ISU Monthly Certification of Spending Authority

Unit/College/Division: ________________________________________________________________

Month Review Conducted: ______________________________________________________________

We have reviewed the budgets, actual expenditures and encumbrances, along with cash balances for all Index Codes and Funds including appropriated, local, and restricted funds relating to this unit. We certify that compared to projected expenses, this unit:

☐ Has sufficient funds to operate for the remainder of the fiscal year.

☐ Has sufficient funds to operate for the fiscal year with the following exceptions:

________________________________________________________________________________

________________________________________________________________________________

☐ Does NOT have sufficient funds to operate for the remainder of this fiscal year. No spending should occur without written authorization from the Interim Chief Financial Officer.

☐ Does NOT have sufficient funds to operate for this fiscal year; however, the following exceptions are granted:

________________________________________________________________________________

________________________________________________________________________________

☐ Action required to restore spending authority:

________________________________________________________________________________

☐ Internal Cash Controls Review has been completed.

☐ Comments/Concerns/Follow-up for next month:

________________________________________________________________________________

________________________________________________________________________________

☐ Reserves

________________________________________________________________________________

☐ Notes

________________________________________________________________________________

University Business Officer ________________________________________________________ Date

☐ Budget ☐ Controllers ☐ Finance ☐ Grants ☐ Provost ☐ Other ________________

Revised August 30, 2016