

IDAHO STATE UNIVERSITY  
GRADUATE COUNCIL

Minutes #1045

**DATE:** 9 NOV 2022

**TIME:** 3:03-5:00pm

**PLACE:** Museum Building, Graduate School Conference Room #410 and Zoom Members

**MEMBERS PRESENT:** Saryu Sharma, Ali Habashi, Gina Clarkson, Dave Pearson, Howard Gauthier, Justin Wood, Matt Van Winkle, Maria Wong, Liz Breuker

**MEMBERS ABSENT/EXCUSED:** Amir Ali

**CHAIR:** Adam Bradford

**EX-OFFICIO PRESENT:** Tracy Collum

**ADMINISTRATOR:** Brian Volk

**ANNOUNCEMENTS:**

3MT – Adam Discussed. 28 Participants. Invited GC Faculty.

Book Drive – Tracy Discussed has ended 629 books. Will deliver ~ 850 next week to 18 local schools

Catalog Deadline. Adam Discussed Ends Nov 30th. Must have proposals in before 11/29

**GUESTS:** NONE

**I. RATIFY ONLINE VOTING OUTCOMES AND APPROVE MINUTES FOR 10-26-22.**

- **ACTION ITEM:** Motion to Approve Ali Habashi, 2<sup>nd</sup> Howard Gauthier, Unanimous (10y, 0n, 0a)

**II. OLD BUSINESS: NONE**

**III. NEW BUSINESS**

1. ECC- CoH- DHS 5501: Items 1, 2, 3, 4, 5, 6, 7, and 8 will be discussed and voted on as a group. Adam Bradford discussed mindfulness certification, curriculum, and how it is standardizing the DHS mindfulness certificate.
  - **ACTION ITEM:** Motion to Approve as group, Maria Wong, 2<sup>nd</sup> Ali Habashi, Unanimous (10y, 0n, 0a)
2. ECC- CoH- DHS 5505: Items 1, 2, 3, 4, 5, 6, 7, and 8 will be discussed and voted on as a group.
  - **ACTION ITEM:** Motion to Approve as group, Maria Wong, 2<sup>nd</sup> Ali Habashi, Unanimous (10y, 0n, 0a)
3. ECC- CoH- DHS 5506: Items 1, 2, 3, 4, 5, 6, 7, and 8 will be discussed and voted on as a group.
  - **ACTION ITEM:** Motion to Approve as group, Maria Wong, 2<sup>nd</sup> Ali Habashi, Unanimous (10y, 0n, 0a)

4. ECC- CoH- DHS 5508: Items 1, 2, 3, 4, 5, 6, 7, and 8 will be discussed and voted on as a group.
  - *ACTION ITEM:* Motion to Approve as group, Maria Wong, 2<sup>nd</sup> Ali Habashi, Unanimous (10y, 0n, 0a)
5. NCP- CoH- DHS 5510: Items 1, 2, 3, 4, 5, 6, 7, and 8 will be discussed and voted on as a group.
  - *ACTION ITEM:* Motion to Approve as group, Maria Wong, 2<sup>nd</sup> Ali Habashi, Unanimous (10y, 0n, 0a)
6. NCP- CoH- DHS 5511: Items 1, 2, 3, 4, 5, 6, 7, and 8 will be discussed and voted on as a group.
  - *ACTION ITEM:* Motion to Approve as group, Maria Wong, 2<sup>nd</sup> Ali Habashi, Unanimous (10y, 0n, 0a)
7. NCP- CoH- DHS 5512: Items 1, 2, 3, 4, 5, 6, 7, and 8 will be discussed and voted on as a group.
  - *ACTION ITEM:* Motion to Approve as group, Maria Wong, 2<sup>nd</sup> Ali Habashi, Unanimous (10y, 0n, 0a)
8. NCP- CoH- DHS 5514: Items 1, 2, 3, 4, 5, 6, 7, and 8 will be discussed and voted on as a group.
  - *ACTION ITEM:* Motion to Approve as group, Maria Wong, 2<sup>nd</sup> Ali Habashi, Unanimous (10y, 0n, 0a)
9. PRC- CAL- English and Philosophy MA non ENGL prefix: Matt Van Winkle discussed proposal, stating this is already a requirement for doctoral students all the way down the line. We now want MA students to have same Requirement. Previous lack of clarity for expectations are being corrected. Adam Bradford summarized that this is limiting the number of credits hours taken outside ENGL prefix for MA students.
  - *ACTION ITEM:* Motion to Approved Justin Wood, 2<sup>nd</sup> Saryu Sharma, Unanimous (10y, 0n, 0a)
10. PRC- CAL- Psychology GRE Removal: Maria Wong discussed item. The department wants to remove GRE requirement for both PhD Degrees, clinical and experimental. National average ~60% Higher Ed Institutes do not require GRE.
  - *ACTION ITEM:* Motion to Approve Ali Habashi, 2<sup>nd</sup> Justin Wood, Unanimous (10y, 0n, 0a)
11. PRC- CAL- SPAN 6695: Adam Bradford discussed proposal. It will retitle and remove a required course (Capstone), then retitling to Research Analysis. Total credits needed does not need to change as it was already incorrect in current catalog. Ali Habashi discussed if a course change proposal is needed as well. Adam Bradford advised that we can work with this request, but that they could have submitted a NCP instead. Maria Wong asked to confirm that this is not going to be a required class. Adam Bradford confirmed that it is not required.
  - *ACTION ITEM:* Motion to Approve Justin Wood, 2<sup>nd</sup> Saryu Sharma, Unanimous (10y, 0n, 0a)
12. PRC- COB- ACCT Program Change: Justin Wood discussed item. It will remove 4 capstone requirements. This capstone was originally set up to correlate with CPA exam, but now the CPA exam timeframe has changed and the capstone has lost its usefulness. This proposal also adds Data Analytic Course and Fraud Examination Courses. Adam Bradford discussed importance of proposal. Maria Wong asked why faculty members abstained from voting. Justin Wood educated that those individuals who did not vote were counted as abstains. Tracy Collum asked for clarity on new course proposal, Adam Bradford educated that it is a later agenda item, item 28. Ali Habashi asked if fraud examination is an elective or required. Justin Wood educated that it is a required course. Maria Wong asked if capstones

