

IDAHO STATE UNIVERSITY
GRADUATE COUNCIL

Minutes #1051

DATE: 29 MAR 2023

TIME: 3:00-5:00pm

PLACE: Museum Building, Graduate School Conference Room #410 and Zoom Members

MEMBERS PRESENT: Saryu Sharma, Ali Habashi, Gina Clarkson, Dave Pearson, Howard Gauthier, Matt Van Winkle, Maria Wong, Justin Wood, Amir Ali, Brianna Lords

MEMBERS ABSENT: Adam Bradford

CHAIR: Adam Bradford (absent)

EX-OFFICIO PRESENT: Tracy Collum

ADMINISTRATOR: Brian Volk

ANNOUNCEMENTS:

1. Graduate Research Symposium: Tracy thanked all participants and judges for attending. Matt Van Winkle judged for the first time and was really impressed with the presenters. He said it is a valuable tool for students to develop their presentation skill. Brianna Lord said it was beneficial, but wishes she had more time for presentation. Tracy stated they are now in the process of planning for next year's GRD and 3MT and want to start advertising early. Some faculty have included class projects that can be then be used for GRS or 3MT. Tracy will be looking to send the email out in June or July with information on these events. Matt Van Winkle stated if they want to include these projects it in syllabi, July would be the best time for the email to be sent. Justin Wood agreed that late July would be the perfect time.
2. Grad Council Member Roll Off. Matt Van Winkle, Justin Wood, Ali Habashi, and Amir Ali. There is nothing in the bylaw on term limit, so current members can be re-elected. Tracy advised Reps to work with their college leads to move the process along. Matt Van Winkle asked if they would speak with their college dean. Tracy advised the Dean would be the starting point, but that some departments vary. Ali Amir stated the process is already in the works in their department. Maria Wong stated that CAL will start the process in April. Prompt for this process will be sent in the next week or 2.

GUESTS: None

I. RATIFY ONLINE VOTING OUTCOMES AND APPROVE MINUTES FOR 03-29-23:

1. *ACTION ITEM:* Motion to Ratify Online Voting by Ali Habashi, 2nd Maria Wong, Unanimous (11y, 0n, 0a).

II. **OLD BUSINESS:**

1. ECC- CoH- MPH 6640 Credit Hours: Old Business Item 1 and New Business Item 1 will be discussed and voted on together. Tracy, David, Brianna, Gina, and Saryu discussed changes. No issues arose, proposal also included an item that was

approved at 11/30 council for NCP MPH 5540.

- *ACTION ITEM:* Motion to Approve by David Pearson, 2 Ali Habashi, unanimous (11y, 0n, 0a)
2. NCP- CoH- COUN 6617 New Course: Old Business Item 2 and New Business Item 2 will be discussed and voted on together. Matt Van Winkle asked if this is creating a new course or changing a program requirement. Tracy stated this is trying to do both, but that this proposal is missing information for a program requirement change. The department wants to change the wording and asterisks for the program, which would require a separate proposal. There are 5 different counseling disciplines, each having the same base requirements with 2 credits given for electives. This proposal is looking to specify those elective buckets for said concentration. Curriculum listing will need to be changed and a Program Requirement Change proposal will need to be submitted to Grad Council. Tracy stated there is no rush on this, given this will be on the 24-25 catalog. At this point the information need to approve this proposal is missing.
 - *ACTION ITEM:* Motion to Table by Justin Woods, 2nd Gina Clarkson, unanimous (11y, 0n, 0a)
 3. PRC- CoE- MPE/AA to MAA Degree Name Change: Tracy stated this item was originally tabled due to the department chair needing to start a state board proposal, which has now been started.
 - *ACTION ITEM:* Motion to Approve by Matt Van Winkle , 2 Maria Wong, unanimous (11y, 0n, 0a)

