Minutes
General Education Requirements Committee
Tuesday, 31 August 2021

Zoom—https://isu.zoom.us/j/87677931430?pwd=cW1CTitQMWxhelQwc1ZjNIV2UVZEZz09
2:30-4:30 p.m.

GERC’s website:  www.isu.edu/gerc/

Attendance: Jennifer Attebery, Erika Fulton, Joanne Tokle, Shu-Yuan Lin, Cathy Gray, Ben Crosby, DeWayne Derryberry, Matt Wilson
Ex-officio:  Margaret Johnson, Mark Cooper, Abbey Hadlich, Ann Hackert, Joann Trimmer, Carmen Febles (UCC), Catherine Read
Excused:  none
Guest:  none

1. Welcome and Announcements
   a. Introductions
   b. GERC 101 – Matt Wilson, chair
      • Introduction to GERC – what does GERC do, what are reps expected to do, etc.
      • GERC website introduction:  information, instructions, documents, etc.
      • Sept. 16:  Mock NWCCU site visit – GERC members should attend if possible

Send draft agenda to GERC members on Tuesday for their feedback ahead of GERC Exec Committee on Friday; then send out to full GERC on Friday afternoon.

Sept. 16 mock ‘accreditation site visit’ in preparation for full site visit in early October.  GERC’s timeslot is 1:00-1:45 on Sept 16; a calendar invitation has been sent to GERC members.  GERC members will be meeting with the accreditors in the real site visit; this ‘mock’ visit is to help work out the kinks and make sure everyone is prepared.

GERC 101 Part 2:
Matt displayed and explained the Gen Ed Assessment Flowchart developed in 2014 summarizing the process and various documents generated and submitted by departments and the objective review committees.  Next academic year GERC will conduct its overall review of the Gen Ed Program as a whole once the Objective Review cycle completes this spring.

2. Minutes – none this week; all have been approved

3. Unfinished Business:
   a. Physics Assessment Plans to be reviewed and considered for approval next meeting Sept. 14
      GERC did not have enough time to consider these plans and resolve the concerns last spring, so the review carried over to this fall.  Ann Hackert explained the entire Physics department worked with a few GERC members and the University Assessment Review Committee as they developed these plans.  Discussion on the approach to take in reviewing and providing feedback on these plans.  The Executive Committee will come up with guidance in the next few days for GERC members to use as they review the plans.

GERC reviewer assignments:
   Matt Wilson, Joanne Tokle and DeWayne Derryberry:
   1) 2021 PHYS 1100 Assessment Plan
   2) 2021 PHYS 1101 Assessment Plan
3) 2021 PHYS 1101L Assessment Plan
4) 2021 PHYS 1152 Assessment Plan
5) 2021 PHYS 1153 Assessment Plan

Shu-Yuan Lin, Jennifer Attebery and Cathy Gray:
6) 2021 PHYS 1111 Assessment Plan
7) 2021 PHYS 1112 Assessment Plan
8) 2021 PHYS 1113 Assessment Plan
9) 2021 PHYS 1114 Assessment Plan

Ben Crosby and Erika Fulton:
10) 2021 PHYS 2211 Assessment Plan
11) 2021 PHYS 2212 Assessment Plan
12) 2021 PHYS 2213 Assessment Plan
13) 2021 PHYS 2214 Assessment Plan

Only PHYS 1111 and PHYS 1112 are part of the GEM Common Courses.

b. Revisit Feedback Summaries created last Spring – finalize for sending to departments

Matt displayed the Gen Ed Assessment Flowchart again and explained that GERC decided last spring to provide some feedback and guidance for departments on the annual reports they submitted for 2019-20 assessment efforts. Just before the semester ended, more in-depth observations and concerns were identified. The task now will be for members to go through the Feedback Summaries from June 2021 and check for updates and concerns.

Assign Summaries to members to complete for next GERC meeting Sept. 14:

1) **Objective 1, Objective 2, and Objective 7**: (Matt and Jennifer)
2) **Objective 3 and Objective 5**: (Ben and Erika)
3) **Objective 4**: (Matt and DeWayne)
4) **Objective 6 and Objective 8**: (Cathy and Joanne)
5) **Objective 9**: (Shu-Yuan and Joanne)

Reference documents for Feedback Summaries:
1) **2019-20 Annual Assessment Reports** submitted as of Aug. 25, 2021:
   - Objective 1 annual reports
   - Objective 2 annual reports
   - Objective 3 annual reports
   - Objective 4 annual reports
   - Objective 5 annual reports
   - Objective 6 annual reports
   - Objective 7 annual reports
   - Objective 8 annual reports
   - Objective 9 annual reports

2) **GERC Feedback Summary Review Observations - June 2021**

3) **Objective Review Committee (ORC) Reports**:
   - Objective 1 ORC Report
   - Objective 2 ORC Report
   - Objective 3 ORC Report
   - Objective 4 ORC Report
   - Objective 5 ORC Report
   - Objective 6 ORC Report
   - Objective 7 ORC Report
   - Objective 8 ORC Report

4) **Annual Assessment Reports Spreadsheet** – GERC summary/findings report
5) **NWCCU Summary Assessment Reporting Status** spreadsheet used in creating summaries; supplanted by 2019-20 Annual Assessment Reports in Google folders listed above

Due to time constraints, the remaining agenda items were deferred until next time:

**c. GERC Subcommittee: Faculty Survey re: gen ed program and assessment**
Members: Tayo Omotowa, Spencer Jardine, Abbey Hadlich, Jim Stoutenborough (PoliSci)
Subcommittee has been working on a broad-based faculty survey regarding the Gen Ed program and Objectives, with an emphasis on obtaining feedback for Objectives 7, 8 and 9.

**4. New Business:**
   a. ANTH 2203 proposal as new Objective 8 course

**5. Updates and Information:**
   a. Program Review & Assessment updates – Ann Hackert
   b. Academic Affairs update – Margaret Johnson
   c. UCC update – Carmen Febles

**6. Placeholders for Unfinished Business for future agendas:**
   a. Assessment Plan Audit and Reporting Compilations
   b. Revisit Process for Selecting ISU’s State Gen Ed Discipline Group Reps
   c. **Objective Review Committee** (ORC) Report Action Items
      1) Consider suggested changes to **Objective 7** Outcomes 4 and 5
      2) Consider creating subcommittee to update **Objective 8** outcomes
   d. Objective 8 Working Group update – Spencer Jardine
   e. Pilot assessment project
   f. Revisit Annual Assessment Report Questions in Qualtrics
   g. Consider revising **GERC’s purpose statement** on the website, which may require updating the Bylaws and UCC/Faculty Senate approval.
   h. **Bylaws Revisions** – create State GEM Discipline Group as new standing subcommittee of GERC
   i. Consider developing a Strategic Plan for GERC

**7. Adjourn: 4:42 p.m.**

Approved by GERC: October 21, 2021 via email ballot
Accepted by UCC: October 21, 2021 via email ballot
Accepted by Faculty Senate: October 25, 2021
Accepted by Academic Affairs: November 5, 2021