will be removed. Justin Wood confirmed. Matt Van Winkle asked if reducing credit hours needs to be noted. Adam Bradford educated that it does not need to be on the request. Justin Wood discussed that they need 150 credit hours to take the CPA.

- *ACTION ITEM:* Motion to Approve Ali Habashi, 2<sup>nd</sup> Maria Wong, Unanimous (10y, 0n, 0a)
13. PRC- COB- MBA Dual Concentration: Justin Wood discussed this proposal. It is making sure students cannot have a second emphasis by double counting electives. Adam Bradford discussed proposal as necessary.
- *ACTION ITEM:* Motion to Approve Ali Habashi, 2<sup>nd</sup> Saryu Sharma, Unanimous (10y, 0n, 0a)
14. PRC- COB- MHA Mathematics: Justin Wood discussed proposal. Changing language in catalog to make it clear that Statistic can be waived with GMAT score, but must have minimum of College Algebra. Justin Wood stated it is missing the Dean's and Department Chair's Signature. David Pearson discussed the proposal. Adam Bradford discussed the current catalog.
- *ACTION ITEM:* Motion to Table by Maria Wong, 2<sup>nd</sup> Justin Wood, Unanimous (10y, 0n, 0a)
15. PRC- CoE- OTE Remove GRE/MAT: Howard Gauthier discussed change. Removing GRE and MAT requirement and to make change in catalog. Adam Bradford discussed proposal. Maria Wong discussed CollegeNet and if Admissions can change the GRE/MAT to be optional. Tracy Collum discussed CollegeNet and that it can be set as optional. Ali Habashi asked if we need department voting. Adam advised that is optional and not required.
- *ACTION ITEM:* Motion to Approve Howard Gauthier, 2<sup>nd</sup> Justin Wood, Unanimous (10y, 0n, 0a)
16. PRC- CoE- PhD Philosophy in Instructional Design: Adam Bradford discussed proposal. Removing GRE/MAT requirement and formalizing practice as they have already been waiving this requirement.
- *ACTION ITEM:* Motion to Approve Ali Habashi, 2<sup>nd</sup> Howard Gauthier, Unanimous (10y, 0n, 0a)
17. PRC- CoE- Teaching and Educational Studies: Adam Bradford discussed proposal. New students that do not have teaching CERT, now have an option with 12 course hours in degree program to get CERT. David Pearson said it is hard to see catalog changes on proposal as the changes were not marked in a different color. Maria Wong asked if they can get CERT without degree. Adam Bradford educated that they cannot, but that we do work with students to get credits and hours. Maria Wong asked for description of CERT. Adam Bradford Educated on CERT vs CERT preparation(which this proposal is). David Pearson wanted to clarify course requirement changes as they are not specified. Proposal is very vague and the changes are not well defined. Adam Bradford compared catalogs changes with current catalog and multiple changes were not included in proposal language. Course was removed out of Core. We need to ask department for clarification on requirement changes.
- *ACTION ITEM:* Motion to Table Justin Wood, 2<sup>nd</sup> Howard Gauthier, Unanimous (10y, 0n, 0a)
18. PRC- CoH- PTOT Course Number Change: Adam Bradford discussed proposal. It is changing PTOT to PT and OT and is tied to a previous proposal, approved on a previous Grad Council. Structural prefix changes need to go to Registrar. Items on proposal needing addressed are changing 55xx to 66xx level courses and adding PTOT 6619 into curriculum. Gina Clarkson discussed item and made sure

