

IDAHO STATE UNIVERSITY
GRADUATE COUNCIL

Minutes #1050

DATE: 1 MAR 2023

TIME: 3:00-5:00pm

PLACE: Museum Building, Graduate School Conference Room #410 and Zoom Members

MEMBERS PRESENT: Saryu Sharma, Ali Habashi, Gina Clarkson, Dave Pearson, Howard Gauthier, Matt Van Winkle, Maria Wong, Justin Wood, Amir Ali, Brianna Lords

MEMBERS ABSENT: None

CHAIR: Adam Bradford

EX-OFFICIO PRESENT: Tracy Collum

ADMINISTRATOR: Brian Volk

ANNOUNCEMENTS:

1. Graduate Research Symposium: Adam Bradford stated this is coming up in a couple weeks. A member of the OLP program will be speaking. Category submissions were extended to allow a few additional entries. Currently there are 46 posters presentations, 36 Oral Presentation, and over 80 students Participating. There is also 1 creative work project, which does not happen every year.
2. Late Night: This Friday, the Grad School is going back to The Yellowstone Restaurant, Union Tap Room, 7-9pm. Appetizers will be provided. Adam encouraged the Grad Council Representatives to attend and inform their students.
3. Unit Review: Adam asked the members of Grad Council if they would like to assist in this process. Grad Council agreed, time of meetings will be determined.

GUESTS: None

I. RATIFY ONLINE VOTING OUTCOMES AND APPROVE MINUTES FOR 02-15-23:

1. *ACTION ITEM:* Motion to Ratify Online Voting by Justin Wood, 2nd Maria Wong, unanimous (11y, 0n, 0a).

II. **OLD BUSINESS:**

1. PRC- CoH- Community and Public Health Remove GRE and replace with Proctored Essay: Adam Bradford discussed proposal. There are still questions on the proctor process and ease of access for students.
 - *ACTION ITEM:* Motion to Table by Matt Van Winkle, 2nd Maria Wong, unanimous (11y, 0n, 0a)

III. NEW BUSINESS:

1. ECC- CoE- Master of Physical Education Degree Name Change: Adam advised waiting for feedback from the provost office to determine if this can be done with out state board request or additional information from the provost. Adam advised that we should likely table to get more information on the policy.
 - *ACTION ITEM*: Motion to Table by Justin Wood, 2nd Matt Van Winkle, unanimous (11y, 0n, 0a).

2. PRC- CoE- TES Discontinue Ed.S in Special Education: Straight forward proposal.
 - *ACTION ITEM*: Motion to Approve by Matt Van Winkle, 2nd Howard Gauthier, unanimous (11y, 0n, 0a).

3. Non-Academic Complaint: Working on creating a new process specific to the Graduate Students and not UG students. Non- academic complaints have come up this semester. A Non-academic complaint does not fall under title 9. Adam has been working with the Provost office in revising this process. It mirrors the academic complaint policy. Some programs have accreditors that they need to outline specific types of engagement at the departmental level which need to stay the name. This proposal will outline that we will work around departmental requirements to avoid issues with the accreditors. It will work with departments to be flexible. Amir Ali would like some examples of a Non-Academic complaint in the opening paragraph. Adam advised that if possible and will look to add those examples to the first paragraph. Amir asked if the student can skip the department chair and go directly to the dean if they feel the result may be bias? Amir wants the form to outline the chain of information. Adam advised that complaints should be resolved at the lowest level if possible. Dave Pearson looked at the student handbook and sees that the Vice President of Student Affairs is the initiator of these complaints at the lowest level. UG advising takes place through student affairs. In the Grad level, the faculty are the primary advisors and the provost would be the last line of information. Tracy stated that the Grad School is handling so many different aspects and it makes sense that these complaints would go to the provost, outside of mental or student personal issues. Adam asked if anyone has concerns with leaving VP of student affairs out of the communication chain. No concern from the Council. Brianna stated it might be beneficial to have 2 separate non-academic complaint paths; one for program complaints and one for complaints that have nothing to do with programs (housing, food, etc).
2 statements to be added:
 - Faculty can help support this, outline the chain of information.
 - List of potential non-academic complaints.
 - Change language on Step 4 from “his/her” to “they”
 - *ACTION ITEM*: Motion to Table by Justin Wood, 2nd Gina Clarkson, unanimous (11y, 0n, 0a).

Dave Pearson left at 4:11pm.

IV. FACULTY NOMINATIONS:

1. None

V. OTHER BUSINESS:

- None

VI. NEXT MEETING: 03/15/2023

VII. NOTES AND INFORMATION:

- None

VIII. ADJOURN: Motion to Adjourn by Justin Wood, 2nd Brianna Lords, unanimous (10y, 0n. 0a)

IX. ABBREVIATION KEY:

FA- Faculty Nomination, Allied

FF- Faculty Nomination, Full

NCP- New Course Proposal

NPP- New Program Proposal

OI- Other Items

PP- Policy Proposal

PRC- Program Requirements Change Proposal

ECC- Existing Course Change

LON- Letter of Notification

* Items included in Online Voting Endorsement