DATE: 4 OCT 2023
TIME: 3:00-5:00pm
PLACE: Museum Building, Graduate School Conference Room #410 and Zoom Members

MEMBERS PRESENT: Dani Moffit, Saryu Sharma, Howard Gauthier, Karl Geisler, Maria Wong, David Pearson, Danny Xu, Amir Ali, Carmen Febles, Juliette Bedard

MEMBERS ABSENT: none

CHAIR: Tracy Collum

EX-OFFICIO PRESENT: Anna Siddoway

ADMINISTRATOR: Brian Volk

ANNOUNCEMENTS:
1. Late Night October 6: This event will be coming up this Friday. Tracy encourages all Graduate Faculty to attend.
2. Graduate Catalog Editing Opens up: The catalog editing has opened. If any departments have questions, please contact Bailey Brockett in the Graduate School. Each department needs also to proof its curriculum to ensure it was applied correctly last Graduate Council Cycle.
3. Faculty Workshop: DegreeWorks workshop will be held on October 12 at 3 p.m. There will also be a workshop on October 18 at 1 a.m. that will go over Thesis/Dissertation manual.

GUESTS: None

I. RATIFY ONLINE VOTING OUTCOMES AND APPROVE MINUTES FOR 09-20-23:

   • ACTION ITEM: Motion to Ratify Online Voting by Dani Moffit, 2nd Dave Pearson, Unanimous (10y, 0n, 0a).

II. OLD BUSINESS:

1. NCP- CoH- DHS 6601 Mindfulness in Health Science: These DHS proposals were originally tabled to answer the question, why create these DHS courses at a 6600-level if we already have 5500-level versions? Tracy will work with Chris Owens and Tony Seikel to determine the best option.
   • ACTION ITEM: Motion to Table, for Tracy to work with the department, by Karl Geisler, 2nd Saryu Sharma, Unanimous (10y, 0n, 0a).

2. NCP- CoH- DHS 6606 The Mindful Practitioner
   • ACTION ITEM: Motion to Table, for Tracy to work with the department, by Karl Geisler, 2nd Saryu Sharma, Unanimous (10y, 0n, 0a).

3. NCP- CoH- DHS 6610 Fundamentals of Mindfulness
   • ACTION ITEM: Motion to Table, for Tracy to work with the department, by Karl Geisler, 2nd Saryu Sharma, Unanimous (10y, 0n, 0a).

4. Tabled, No Updates.
   • PRC- CoE- TES- MEd Deaf Ed
III. NEW BUSINESS

1. CC- CoH- MPH 6620 Add Pre-Req and Remove Equivalency: Pre-requisite was not included in the new catalog description.
   • ACTION ITEM: Motion to Approve, pending a new course catalog description with the correct pre-requisite be emailed to Brian and Tracy, by Dave Pearson, 2nd Dani Moffit, Unanimous (10y, 0n, 0a).

2. ECC- CoH- MPH 6650 Remove Pre-Req:
   • ACTION ITEM: Motion to Approve by Karl Geisler, 2nd Dave Pearson, Unanimous (10y, 0n, 0a).

3. ECC- CoH- MPH 6651 Remove Pre-Req:
   • ACTION ITEM: Motion to Approve by Dave Pearson, 2nd Dani Moffit, Unanimous (10y, 0n, 0a).

4. NCP- CoB- FIN 5585 Financial Applications: Taught 3 times as an experimental course. Currently going through UCC as well. This is part of the financial literacy certificate. This is opening the door for MBA students to take an upper-level course. No curriculum changes for Graduate School.
   • ACTION ITEM: Motion to Approve, pending UCC approval, by Dani Moffit, 2nd Karl Geisler, Unanimous (10y, 0n, 0a).

5. PRC- CoB- College of Business GMAT Focus Edition:
   • ACTION ITEM: Motion to Approve by Dani Moffit, 2nd Dave Pearson, Unanimous (10y, 0n, 0a).

6. ECC- CoE- OLP 5532 Special Topics in HRD:
   • ACTION ITEM: Motion to Approve, pending the department's clarification on whether the course is repeatable in the description, by Dani Moffit, 2nd Howard Gauthier, Unanimous (10y, 0n, 0a).

7. PRC- CoP- PharmD Add Footnote: Danny Xu will email the new language to Brian and Tracy to be added to the proposal and included in the next Graduate Council.
   • ACTION ITEM: Motion to Table, until language change is added to the
IV. FACULTY NOMINATIONS:
   1. Sarah Emert - Full

V. OTHER BUSINESS:
   1. Defense Deadline Dates: Dave Pearson spoke on the change of the defense date, that
      moved up to 3 weeks prior to the end of the semester in 2016-2017, and his department’s 
      difficulties with it. Tracy discussed 2 Charts labeled; “Days between Defense Date and 
      Graduate Date” for 60+ universities as a comparison across the country. Dave feels the 
      date change impacts students and would like to see if we can revisit moving this date. 
      Tracy stated we just revamped the Thesis and Dissertation manual, which should help the 
      format editing updates from students’ take less time. Dave mentioned having a Word doc 
      that is preformatted to the Thesis and Dissertation template would also help. The 
      Graduate School can review the timelines after December graduation to understand the 
      data better.
   2. DegreeWorks: Dave Pearson brought some points from the department. The principal 
      issue is that his department is forced to change the curriculum. Dave sees students’ 
      benefits as an ongoing tracker through their education. A Ph.D. student contacted Dave 
      and expressed stress over the lack of accounting on their DegreeWorks, as it did not count 
      their thesis project credits that were in progress.
   3. Dave Pearson would like us to continue the conversation regarding Graduate Student 
      stipend and Health insurance to match market standards. Tracy shared previous research 
      into this topic (the stipend is now in the 90-95 percentile with peer and national 
      institutions.) and stated she will look into this further.

VI. NEXT MEETING: 10/18/2023

VII. NOTES AND INFORMATION:
   • None

VIII. ADJOURN: Motion to Adjourn at 4:42 pm by Karl Geisler, 2nd Dave Pearson, unanimous 
   (10y, 0n. 0a)

IX. ABBREVIATION KEY:
   
   FA- Faculty Nomination, Allied  
   FF- Faculty Nomination, Full  
   NCP- New Course Proposal  
   NPP- New Program Proposal  
   OI- Other Items  
   PP- Policy Proposal  
   PRC- Program Requirements Change Proposal  
   ECC- Existing Course Change  
   LON- Letter of Notification  
   * Items included in Online Voting Endorsement