

IDAHO STATE UNIVERSITY
GRADUATE COUNCIL

Minutes #1056

DATE: 4 OCT 2023

TIME: 3:00-5:00pm

PLACE: Museum Building, Graduate School Conference Room #410 and Zoom Members

MEMBERS PRESENT: Dani Moffit, Saryu Sharma, Howard Gauthier, Karl Geisler, Maria Wong, David Pearson, Danny Xu, Amir Ali, Carmen Febles, Juliette Bedard

MEMBERS ABSENT: none

CHAIR: Tracy Collum

EX-OFFICIO PRESENT: Anna Siddoway

ADMINISTRATOR: Brian Volk

ANNOUNCEMENTS:

1. Late Night October 6: This event will be coming up this Friday. Tracy encourages all Graduate Faculty to attend.
2. Graduate Catalog Editing Opens up: The catalog editing has opened. If any departments have questions, please contact Bailey Brockett in the Graduate School. Each department needs also to proof its curriculum to ensure it was applied correctly last Graduate Council Cycle.
3. Faculty Workshop: DegreeWorks workshop will be held on October 12 at 3 p.m. There will also be a workshop on October 18 at 1 a.m. that will go over Thesis/Dissertation manual.

GUESTS: None

I. RATIFY ONLINE VOTING OUTCOMES AND APPROVE MINUTES FOR 09-20-23:

- *ACTION ITEM:* Motion to Ratify Online Voting by Dani Moffit, 2nd Dave Pearson, Unanimous (10y, 0n, 0a).

II. OLD BUSINESS:

1. NCP- CoH- DHS 6601 Mindfulness in Health Science: These DHS proposals were originally tabled to answer the question, why create these DHS courses at a 6600-level if we already have 5500-level versions? Tracy will work with Chris Owens and Tony Seikel to determine the best option.
 - *ACTION ITEM:* Motion to Table, for Tracy to work with the department, by Karl Geisler, 2nd Saryu Sharma, Unanimous (10y, 0n, 0a).
2. NCP- CoH- DHS 6606 The Mindful Practitioner
 - *ACTION ITEM:* Motion to Table, for Tracy to work with the department, by Karl Geisler, 2nd Saryu Sharma, Unanimous (10y, 0n, 0a).
3. NCP- CoH- DHS 6610 Fundamentals of Mindfulness
 - *ACTION ITEM:* Motion to Table, for Tracy to work with the department, by Karl Geisler, 2nd Saryu Sharma, Unanimous (10y, 0n, 0a).
4. Tabled, No Updates.
 - PRC- CoE- TES- MEd Deaf Ed

- ECC- CoE- EDHH 5528 Title and Description Change
- ECC- CoE- EDHH 5537 Title and Description Change
- ECC- CoE- EDHH 5559 Title and Description Change
- ECC- CoE- EDHH 6627 Title and Description Change
- ECC- CoE- EDHH 6651 Title and Description Change
- ECC- CoE- EDHH 6658 Title and Description Change
- ECC- CoH- CRCS 8020 Change Credit
- PRC- CoH- CRC Required Course Change:
- NCP- CoH- COUN 6617 New Course
- ECC- CAL- ANTH 5535 Forensic Anthropology
- PRC- CoSE- EAS Add Concentration (Department Heads Need to Confirm Requirements or Additional Proposals are Needed for Each)
- PRC- CoH- MPH GRE removed, replace with Proctored Essay
- NCP- CoH- DHS 6605 Effects of Mindfulness
- NCP- CoH- DHS 6606 The Mindful Practitioner
- NCP- CoH- DHS 6608 Mindful Self-Compassion
- NCP- CoH- DHS 6610 Fundamentals of Mindfulness
- NCP- CoH- DHS 6612 Introduction to Yoga Nidra and Mindfulness
- NCP- CoH- DHS 6615 Mindfulness Capstone
- NCP- CoH- DHS 6616 Mindfulness-Based Strengths Practice

