DATE: 15 FEB 2023  
TIME: 3:01-5:00pm  
PLACE: Museum Building, Graduate School Conference Room #410 and Zoom Members

MEMBERS PRESENT: Saryu Sharma, Ali Habashi, Gina Clarkson, Dave Pearson, Howard Gauthier, Matt Van Winkle, Maria Wong, Justin Wood

MEMBERS ABSENT: Tracy Collum, Amir Ali

CHAIR: Adam Bradford

EX-OFFICIO PRESENT: Tracy Collum

ADMINISTRATOR: Brian Volk

ANNOUNCEMENTS:
1. **Graduate Research Symposium:** Adam Bradford discussed upcoming Symposium.  
2. **Catalog Deadline:** Adam Bradford discussed current Catalog Deadline  
3. **DegreeWorks Final Programs:** Adam Bradford discussed degreeworks role out.  
4. **Late Night:** Adam advised the participants that Late Nights with the Graduate Council have started up again.  
5. **Intermountain Graduate Conference:** Matt Van Winkle discussed upcoming event.

GUESTS: None

I. **RATIFY ONLINE VOTING OUTCOMES AND APPROVE MINUTES FOR 02-01-23:**
   1. **ACTION ITEM:** Motion to Approve by Ali Habashi, 2nd Justin Wood, unanimous (9y, 0n, 0n).

II. **OLD BUSINESS:**  
    - None

III. **NEW BUSINESS:**
   1. **ECC- CoB- MBA 6637 Title Change:** Adam Bradford discussed proposal.
      - **ACTION ITEM:** Motion to Approve by Ali Habashi, 2nd Matt Van Winkle unanimous (9y, 0n, 0n).
   2. **ECC- CoSE- BIOL 5529L Increase Credit Hours:** Adam Bradford discussed proposal.
      - **ACTION ITEM:** Motion to Approve by Justin Wood, 2nd Howard Gauthier, unanimous (9y, 0n, 0n).
   3. **PRC- CoE- Remove Standardized Testing:** Adam Bradford discussed proposal.
      - **ACTION ITEM:** Motion to Approve by Matt Van Winkle, 2nd Howard Gauthier, unanimous (9y, 0n, 0n).
IV. **FACULTY NOMINATIONS:**
   1. Carmen House - Allied Faculty
   2. William T. Spencer – Allied Faculty

V. **OTHER BUSINESS:**
   • None

VI. **NEXT MEETING:** 03/01/2023

VII. **NOTES AND INFORMATION:**

   1. Graduate Assistantship:
      • Adam Bradford is working to update the definition and responsibilities of
        the Graduate Assistantships. Research Assistantship, Teaching Assistantship, Graduate Assistantship.

VIII. **ADJOURN:** Meeting Adjourned at 4:10 pm.
   1. No Motion

IX. **ABBREVIATION KEY:**

   FA- Faculty Nomination, Allied
   FF- Faculty Nomination, Full
   NCP- New Course Proposal
   NPP- New Program Proposal
   OI- Other Items
   PP- Policy Proposal
   PRC- Program Requirements Change Proposal
   ECC- Existing Course Change
   LON- Letter of Notification
   * Items included in Online Voting Endorsement