 0n, 0a)

7. PRC- CoH- MCFC Elective Change: Elective was not changed in a recent proposal that was needed. In catalog, this is taken for 2 credits, but the department has only ever allowed 1 credit for this course. This proposal clarifies that credit total.

- *ACTION ITEM:* Motion to Approve by Justin Wood, 2nd Maria Wong, unanimous (10y, 0n, 0a)

8. PRC- CAL- English MA Remove Set Text Exam: Matt Van Winkle discussed this proposal. The department is removing the Set Text Exam as it is not being used or taken currently. Reducing capstone requirement from 4 to 3. The department has not had many participants in this exam and this proposal is to remove the option as it is not used.

- *ACTION ITEM:* Motion to Approve by Justin Wood, 2nd Ali Habashi, unanimous (10y, 0n, 0a)

IV. **FACULTY NOMINATIONS:**

1. Karla Judge – Full
 - Motion to Approve, Justin Woods, 2nd Saryu S, unanimous (10y, 0n, 0a)
2. Sarah Hobdey – Full
 - Motion to Approve, Maria Wong, 2nd Howard Gauthier, unanimous (10y, 0n, 0a)
3. Devin B. Boltz – Allied Approved Unanimously in online Voting
4. Jay R. Radke – Allied Approved Unanimously in online Voting
5. Mary Cloud B. Ammons – Allied Approved Unanimously in online Voting

Motion to enter executive session at 3:30pm by Justin Woods, 2nd Maria Wong, unanimous (10, 0n, 0a)

Motion to exit executive session at 3:39pm by Justin Wood, 2nd Dave Pearson, unanimous (10, 0n, 0a)

V. **OTHER BUSINESS:**

- None

VI. **NEXT MEETING:** 09/06/2023

VII. **NOTES AND INFORMATION:**

- May look to discuss moving defense dates up to allow students time to graduate. Dave feels it is detrimental to students who cannot defend in time and end up graduating in the summer. This causes students to not have enough time to complete outline. Tracy stated once DegreeWorks is fully functional, we will be able to determine the graduation timeline earlier. Brianna spoke on process and that she now has to graduate in the summer, which has been a poor experience and unexpected. Brianna would like more clarity on the process regarding how to extend in the summer. The confusion came up during the spring commencement process and it was unclear when to apply for summer graduation. There were different dates for the extensions based on semester that caused confusion. Registrars' deadline would not allow students to graduate in August, so the Graduate school allows 2 more months that gives students additional time. Tracy asked for suggestions on how she would word the apply by date or how we could explain the 2 deadlines or process. Brianna was able to locate the chart and would like some clarity on the commencement where they will walk. Could clarify the process and timeline for defenses once DegreeWorks is fully being used.
- Degreeworks with Thesis based programs is not

working with Dave Pearson's team and directors. Tracy stated Degreeworks needs some amount of clarity on the requirements in order to give an accurate assessment or expectation.

- Ali Habashi thanked all participants of Graduate Council for participating.

VIII. **ADJOURN:** Motion to Adjourn at 4:13pm by Justin Wood, 2nd Maria Wong, unanimous (10y, 0n. 0a)

IX. ABBREVIATION KEY:

FA- Faculty Nomination, Allied

FF- Faculty Nomination, Full

NCP- New Course Proposal

NPP- New Program Proposal

OI- Other Items

PP- Policy Proposal

PRC- Program Requirements Change Proposal

ECC- Existing Course Change

LON- Letter of Notification

* Items included in Online Voting Endorsement