- course numbers are correct. David Pearson asked to clarify differences between 55xx and 66xx course numbering and what determines class level. Adam Bradford educated that there is relatively no difference unless a department or college determines there is. David Pearson discussed previous institutional experience with 5 and 6 thousand level class and that they are not restricted. Adam Bradford asked David Pearson to work with him on getting something on the agenda to look at standardizing 5 and 6 thousand courses.
- *ACTION ITEM:* Motion to Approve Justin Wood, 2<sup>nd</sup> Ali Habashi, Unanimous (10y, 0n, 0a)
19. PRC- CoH- OT Comprehensive Oral Exam Elimination: Adam Bradford discussed removing Exam, as it is redundant. They will already be taking the board exam, so the department feels the students do not need to take it twice. Tracy Collum suggested editing the catalog to say “There is no formal university Oral Exam. Instead students will take [EXAM NAMES]” No change to requirement.
- *ACTION ITEM:* Motion to Approve, pending inclusion of language “There is no formal university Oral Exam. Students will take [EXAM NAMES]” Maria Wong, 2<sup>nd</sup> Gina Clarkson, Unanimous (10y, 0n, 0a)
20. PRC- CoSE- Joint CERT Nuclear Safeguard and Security: Adam Bradford discussed proposal. This CERT will work to train workforce for INL. ISU and this proposal will be working with BSU and U of I. This is the first of several CERTs that will be coming in the future. Students can pick any of the 3 institutions, the selected institution will award the degree/CERT. ISU will offer 1 course, BSU 2, and U of I 1. Justin Wood asked how revenue would be split. Adam Bradford educated that it will be sent to the institution in which the course they enroll in is housed. Ali Habashi discussed impact and asked if it will affect college resources. Adam advised there are no additional impacts. Maria Wong asked for clarification on who will award CERT. Adam Bradford educated that it will be the institution where the class is taken.
- *ACTION ITEM:* Motion to Approve Ali Habashi, 2<sup>nd</sup> Justin Wood, Unanimous (10y, 0n, 0a)
21. PRC- CoB- MAcc Change Taxation Emphasis: Justin Wood spoke on proposal. Taxation emphasis is ACCT 6645, 6611, and 6621. They previously had ACCT 5331 as a requirement as well, but it is more beneficial to have Advanced Accounting ACCT 5561 in lieu of ACCT 5531. Advanced Accounting added as requirement. Matt Van Winkle discussed proposal and wants to make sure it is a 1 for 1 requirement swap. Adam Bradford and Justin Wood confirmed it is.
- *ACTION ITEM:* Motion to Approve Justin Wood, 2<sup>nd</sup> Ali Habashi, Unanimous (10y, 0n, 0a)
22. NCP- CAL- ANTH 5537: Discussed and voted on as a group, items 22, 23, 24. Adding stacked 55XX option equiv to 4XXX level. Adam Bradford discussed course creation as straight forward. Justin Wood expressed that these courses seem very interesting.
- *ACTION ITEM:* Motion to Approve Saryu Sharma, 2<sup>nd</sup> Justin Wood, Unanimous (10y, 0n, 0a)
23. NCP- CAL- ANTH 5540: Discussed and voted on as a group, items 22, 23, 24.
- *ACTION ITEM:* Motion to Approve Saryu Sharma, 2<sup>nd</sup> Justin Wood, Unanimous (10y, 0n, 0a)
24. NCP- CAL- ANTH 5588: Discussed and voted on as a group, items 22, 23, 24.
- *ACTION ITEM:* Motion to Approve Saryu Sharma, 2<sup>nd</sup> Justin Wood, Unanimous (10y, 0n, 0a)
25. NCP- CAL- GLBL 5599: Adam Bradford discussed proposal. This proposal adds and experimental course to allow GLBL faculty to teach 5000 level. MA is only