III. NEW BUSINESS

1. CC- CoH- MPH 6620 Add Pre-Req and Remove Equivalency: Pre-requisite was not included in the new catalog description.
 - *ACTION ITEM:* Motion to Approve, pending a new course catalog description with the correct pre-requisite be emailed to Brian and Tracy, by Dave Pearson, 2nd Dani Moffit, Unanimous (10y, 0n, 0a).
2. ECC- CoH- MPH 6650 Remove Pre-Req:
 - *ACTION ITEM:* Motion to Approve by Karl Geisler, 2nd Dave Pearson, Unanimous (10y, 0n, 0a).
3. ECC- CoH- MPH 6651 Remove Pre-Req:
 - *ACTION ITEM:* Motion to Approve by Dave Pearson, 2nd Dani Moffit, Unanimous (10y, 0n, 0a).
4. NCP- CoB- FIN 5585 Financial Applications: Taught 3 times as an experimental course. Currently going through UCC as well. This is part of the financial literacy certificate. This is opening the door for MBA students to take an upper-level course. No curriculum changes for Graduate School.
 - *ACTION ITEM:* Motion to Approve, pending UCC approval, by Dani Moffit, 2nd Karl Geisler, Unanimous (10y, 0n, 0a).
5. PRC- CoB- College of Business GMAT Focus Edition:
 - *ACTION ITEM:* Motion to Approve by Dani Moffit, 2nd Dave Pearson, Unanimous (10y, 0n, 0a).
6. ECC- CoE- OLP 5532 Special Topics in HRD:
 - *ACTION ITEM:* Motion to Approve, pending the department's clarification on whether the course is repeatable in the description, by Dani Moffit, 2nd Howard Gauthier, Unanimous (10y, 0n, 0a).
7. PRC- CoP- PharmD Add Footnote: Danny Xu will email the new language to Brian and Tracy to be added to the proposal and included in the next Graduate Council.
 - *ACTION ITEM:* Motion to Table, until language change is added to the

proposal, by Dani Moffit, 2nd Dave Pearson, Unanimous (10y, 0n, 0a).

IV. FACULTY NOMINATIONS:

1. Sarah Emert - Full

V. OTHER BUSINESS:

1. Defense Deadline Dates: Dave Pearson spoke on the change of the defense date, that
2. moved up to 3 weeks prior to the end of the semester in 2016-2017, and his department's difficulties with it. Tracy discussed 2 Charts labeled; "Days between Defense Date and Graduate Date" for 60+ universities as a comparison across the country. Dave feels the date change impacts students and would like to see if we can revisit moving this date. Tracy stated we just revamped the Thesis and Dissertation manual, which should help the format editing updates from students'take less time. Dave mentioned having a Word doc that is preformatted to the Thesis and Dissertation template would also help. The Graduate School can review the timelines after December graduation to understand the data better.
3. DegreeWorks: Dave Pearson brought some points from the department. The principal issue is that his department is forced to change the curriculum. Dave sees students' benefits as an ongoing tracker through their education. A Ph.D. student contacted Dave and expressed stress over the lack of accounting on their DegreeWorks, as it did not count their thesis project credits that were in progress.
4. Dave Pearson would like us to continue the conversation regarding Graduate Student stipend and Health insurance to match market standards. Tracy shared previous research into this topic (the stipend is now in the 90-95 percentile with peer and national
5. institutions.) and stated she will look into this further.

VI. NEXT MEETING: 10/18/2023

VII. NOTES AND INFORMATION:

- None

VIII. ADJOURN: Motion to Adjourn at 4:42 pm by Karl Geisler, 2nd Dave Pearson, unanimous (10y, 0n, 0a)

IX. ABBREVIATION KEY:

FA- Faculty Nomination, Allied
FF- Faculty Nomination, Full
NCP- New Course Proposal
NPP- New Program Proposal
OI- Other Items
PP- Policy Proposal
PRC- Program Requirements Change Proposal
ECC- Existing Course Change
LON- Letter of Notification
* Items included in Online Voting Endorsement