

STUDENT RESPONSIBILITIES...

- **Report outside resources** to the Office of Financial Aid. This would include all offers of financial assistance from any other source (i.e. scholarships, Voc Rehab, WIA, or fee reductions of any kind).
- **Report changes in your enrollment.** When determining your eligibility for aid, we award you assuming you will attend full-time (see enrollment requirements below). The Pell grant amounts will be adjusted each time you drop and add classes between the disbursement date and the Census Date (Census Date: Fall semester – September 1, 2023; Spring semester – January 22, 2024; Summer session – May 17, 2024, or your first day of classes, whichever is later). If you will NOT be attending full-time, please contact the Financial Aid Office to request a revision of your aid package.

Enrollment Status Requirements for Financial Aid				
	Full Time	¾ Time	½ Time	<Half Time
Undergraduate	12 credits	9-11 credits	6-8 credits	<6 credits
Graduate	9 credits	7-8 credits	5-6 credits	NA

- **Accept or decline your awards online.** In [MyISU](#), find the “My Financial Aid” card and click the “My Financial Aid” link. **Read the instructions on the “Home” tab carefully** and answer the required Financial Aid Authorization Questions and click “Submit”. Then review your award on the “Award Offer” tab and take action to accept what you want of the offered awards. Awards will not be disbursed if acceptance is not completed or if the Authorization Questions have not been answered. For additional instructions visit <https://www.isu.edu/financialaid/steps-to-receive-financial-aid/check-your-financial-aid-status/>
- **College Work Study.** It is your responsibility to obtain a qualifying work study job. Employment may begin on the following dates:
 - Fall Semester.....August 14, 2023
 - Spring Semester.....January 2, 2024
 - Summer Session.... No Work Study Available
 - A complete listing of work study jobs is available in [MyISU](#), find the “Student Employment” card, click on “Career Center (Handshake)” or go to <https://www.isu.edu/career/> and click on “Handshake”.
- **Maintain Satisfactory Academic Progress.** If you fail to maintain the requirements as outlined in the Satisfactory Academic Progress Policy, you may be denied future financial aid. View the policy at <https://www.isu.edu/financialaid/satisfactory-academic-progress-sap/>

YOUR MONEY...

Students who are registered for a term will receive by email (and in [MyISU](#)) detailed fee payment instructions approximately 6-8 weeks prior to the beginning of a term. In preparation for fee payment and financial aid disbursement, you will need to log into [MyISU](#) and find the “My Financial Aid” card and click on the “My Financial Aid” link and select the appropriate year in the

upper righthand corner of your screen. On the “Home” tab, answer the required Financial Aid Authorization Questions and click “Submit”, then you can accept, decline, or reduce your aid on the “Award Offer” tab. Answering the Authorization Questions allows your financial aid to be credited to your account to pay institutional and non-institutional University charges. Any excess will be sent to you by direct deposit to your bank (eRefund) or mailed to you in a change check no earlier than 10 days prior to the semester start date. Fees are due by 5pm on the Friday before classes begin.

STUDENT LOAN BORROWERS TAKE ACTION...

ALL BORROWERS

- **Review your financial aid award online.** If you wish to decline or reduce a loan you will need to log into [MyISU](#) and find the “My Financial Aid” card and click on the “My Financial Aid” link and select the appropriate year in the upper righthand corner of your screen. See “**Accept or decline your awards online**” above.
- **Canceling, Reducing, or returning student loan disbursements** can be done through the school if it’s within 120 days of the loan disbursement to avoid any interest or fees on that portion of the loan. After 120 days, the student or parent borrower will need to work with their federal loan servicer regarding the return or repayment of the loan and will be subject to accrued interest and fees.
- **Review information about student loans online** at <https://studentaid.gov/understand-aid/types/loans>
- **Complete Annual Student Loan Acknowledgement (ASLA) requirement:** Each year when you accept federal student loans you are encouraged to complete the ASLA requirement online at <https://studentaid.gov/asla/>. You will log in using your FSA ID and password. This is a tool for borrowers who take out federal student loans to learn important information related to repayment, student loan indebtedness, and what’s available for the remainder of their education.

FIRST-TIME BORROWERS – ADDITIONAL REQUIREMENTS

- **Entrance counseling is required** for first time borrowers at ISU. Complete this at <https://studentaid.gov/entrance-counseling/> or in [MyISU](#) find the “My Financial Aid” card and click on the “My Financial Aid” link and on the “Home” tab follow the link provided.
- **Loan Agreement (Master Promissory Note)** must also be completed electronically at <https://studentaid.gov/mpn/> or in [MyISU](#) find the “My Financial Aid” card and click on the “My Financial Aid” link and on the “Home” tab follow the link provided.

GRAD PLUS FIRST-TIME BORROWERS – ADDITIONAL REQUIREMENTS

- **Entrance counseling is required** for first-time Graduate PLUS borrowers. Complete this at <https://studentaid.gov/entrance-counseling/> or in [MyISU](#) find the “My Financial Aid” card and click on the “My Financial Aid” link and on the “Home” tab follow the link provided.
- **Graduate PLUS Master Promissory Note** must also be completed electronically at <https://studentaid.gov/mpn/> or in [MyISU](#) find the “My Financial Aid” card and click on the “My Financial Aid” link and on the “Home” tab follow the link provided.

CRITICAL INFORMATION...

- **Pell grants** are only available for your first Bachelor's degree. You are considered to hold a Bachelor's degree when you have completed the requirements for the degree, even if the degree has not officially been awarded by the institution. Due to federal regulations, Pell grants are only available for a maximum of the equivalent of 12 full-time semesters.
- **Repeated Coursework:** As of July 1, 2011, financial aid can pay for unlimited repeats of failed courses and for one repeat of a passed course. However, if a student is required to repeat an entire block of courses because he/she failed a course(s) in the block, financial aid cannot be paid for the repeated courses in the block. Ineligible repeated courses will be excluded from counting in the student's enrollment for financial aid purposes.
- **If you use all your annual eligibility** in loans and Pell Grant during the regular academic year (fall/spring), there may NOT be any summer financial aid available to you.
- **Your required enrollment for Pell Grant** eligibility is evaluated at the time of disbursement and **reevaluated** on the Census Date. If you have received your grant money and then never attend a class or drop below the required number of credits for your enrollment status before the Census Date, you will have to repay all or a portion of your Pell Grant.
- **Full-time credits for financial aid and scholarship** purposes are twelve (12) credits for undergraduate students (9 graduate credits for graduate students). An undergraduate student will be charged full-time fees by the University starting at ten (10) credits. Fees for summer session are charged by the credit hour.

REPAYMENT OF STUDENT AID FUNDS...

You may be required to REPAY some or all of your financial aid if:

- **You withdraw** (officially, unofficially, or medically) from school or do not complete a semester. Please refer to ISU's refund policies related to "Return of Title IV Funds" at <https://www.isu.edu/financeadmin/student-financial-services/refunds/title-iv-funds/>.
- **You have received your Pell Grant** and then never attend a class or drop below the required number of credits for the Pell Grant you received before the Census Date.
- **Your award was made on the basis of inaccurate** or incomplete information (financial or otherwise).
- **An error existed in determining your eligibility** for aid or the amount of your award.
- **You do not comply with the responsibilities** of financial aid applicants/recipients.