- offered in SPAN. On occasion GLBL faculty offer 5000 level courses that could be used as electives in other programs.
- *ACTION ITEM:* Motion to Approve Justin Wood, 2<sup>nd</sup> Maria Wong, Unanimous (10y, 0n, 0a)
26. NCP- CAL- GLBL 6600 & 5581: Adam Bradford discussed proposal. GLBL catalog page and adding courses under catalog bucket. No curricular changes to approve. Advised it is an unnecessary proposal as it is just a catalog restructure. Adam Bradford believed that GLBL 5581 was already approved. David Pearson questioned proposal as it talks about GLBL 5581 and does not see item in current catalog. Adam Bradford believes it was approved during a council with a month or 2. Brian Volk was not able to locate another proposal for GLBL 5581.
- *ACTION ITEM:* Motion to Withdraw item Ali Habashi, 2<sup>nd</sup> Justin Wood, Unanimous (10y, 0n, 0a).
  - *CORRECTED ACTION ITEM:* Motion to not Withdraw and instead Table until we receive clarification of GLBL 5581 and if it was approved, Ali Habashi, 2<sup>nd</sup> Justin Wood, Unanimous (10y, 0n, 0a)
27. NCP- CAL- PTOT 6619: Adam Bradford discussed proposal as changing prefixes. Changes PTOT 5519 to OT 6619.
- *ACTION ITEM:* Motion Approve to Saryu Sharma, 2<sup>nd</sup> Gina Clarkson, Unanimous (10y, 0n, 0a).
28. NCP- COB- ACCT 6623: Justin Wood discussed proposal. Creating Data Analytics course, ACCT 6623. Adam Bradford was able to see where this fits in the program of study.
- *ACTION ITEM:* Motion to Approve Saryu Sharma, 2<sup>nd</sup> Gina Clarkson, Unanimous (10y, 0n, 0a).
29. NCP- CoSE- ECE 5561: David Pearson discussed new course. It is a course in a new faculty's specialty field. Adam Bradford educated that this is not a required course and is straight forward. Maria Wong asked to clarify how Adam Bradford knows it is not required. Adam Bradford clarified that we do not see any stipulations or program requirement changes, which signifies there is not a requirement change.
- *ACTION ITEM:* Motion to Approve Justin Wood, 2<sup>nd</sup> Saryu Sharma, Unanimous (10y, 0n, 0a).
30. ECC- CAL GERM Courses Removed: Group discussed and voted on items 30, 31, 32, 33. Adam Bradford discussed items. Courses are being removed from GLBL and LANG program. Emphasis has changed over last decade. This proposal is removing items from the catalog that are no longer offered. Matt Van Winkle discussed LANG classes in regards to being elective options. Matt Van Winkle asked if LANG bundled items are no longer being offered. Adam Bradford discussed the program expansion in SPAN and believes the program made a strategic decision to focus on SPAN Grad Level instead of creating unique LANG classes as a whole.
- *ACTION ITEM:* Motion to Approve Ali Habashi, 2<sup>nd</sup> Maria Wong, Unanimous (10y, 0n, 0a)
31. ECC- CAL- FREN Courses Removed: Group discussed and voted on items 30, 31, 32, 33.
- *ACTION ITEM:* Motion to Approve Ali Habashi, 2<sup>nd</sup> Maria Wong, Unanimous (10y, 0n, 0a)
32. ECC- CAL- JAPN Courses Removed: Group discussed and voted on items 30, 31, 32, 33.
- *ACTION ITEM:* Motion to Approve Ali Habashi, 2<sup>nd</sup> Maria Wong, Unanimous (10y, 0n, 0a)

