

Paydate/Payroll Calendar 2025

Month		Begin Date	End Date <small>*EPAF/PR Actions Due</small>	Timecards Due <small>**PAYROLL NOTES</small>	#	Pay Date
January	Ck 1	12/08/2024	12/21/2024	12/20/2024	1	01/03/2025
	Ck 2	12/22/2024	01/04/2025	01/07/2025	2	01/17/2025
	Ck 3	01/05/2025	01/18/2025	01/21/2025	3	01/31/2025
February	Ck 1	01/19/2025	02/01/2025	02/04/2025	4	02/14/2025
	Ck 2	02/02/2025	02/15/2025	02/18/2025	5	02/28/2025
March	Ck 1	02/16/2025	03/01/2025	03/04/2025	6	03/14/2025
	Ck 2	03/02/2025	03/15/2025	03/18/2025	7	03/28/2025
April	Ck 1	03/16/2025	03/29/2025	04/01/2025	8	04/11/2025
	Ck 2	03/30/2025	04/12/2025	04/15/2025	9	04/25/2025
May	Ck 1	04/13/2025	04/26/2025	04/29/2025	10	05/09/2025
	Ck 2	04/27/2025	05/10/2025	05/13/2025	11	05/23/2025
June	Ck 1	05/11/2025	05/24/2025	05/27/2025	12	06/06/2025
	Ck 2	05/25/2025	06/07/2025	06/10/2025	13	06/20/2025
July	Ck 1	06/08/2025	06/21/2025	06/24/2025	14	07/03/2025
	Ck 2	06/22/2025	07/05/2025	07/08/2025	15	07/18/2025
August	Ck 1	07/06/2025	07/19/2025	07/22/2025	16	08/01/2025
	Ck 2	07/20/2025	08/02/2025	08/05/2025	17	08/15/2025
	Ck 3	08/03/2025	08/16/2025	08/19/2025	18	08/29/2025
September	Ck 1	08/17/2025	08/30/2025	09/02/2025	19	09/12/2025
	Ck 2	08/31/2025	09/13/2025	09/16/2025	20	09/26/2025
October	Ck 1	09/14/2025	09/27/2025	09/30/2025	21	10/10/2025
	Ck 2	09/28/2025	10/11/2025	10/14/2025	22	10/24/2025
November	Ck 1	10/12/2025	10/25/2025	10/28/2025	23	11/07/2025
	Ck 2	10/26/2025	11/08/2025	11/11/2025	24	11/21/2025
December	Ck 1	11/09/2025	11/22/2025	11/25/2025	25	12/05/2025
	Ck 2	11/23/2025	12/06/2025	12/09/2025	26	12/19/2025

*These change actions are due by end of business. If forms are not received by HR by this deadline there is no guarantee changes will be effective for the proposed pay period.

**Timecard submission is due by 12:00 PM and approvals are due by 5:00 PM. Deadlines are subject to change based on Holidays and other closures. Communication will be sent.