DATE: 1 FEB 2023  
TIME: 3:01-5:00pm  
PLACE: Museum Building, Graduate School Conference Room #410 and Zoom Members

MEMBERS PRESENT: Saryu Sharma, Ali Habashi, Gina Clarkson, Dave Pearson, Amir Ali, Howard Gauthier, Matt Van Winkle, Maria Wong

MEMBERS ABSENT: Justin Wood

CHAIR: Adam Bradford

EX-OFFICIO PRESENT: Tracy Collum

ADMINISTRATOR: Brian Volk

ANNOUNCEMENTS:
   2. Statewide 3MT: Tracy discussed Three Minute Thesis Statewide competition.
   3. Catalog Deadline: Tracy discussed Catalog Deadline.
   4. DegreeWorks Final Programs: Adam Bradford discussed the final Degreeworks roll out plan.

GUESTS: None

I. RATIFY ONLINE VOTING OUTCOMES AND APPROVE MINUTES FOR 01-18-23:
   1. ACTION ITEM: Motion to Approve Minutes and Faculty voting, except William T. Spencer, by Ali Habashi, 2nd Matt Van Winkle, unanimous (9y, 0n, 0n).

II. OLD BUSINESS:
   1. PRC- CoSE- EAS Program: Business Items 1-4 grouped and voted on together. No updates from departments on any of these proposals/items.  
      • ACTION ITEM: Motion to Table, until additional information is collected from departments, by Matt Van Winkle, 2nd Maria Wong, unanimous (9y, 0n, 0n).
   2. PRC- CoH- Community and Public Health Remove GRE and replace with Proctored Essay: Business Items 1-4 grouped and voted on together  
      • ACTION ITEM: Motion to Table, until additional information is collected from departments, by Matt Van Winkle, 2nd Maria Wong, unanimous (9y, 0n, 0n).
   3. ECC- CoH- MPH 6640 Research and Writing in Health: Business Items 1-4 grouped and voted on together  
      • ACTION ITEM: Motion to Table, until additional information is collected from departments, by Matt Van Winkle, 2nd Maria Wong, unanimous (9y, 0n, 0n).
4. **NCP- CoH- COUN 6617 New Course**: Business Items 1-4 grouped and voted on together
   - **ACTION ITEM**: Motion to Table, until additional information is collected from departments, by Matt Van Winkle, 2nd Maria Wong, unanimous (9y, 0n, 0n).

**III. NEW BUSINESS:**
1. **ECC- CoE- HPSS 5585 Updating Course**: New Business Items 1-3 discussed and voted on together. Adam Bradford discussed proposals.
   - **ACTION ITEM**: Motion to Approve by Ali Habashi, 2nd Matt Van Winkle, unanimous (9y, 0n, 0n).
2. **ECC- CoE- HPSS 6649 Course Name Change**: New Business Items 1-3 discussed and voted on together.
   - **ACTION ITEM**: Motion to Approve by Ali Habashi, 2nd Matt Van Winkle, unanimous (9y, 0n, 0n).
3. **ECC- CoE- HPSS 6651 Course Name Change**: New Business Items 1-3 discussed and voted on together.
   - **ACTION ITEM**: Motion to Approve by Ali Habashi, 2nd Matt Van Winkle, unanimous (9y, 0n, 0n).
   - **ACTION ITEM**: Motion to Approve Ali Habashi, 2nd Amir Ali, unanimous (9y, 0n, 0n).

**IV. FACULTY NOMINATIONS:**
1. Jake Rhodes - Full Faculty: Approved in Online Voting.
2. Lewis A Eakins - Allied Faculty: Approved in Online Voting.
3. Patrick Rault - Full Faculty: Approved in Online Voting.
4. William T. Spencer – Full Faculty: Faculty online vote was split. This is because the nomination was meant to be Allied instead of Full due to being Adjunct Faculty.
   - **ACTION ITEM**: Motion to Table by Matt Van Winkle, 2nd Maria Wong, unanimous (9y, 0n, 0n).
5. Zachary D. Swick - Allied Faculty: Approved in Online Voting.

**V. OTHER BUSINESS:**
1. **Non-Academic Complaint**: Adam Bradford discussed a possible New Non-Academic Complaint process.
   - **ACTION ITEM**: Motion to Table by Maria Wong, 2nd Ali Habashi, unanimous (9y, 0n, 0n).

**VI. NEXT MEETING**: 02/15/2023

**VII. NOTES AND INFORMATION:**
None

**VIII. ADJOURN**: Motion to Adjourn at 3:52pm by Maria Wong, 2nd Matt Van Winkle, unanimous (9y, 0n, 0n).
IX. ABBREVIATION KEY:

FA- Faculty Nomination, Allied
FF- Faculty Nomination, Full
NCP- New Course Proposal
NPP- New Program Proposal
OI- Other Items
PP- Policy Proposal
PRC- Program Requirements Change Proposal
ECC- Existing Course Change
LON- Letter of Notification

* Items included in Online Voting Endorsement