

**FORM PTAX15 - IDAHO STATE UNIVERSITY
FEDERAL TAX TRANSCRIPT REQUEST
PARENT(S)**

16-17

PTAX15-17

The federal government requires colleges to check the accuracy of the information you provided on your Free Application for Federal Student Aid ([FAFSA](#)). This process is called verification. You must complete the verification process before the Office of Financial Aid can establish your eligibility for assistance. You must return the information requested on this form or you will not be considered for federal financial aid. Please return this completed form with attachments to:

**Office of Financial Aid, Idaho State University, Museum Building, Room 337
921 S 8th Ave, Stop 8077, Pocatello, ID 83209-8077**

Phone: (208)282-2756

Fax: (208)282-4755

Email: finaidem@isu.edu

*Student Name: _____
(Use blue or black ink) Last First M.I.

*ISU ID: _____ *Last 4 Digits of Social Security #: _____
(Find under Academic Tools tab on [BengalWeb](#))

Telephone: _____ ISU Email Address: _____
*Required (example: smitjohn@isu.edu)

INSTRUCTIONS: Based on your parent's marital status at the time your 2016-2017 [FAFSA](#) was filed, check the boxes below that apply and attach the requested documents. *Submit a U.S. Federal Tax Transcript, a tax return from Puerto Rico or a foreign income tax return. A copy of their U.S. Federal Tax Return is NOT acceptable. They must request a U.S. Federal Tax Transcript from the Internal Revenue Service at www.irs.gov/transcript.*

Check all that apply and follow applicable instructions:

- Parents filed a joint 2015 Federal Tax Return. Attach a copy of your parent's **2015 Federal Tax Transcript***.
- Parent #1 filed a single 2015 Federal Tax Return. Attach a copy of your parent's **2015 Federal Tax Transcript***.
- Parent #2 filed a single 2015 Federal Tax Return. Attach a copy of your parent's **2015 Federal Tax Transcript***.
- Either parent (#1 or #2) did not file a 2015 Federal Tax Return. Indicate who: _____.
- Either parent (#1 or #2) filed an Amended 2015 Federal Tax Return. Indicate who: _____.
Attach each of the following two (2) items: 1) copy of this person's **2015 Federal Tax Transcript***; and 2) signed copy of their 2015 Federal Form 1040X that was filed with the IRS.
- Parents filed an extension for their 2015 U.S. income taxes. Attach each of the following two (2) items: 1) copy of their federal extension form (IRS Form 4868); and 2) copies of all their 2015 W-2's. If self-employed, also attach a signed statement certifying their amount of adjusted gross income (AGI) and U.S. income taxes paid for tax year 2015. **[NOTE: The 2015 tax return transcript must be submitted before a second disbursement of aid can be made. Verification of one 2015 tax and income information may result in a change to aid eligibility.]**
- Either parent (#1 or #2) was a victim of IRS tax-related identity theft. Indicate who: _____.
Attach each of the following two (2) items: 1) copy of this person's Tax Return Database View (TRDBV) transcript obtained from the IRS; and 2) signed and dated statement by the tax filer indicating that they were victims of IRS tax-related identity theft and that the IRS has been made aware of the tax-related identity theft.

CERTIFICATION: I certify the information provided on and with this form is true & complete to the best of my knowledge.

Parent Signature: _____ Date: _____
(v. 03/09/2016) (S:\17_Forms\formPTAX15.wpd)