33. ECC- CAL- LATN Courses Removed: Group discussed and voted on items 30, 31, 32, 33.
  - *ACTION ITEM:* Motion to Approve Ali Habashi, 2<sup>nd</sup> Maria Wong, Unanimous (10y, 0n, 0a)
34. ECC- CAL- PTOT 6633: Adam Bradford discussed course number and title changes as straight forward.
  - *ACTION ITEM:* Motion to Approve Ali Habashi, 2<sup>nd</sup> Justin Wood, Unanimous (10y, 0n, 0a)
35. ECC- CAL- SPAN 7700 Removed: Removed Item as materials were not present.
  - *ACTION ITEM:* None, this will be added to next Council as the document is not ready.
36. ECC- CoE- EDLT 6611 Name Change: Discussed and voted on items 36, 37, 38, and 39 as a group. Howard Gauthier discussed items as changing course name and descriptions to reflect what is being currently taught. Adam Bradford discussed the small changes that reflect the content of the courses.
  - *ACTION ITEM:* Motion to Approve Justin Wood, 2<sup>nd</sup> Saryu Sharma, Unanimous (10y, 0n, 0a)
37. ECC- CoE- EDLT 6612 Name Change: Discussed and voted on items 36, 37, 38, and 39 as a group.
  - *ACTION ITEM:* Motion to Approve Justin Wood, 2<sup>nd</sup> Saryu Sharma, Unanimous (10y, 0n, 0a)
38. ECC- CoE- EDLT 6613 Name Change: Discussed and voted on items 36, 37, 38, and 39 as a group.
  - *ACTION ITEM:* Motion to Approve Justin Wood, 2<sup>nd</sup> Saryu Sharma, Unanimous (10y, 0n, 0a)
39. ECC- CoE- EDLT 6614 Name Change: Discussed and voted on items 36, 37, 38, and 39 as a group.
  - *ACTION ITEM:* Motion to Approve Justin Wood, 2<sup>nd</sup> Saryu Sharma, Unanimous (10y, 0n, 0a)
40. ECC- CoH- HSEM 6680: Adam Bradford discussed item. Originally the program created a capstone, but now are looking to change course into 3 different sections. Proposal breaks the class into 6680A, B, or C. Adam Bradford educated that we cannot have courses listed as 6680A, B, or C. Program will need to number courses individually, but that can be done after approval. Ali Habashi asked how the course hours are variables and that they do not make sense having a course credit differential. Adam Bradford discussed program and that they have to take in line with cohort offerings. Maria Wong asked to clarify that they cannot use 6680 A/B/C. Adam Bradford educated why it cannot and advised that the Registrar will have to use a unique number for each course. Ali Habashi asked for clarity on repetition is if it is possible to repeat. Adam Bradford advised that they will not be able to repeat, that is why each must have unique course number.
  - *ACTION ITEM:* Motion to Approve, given proper course number assignment, Gina Clarkson, 2<sup>nd</sup> Maria Wong, Unanimous (10y, 0n, 0a)
41. ECC- CoH- PTOT 6623 credit reduction: 3 credits to 2 credits. Adam Bradford advised that this proposal is very straight forward. Ali Habashi asked if this will change the total credits needed. Adam Bradford advised we will need a Program Requirement Change proposal before this item can be addressed. Gina Clarkson asked if this is an elective and if so we would not need the PRC. Adam advised PTOT will have a credit reduction, so a PRC is needed.
  - *ACTION ITEM:* Motion to Table, until a PRC is ready, Gina Clarkson, 2<sup>nd</sup> Justin Wood, Unanimous (10y, 0n, 0a)

42. ECC- CoH- SRCS PTOT Professional Projects I – IV: Adam Bradford discussed proposal. It is a change to PTOT 5593 and PTOT 5594 as a credit swap. It also makes sure that PTOT 5593 is changed to PTOT 6693 and therefore counts as 66XX requirements. Ali Habashi asked if we need language of course. Adam Bradford said it is not needed as they are only changing course title and credits. All else stays the same.

- *ACTION ITEM:* Motion to Approve: Maria Wong, 2<sup>nd</sup> Gina Clarkson, Unanimous (10y, 0n, 0a)

43. DUOLINGO: Adam Bradford discussed item. Duolingo English test will now be an option as a language test in place/as well as TOEFL and/or ISLE. Maria Wong asked if this is comparable to current testing. Adam Bradford educated that the DUO can be matched to the requirements for current lang testing, as there have been rubrics created to match language proficiency tests. 110 corresponds with current testing. Adam discussed competitive disadvantage if we do not include this option.

- *ACTION ITEM:* Motion to Approve Justin Wood, 2<sup>nd</sup> Ali Habashi, Unanimous (10y, 0n, 0a)

**IV. FACULTY NOMINATIONS: NONE**

**V. OTHER BUSINESS: NONE**

**VI. ADJOURNMENT:**

- *ACTION ITEM:* Motion to Adjourn at 4:59 Justin Wood, 2<sup>nd</sup> Howard Gauthier, Unanimous (10y, 0n, 0a)

**VII. NEXT MEETING: NOVEMBER 30TH, 2022**

**VIII. NOTES AND INFORMATION:**

FA- Faculty Nomination, Allied

FF- Faculty Nomination, Full

NCP- New Course Proposal

NPP- New Program Proposal

OI- Other Items

PP- Policy Proposal

PRC- Program Requirements Change Proposal

ECC- Existing Course Change

\* Items included in Online Voting Endorsement