III. NEW BUSINESS:

1. PRC- CoH- MPH Adding Required Course MPH 5540: Old Business Item 1 and New Business Item 1 will be discussed and voted on together. Tracy, David, Brianna, Gina, and Saryu discussed changes. No issues arose, proposal also included an item that was approved at 11/30 council for NCP MPH 5540
 - *ACTION ITEM:* Motion to Approve by David Pearson, 2 Ali Habashi, unanimous (11y, 0n, 0a)
2. PRC- CoH- CRC Required Course Change: Old Business Item 2 and New Business Item 2 will be discussed and voted on together. Matt Van Winkle asked if this is creating a new course or changing a program requirement. Tracy stated this is trying to do both, but that this proposal is missing information for a program requirement change. The department wants to change the wording and asterisks for the program, which would require a separate proposal. There are 5 different counseling disciplines, each having the same base requirements with 2 credits given for electives. This proposal is looking to specify those elective buckets for said concentration. Curriculum listing will need to be changed and a Program Requirement Change proposal will need to be submitted to Grad Council. Tracy stated there is no rush on this, given this will be on the 24-25 catalog. At this point we are missing the information to approve this proposal
 - *ACTION ITEM:* Motion to Table by Justin Woods, 2nd Gina Clarkson, unanimous (11y, 0n, 0a)
3. PRC- CoE- TES- MEd Deaf Ed: Dave stated he can see the idea of this proposal and would approve the requirement changes without the course proposals. Justin would like to look at all the items together.

- *ACTION ITEM:* Motion to Table, until additional proposals are received, by Justin Woods, 2nd Dave Pearson, unanimous (11y, 0n, 0a)

4. PRC- CoSE- Remove GRE from BIOL & Update Materials Required: Updates related to personal statement. Need clarity from department on the changes and language inclusion. Admission requirements do need to go through council. Tracy asked if council wants more information. Matt Van Winkle stated he would like to get more information or details on the request or change. He would like to see a sign off from the program heads. GRE removal would be fine, but needs full scope of admissions for personal statement. Dave Pearson noticed that the top line does state admission requirement changes. Ali Habashi agrees with David and is comfortable with the form as is. Brianna would like a bit more clarity on the personal statement and what needs to be included on the statement. Tracy asked if they should put the prompt or just the requirements. Brianna would like to know how the CV and PS will improve the process by replacing the GRE. Amir asked if a GRE can be taken on an optional basis. Tracy stated that the application does allow supplemental forms to be added. Tracy worked with Psych previously on wording for optional GRE scores in their application. Amir Ali agreed with Tracy, stating it will alleviate pressure on students and that language/wording is important. Ali Habashi stated that having a less specific format requirement would allow more applicants and prevents confusion. Gina Clarkson asked if GRE waiver has to be requested. Tracy advised they did, but now we are going through the process of waiving it for every department.

- *ACTION ITEM:* Motion to Approve by Gina Clarkson, 2nd Dave Pearson, (8y, 3n, 0a).
 - Yes Votes: Gina Clarkson, David Pearson, Maria Wong, Howard Gauthier, Amir Ali, Justin Wood, Ali Habashi, Tracy
 - No Votes: Matt Van Winkle, Maria Wong, Brianna Lord

IV. **FACULTY NOMINATIONS:**

1. Diana Campanella Schow – Full
 - *ACTION ITEM:* Ratified with Minutes

V. **OTHER BUSINESS:**

- **None**

VI. **NEXT MEETING:** 04/12/2023

VII. **NOTES AND INFORMATION:**

- **None**

VIII. **ADJOURN:** Motion to Adjourn at 4:06 by Brianna Lords, 2nd Matt Van Winkle, unanimous (11y, 0n, 0a)

IX. ABBREVIATION KEY:

FA- Faculty Nomination, Allied

FF- Faculty Nomination, Full

NCP- New Course Proposal

NPP- New Program Proposal

OI- Other Items

PP- Policy Proposal

PRC- Program Requirements Change Proposal

ECC- Existing Course Change

LON- Letter of Notification

* Items included in Online Voting Endorsement